



University of Southern Indiana UNIVERSITY NOTES

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Deadline: FRIDAY AFTERNOON

Dr. Blevins to receive arts honor

The Arts Council of Southwestern Indiana's "Flavor of the Arts" observance will begin at 6:30 p.m. Thursday, September 15, at the Evansville Country Club.

Dr. James R. Blevins, dean of the School of Liberal Arts who has led humanities activities at USI since 1969, will be presented the 1994 Mayor's Arts Award. Dr. Blevins has been active with local, state, and national arts groups. In 1985, he founded the USI Society for Arts and Humanities, a community support group which now has 200 members. For the past several years, he has been producer for The New Harmony Theatre and Lincoln Amphitheatre, the home of the outdoor musical productions, *Young Abe Lincoln* and *Big River*.

Most of the recipients of the five 1994 arts awards have ties to the University:

Artist Award — Mrs. Suzanne Schriber, former director of the Mid-America Singers who remains active in USI Theatre, The New Harmony Theatre, and Lincoln Amphitheatre productions

Art Educator Award — Mr. Jon Siau of North High School and former USI adjunct faculty member

Patron/Volunteer Award — Mrs. Alma Vaughn and Mr. D. W. Vaughn, Evansville civic and cultural leaders closely associated with Historic New Harmony and the New Harmony Gallery of Contemporary Art

Young Artist Award — Mr. Frank McCullough, who has been involved with choir, forensics, and theatre at Reitz High School

Full-time USI Students Up, Part-time Students Down

USI Registrar John Deem has released enrollment figures for the fall 1994 semester which show the overall number of students has declined slightly to 7,443, compared to 7,551 last fall. The figures also reveal a slight shift in enrollment patterns, with the number of full-time students increasing over a declining number of part-time students. The number of students in graduate programs also increased this year, due mainly to the new Master of Social Work program and increased enrollment in the elementary education master's.

Stable enrollment patterns include the number of students over the age of 25 (36 percent of the student population), minority students (5.5 percent of the student population), and female students (50 percent of the student population). The number of readmission students also held relatively steady, with 638 students — over eight percent of the enrollment — included in this fall's figures. Mr. Deem said this pattern emphasizes the tendency of many USI students to "stop out," then return later. A similar pattern can be found at urban institutions where

many students are employed full-time while attending college.

This year is the first time in 16 years that enrollment has not increased at USI. Many schools in Indiana and across the nation experienced flat or declining enrollments a year ago. University officials say there are many variables which help explain the decline. The number of high school graduates has been declining, reaching the lowest level this year; a baby-boomlet increase is expected to begin in 1995. Financial-aid programs also have changed in the past two years, with fewer grants available at both the state and federal level, thus shifting students to loan programs. The cost of postsecondary education also has been increasing at a rate greater than the inflation rate and, in Indiana, a greater share of the cost of higher education at public universities is being borne by the student as a result of a shrinking state budget. Another variable may be the high rate of employment enjoyed in Vanderburgh County. Nationally when jobs are plentiful, students who work while attending college tend to postpone higher education.

Names in the news: Dr. Marie G. Hankins, chair of the Physical Sciences Department; Dr. Howard E. Dunn, professor of chemistry; Dr. Jeffrey W. Seyler, assistant professor of chemistry; and four USI students — Mr. Phil Bauer, Ms. Hope Bixler, Mr. Derrick Ohning, and Ms. Michelle Thompson — attended the American Chemical Society national meeting August 20-24 in Washington, D.C.

Dr. Charles L. Price, professor of science education, is among 24 science teachers and university professors selected by the

Indiana Department of Education and Indiana Commission on Higher Education to develop science standards for Indiana high schools. Referred to as the CORE 40 Science Competencies, the project coordinates high school science courses with admissions expectations at postsecondary institutions.

Mrs. Sherrienne M. Standley, vice president for University Relations, has been appointed to a three-year term on the board of directors of the Public Education Foundation of Evansville.

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USI Board approves two-year budget proposal

The University of Southern Indiana Board of Trustees approved the 1995-97 biennial operating budget request -- \$32,009,124 million for 1995-96 and \$35,640,685 million for 1996-97 -- at its September meeting. USI President H. Ray Hoops emphasized that the budget request supports the Commission for Higher Education's goals for improved access to and opportunities for higher education attainment.

