For immediate release
September 24, 2001

USI to offer computer courses for beginners

University of Southern Indiana is offering four computer courses designed for people who have no experience with personal computers. The courses begin with vocabulary, keyboarding skills, and mouse mastery, and move through basic Windows and Internet skills. The class schedule includes:

Thursday, September 27, 1:30 – 3:30 p.m.
My First Computer is an introduction to basic vocabulary and computer components. Students will practice using the keyboard and mouse during this session. No registration fee will be charged for this class.

Thursday, October 25, 1:30 – 3:30 p.m.
Windows: The Basics introduces the Windows operating system, what it does, and why it is important. A review of the Control Panel, Windows Desktop, Notepad, and Wordpad is included. Registration fee: $30.

Thursday, November 15, 1:30 – 3:30 p.m.
Internet for Fun and Learning teaches how to use search engines for research on the World Wide Web. Students will set up personal E-mail accounts and learn security measures for the information age. Registration fee: $30.

Thursday, November 29, 1:30 – 3:30 p.m.
Computers for the Home explores issues to be considered when buying a home computer, appropriate software, and computer costs. Registration fee: $30.

Participants registering for all four courses will receive a $10 discount for a total cost of $80. To register, call USI's Continuing Education Office at 812/464-1989 or e-mail extserv@usi.edu.