The request seeks more equity in the state's enrollment funding formula. The 1993 General Assembly recognized a serious funding inadequacy when it approved a special appropriation for USI for the 1995 fiscal year. Even with the special appropriation, the USI appropriation per full-time equivalent (FTE) student remains below the statewide average when compared with other state baccalaureate-granting universities.

"When evaluating enrollment funding patterns for USI compared with other Indiana residential universities," Dr. Hoops explained, "consideration must be given to USI's relatively low investment in expensive research-driven graduate and professional programs. When we use a funding formula based on 75 percent of the average state appropriation per FTE student -- a formula we feel is equitable -- a funding inadequacy of \$1.8 million still exists. We will ask the General Assembly to consider revising the enrollment funding formula to support growing campuses like USI."

Also included in the budget request is funding for maintenance of current programs, capital improvement projects, and quality improvement initiatives. In the last two legislative sessions no appropriation was given for maintenance of current programs; some of the appropriation received from the enrollment adjustment during the last session was applied to current-program maintenance rather than to improvement of the programs. Dr. Hoops said, "After two biennia of restricted funding and resulting resource reallocation, it is essential that existing programs receive a level of funding designed to preserve basic educational serv-

ices. Progress toward an improved level of services cannot be fully achieved until the existing programs are stabilized."

A classroom building and renovation of existing science laboratories are the two capital improvement projects in the request. USI physical facilities have been stretched to accommodate the expanding student body and academic programs. The University's basic instructional facilities are highly utilized for both day and evening classes. Office space for additional faculty has been exhausted. The request seeks a new general purpose classroom building, estimated at \$15,192,000, to adequately accommodate the students, faculty, and academic programs.

Science laboratories that were a part of the first building on campus in 1969 need renovation to preserve the quality of the core science curriculum and to support a wide spectrum of services for School of Nursing and Health Professions programs. Enrollment has more than tripled since 1969 when the Science Center opened. The University is seeking a \$3.2-million federal grant to aid the major renovation of science laboratory facilities. The grant will require a match of \$800,000 from the University; the matching funds are part of the budget proposal.

Also included is quality improvement funding for Master of Science in Nursing (M.S.N.) and Distance Education programs. The M.S.N., which includes a nurse practitioner component, was approved by the Indiana Commission for Higher Education, but no funds were appropriated. The 1995-97 request seeks \$101,000 the first year and an additional \$118,000 the second year. Distance Education funding would allow USI to offer classes via computer and television. The request is for \$194,840 in 1995 and \$197,740 for 1996 to support equipment and personnel.

Mr. James M. Patton, director of Student Financial Assistance, reported to the Board on last year's student financial assistance participation rates and student funding levels, when more than 54 per-

cent of USI students received a total of \$10.8 million in assistance. "Because of the new mandated federal single-needs analysis formula," Mr. Patton said, "we saw a decline in Pell Grant recipients and Indiana higher education award recipients and an increase in student loans." Total funding for student financial assistance increased 14.5 percent over the previous year.

The Board also heard a report on USI Foundation fundraising efforts from Mrs. Suzanne A. Nicholson, director of Development and president of the Foundation. She said the Foundation topped \$2.5 million in 1993-94, a year that marked the receipt of the USI Foundation's first \$1 million gift from Drs. Jennings "Nick" and Josephine Carter of Evansville and Vero Beach, Florida. Their \$1 million gift will be used primarily for scholarships, as will the majority of the funds raised through the Foundation. Mrs. Nicholson said, "Donors consistently focus on scholarships. Before we included the Carter gift, scholarship contributions were up 34 percent."

The Board of Trustees also approved an institutional statement on communicable diseases. It replaces a previously-approved Campus Policy on AIDS and provides a broader policy statement that includes all communicable diseases. Serving on the University-wide policy committee are Ms. Patricia E. Loehr, University Division counselor, chair; Dr. Jeanne K. Barnett, assistant professor of biology; Mrs. Laura M. Berry, student housing assistant director; Mrs. Becky J. Coble, student and leader in the AIDS Peer Facilitator program; Mr. Robert W. Hooper, Respiratory Therapy director; Ms. Debra S. Jochim, Human Resources Employee Services manager; Mrs. Sandra L. Lawrence, Health Services director; Ms. Donna R. Layman, Physical Plant secretary; Mrs. Phyllis A. Maddox, assistant professor of dental hygiene; Mr. Ken McWilliams, Student Government Association immediate past president; Mrs. Sherrienne M. Standley, vice president for University Relations; and Mrs. Emily Winters-Brown, Student Life program advisor.

Founders Day to honor six professors

The 1994 Founders Day program will be held at 3:30 p.m. Thursday, September 15, in the UC Dining Room, where recognition will be bestowed on six professors who are celebrating 25 years with the University. The honorees will include:

Dr. Charles J. Bertram, professor of education and compliance coordinator; **Dr. Howard E. Dunn**, professor of chemistry; **Dr. Helen R. Sands**, professor of communications; **Dr. Robert M. Small, Jr.**, associate professor of education and educational psychology; **Dr. Frank L. Stanonis**, professor of geology and geography and chair of the department; and **Dr. Michael D. Waitman**, associate professor of English. All joined the USI faculty in September 1969 except Dr. Waitman, who began teaching at USI in January 1969.

Dr. Bertram was chair of the former ISUE Division of Education for 14 years and teacher certification director for nine years, and for many years has been an Indiana examiner for the National Council for Accreditation of Teacher Education and the Indiana Teacher Education Standards Board. He is president of the Indiana Library and Historical Board and a former secretary of the Indiana Textbook Adoptions Advisory Committee of the State Board of Education. Dr. Bertram has been faculty athletics representative to the NCAA and the Great Lakes Valley Confer-

ence (GLVC) since 1974 and has been an IHSA basketball referee for more than 20 years. He received an A.B. degree from the University of Evansville, M.S. from Southern Illinois University-Carbondale, and Ph.D. from Indiana University. A Gibson County native, he taught at Haubstadt, Elberfeld, and Evansville North high schools and at SIU prior to joining the USI faculty.

Dr. Dunn was chosen by his colleagues to receive the 1985 National City Bank Distinguished Professor Award. A magna cum laude graduate of William Jewell College, he received a Ph.D. at the University of Illinois in organic chemistry and accepted a position at Phillips Petroleum in exploratory research. In four years with Phillips, he submitted 142 ideas, did lab work on 20 of them, and had U.S. patents issued on 16. Since coming to USI, Dr. Dunn has patented a commercial water purification system and discovered a new class of organic compounds, and has done research in brain receptor site studies and a new anticonvulsant drug. He and Dr. Benjamin P. Miller, professor emeritus of physics, developed AIRMOD, a computerized atmospheric dispersion modeling program which they believe will temper the impact of an industrial chemical release or spill. The program allows emergency planners to preview the extent and speed of the spread of spilled or released fumes, making the development of efficient evacu-

ation plans possible. The two professors worked on the program for 12 years.

Dr. Sands received a B.S. in elementary education from the University of Vermont and M.S. and Ph.D. in communications from SIU-Carbondale, where she was a graduate fellow and graduate assistant. She taught elementary school in Vermont prior to coming to the Midwest. She previously was chair of the USI Communications Department for seven years and she and Mary A. Schroeder, assistant professor of communications, have for many years coordinated an annual speech contest for Tri-State high school students. Dr. Sands is a faculty sponsor of the Alpha Chi honorary and the Communications Arts Club. Aside from serving as chair or member of numerous University committees, she and her colleagues have written two text books which are used in USI communications courses and she is completing work on a third book.

Dr. Small, who plans to retire in December, is described as a teacher with thorough advising skills, particularly with transfer students. He helped set up the pilot program for teaching field experience, particularly in private schools. Dr. Small is a past chair of the Faculty Senate and Teacher Education Committee, was a sponsor for the Student Education Association, and was an academic testing and special placement consultant for Evansville-Vanderburgh and Mt.

Vernon school districts. He received a B.A. degree from the University of Evansville, M.S. in education from Indiana University, and Ed.D. from Ball State, where he was a doctoral fellow.

Dr. Stanonis was chair of the Division of Science and Mathematics from 1973 to 1979 and resumed the position in early 1988, then became dean of the School of Science and Engineering Technology when reorganization occurred. He had taken a one-year leave of absence in 1976 to serve as commissioner for Environmental Quality for the Commonwealth of Kentucky; he also operated a geological and exploration consulting firm in Henderson before joining USI. Dr. Stanonis received his B.S. and M.S. degrees from the University of Kentucky and his Ph.D. from Pennsylvania State University.

Dr. Waitman earned B.A., M.A., and Ph.D. degrees at St. Louis University, where he was a teaching fellow. He recently received a second master's degree in religious studies from Vanderbilt University and has a special interest in Eastern religions. His University activities have included coordinating the Religion and the University discussion group for faculty and staff members and serving on the Evansville Campus Ministries board. He teaches both humanities and English and is faculty advisor for Sigma Tau Delta, the English honorary.

Senator Coats to visit

Senator Dan Coats will visit the USI campus between 1 and 3 p.m. Thursday, September 15. Because his plane doesn't land until 12:30 p.m., the first event probably will be about 1:15 p.m. Plans are being made for a meeting with Dr. H. Ray Hoops, University president; a public reception in the Orr Center lobby; and a lecture in Dr. Walter W. Jermakowicz's class. Ms. Cindy Brinker, assistant vice president for Business Affairs, is handling details.

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Sympathy: The University community extends its sympathy to Dr. M. Victoria Pohl, professor of mathematics, in the death August 24 of her brother, Mr. Robert F. Pohl of Haubstadt, Indiana.

Report from the Office of the Vice President for Academic Affairs: A curricular petition for an experimental course has been received and approved: MATH 108 Survey of Mathematics - 4 hrs.; implementation date: Spring 1995.

University core curriculum: The General Education Committee has received the following petition for an added course: DTHY 401 Clinical Management I for Category D: Synthesis. Anyone wishing to comment on the petition should send comments in writing to Dr. John H. Gottcent, coordinator of General Education. The petition will be considered at the committee meeting at 3 p.m. Friday, September 23, in SC294.

Coming together: Dr. Daniel C. Scavone, professor of history, will discuss

Carters receive honorary degrees at President's Associates dinner

More than 270 donors attended the September 1 gala when major USI donors were honored at a President's Associates Dinner at the Evansville Country Club.

Special guests included Drs. Jennings D. "Nick" and Josephine Carter of Evansville and Vero Beach, Florida, who gave the University its first \$1 million gift this year. Their record-setting charitable contribution to the USI Foundation endowed the Jennings D. and Josephine K. Carter Scholarships for worthy USI students. Honorary doctoral degrees were

conferred on the Carters in absentia at the May 1994 Commencement. They were unable to attend because he had emergency surgery in Florida in late April, and the President's Associates dinner provided the perfect backdrop for recognizing their accomplishments.

It is always a good measure of an institution to know employees voluntarily support it with major gifts. The number of faculty and administrative employees who make annual gifts of \$1,000 or more has grown from three to 42 the past six years. Mr. James A. Sanders,

former Historic New Harmony director now on-staff in University Relations, presented the University with the "house next door" for use as a guest house. He is the first USI employee to attain Perpetual Member status; recognized in that category with him and the Carters at the President's Associates dinner were Dr. L. Bernie Powers and the late Mrs. Powers, Dr. and Mrs. William Mitchell, and Mrs. Claude Wertz, Sr. Also recognized was the recent transfer of ownership in student housing from Southern Indiana Higher Education, Inc., to the University.

"Vampires and the Historical Dracula" at the fall Coming Together session for adult students, to be held at 7 p.m. Friday, September 23, in the UC Dining Room. The students are invited to bring a guest, especially younger family members, and prepare for Halloween. Coffee and conversation will follow the program. Call extension 1765 for information.

Petition turn-in: About a month ago, there was a "Dear Colleague" communique from Dr. Philip C. Fisher, dean of the School of Business, urging the USI community to support the proposal to complete Interstate 69 between Indianapolis and Evansville. The letter was accompanied by a petition for supportive signatures. The University Relations Office requests that everyone interested in supporting the highway project complete the signing process and return the petitions to that office by Monday, September 12. If anyone needs a copy of the petition, call extension 1755 immediately.

Visit Historic New Harmony: USI faculty, staff, and students are invited to tour Historic New Harmony free of charge, by showing USI identification. Call 682-4488 (that's toll free) for information.

Conflicts of interest: Under the Indiana "conflicts of interest" law, faculty and administrative staff members are required to file disclosure statements stating any financial interest which the individual may have in any University contract or pur-

chase. The responsibility for filing disclosure statements rests on the person with the potential conflict. Copies of the Conflicts of Interest: Compliance Disclosure Requirements and the disclosure statements are available in the office of the vice president for Business Affairs. Direct questions to Mr. Richard Schmidt, vice president for Business Affairs, extension 1849.

Meet the candidates: The Student Government Association and the West Side Improvement Association are co-sponsoring a "Meet the Candidates" night at 7 p.m. Wednesday, September 14, in the UC Dining Room. The University community is invited to meet and hear remarks from candidates for Vanderburgh County offices. No congressional candidates are expected.

OSHA rules videoconference: A videoconference on OSHA Confined Space Regulation Enforcement will be aired at 11:45 a.m. Wednesday, September 14, in the Conference Center, co-sponsored by Extended Services and the Evansville Area Safety Council (EASC). OSHA training personnel will be featured and will explain the OSHA definition of a permit-required confined space -- whether defined by location, equipment, or materials -- and the OSHA position on hazardous-ventilation procedures, space reclassification, program requirements and recordkeeping, and rescue requirements. A local panel discussion will follow the videoconference. Call Extended Services, extension 1989, for infor-

mation or to register.

Register to vote: Mrs. Suzanne A. Nicholson, director of Development, is certified to register voters for the November election in Evansville/Vanderburgh County. If you are a new resident or have moved, Mrs. Nicholson offers a convenient way to become eligible to vote. Among offices to be decided are several county positions and the 8th District congressional seat.

Fall films: *It* (1927) Director: Clarence Badger; cast: Clara Bow, Elinor Glyn, Gary Cooper. The movie that was Clara Bow's signature role will be shown at 1:30 and 6 p.m. Tuesday, September 13, in Forum I; it is free, open to the public. Call extension 1735 for information.

Season tickets: October 1 is the deadline to renew your seating for 1994-95 USI Eagles basketball games at the Physical Activities Center. Season tickets which have not been renewed by that date will be released and reassigned. If you want to confirm or change your seats, or if you are not a season ticketholder and want to be, call the USI Athletic Office, extension 1846, to work out details.

Sports this week - Cross country - men's and women's teams will host USI Classic, 9:15 and 10 a.m. respectively, Saturday, September 10; competitors: Ashland (men only), Bellarmine (women only), Kentucky

State, Northern Kentucky, St. Joseph's, and U. of Missouri-Rolla, USI

Men's Golf - USI in Indianapolis Invitational, Wednesday, September 14, New Palestine, Indiana

Soccer - USI in Kwik Goal Tournament, Saturday-Sunday, September 10-11, Bowling Green, Ohio; USI to host Kenny Kent/Holiday Inn Tournament, Friday and Sunday, September 16 and 19: Alabama A&M vs U. of Arkansas-Little Rock, 6 p.m. Friday; USI vs Kentucky, 8 p.m. Friday; Kentucky vs Arkansas, 12 noon Sunday; USI vs Alabama, 2 p.m. Sunday

Tennis - USI and Bellarmine at Lewis, 9 a.m. Saturday, September 10; Brescia at USI, 4 p.m. Tuesday, September 13

Volleyball - USI at Ashland (Ohio), 7 p.m. Friday, September 9; USI and Ferris State at IU/PU-Fort Wayne, 3:30 and 7 p.m. Saturday, September 10; USI at Kentucky State, 7 p.m. Friday, September 16

Rain is caused by cold fronts, warm moist air, a newly washed car, and the first day of a vacation.

MARKETPLACE

For Rent

Bedroom w/bath - limited cooking accommodation; rent \$100 a month because room is in home being sold and tenant must move when required. Home located at 809 S. Bosse. Call Rebecca Boostrom, collect, 812/339-9332, for information.

Wanted

Word-processing work- USI student eager to earn money to help defray education costs; experienced in preparing manuscripts for publication, particularly medical/scientific; more than 100 w.p.m.; proficient w/most common software. Call 474-0508.

The following positions are available for September 9, 1994. The University of Southern Indiana is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. Interested individuals should contact the Human Resources Office, FWA166, extension 1844. Each job has been assigned a reference number. When applying for positions please use the reference number.

FACULTY/ADMINISTRATIVE

Special Part-time Instructor/University Division - F4025 - Extended Services

Position available for Fall 1994; non-tenure, benefit-eligible, academic-year assignment requiring teaching part-time in English, part-time in Academic Skills; will be liaison between Academic Skills and English Department and resource/on-site supervisor for English/writing tutors; will assist with placement testing, University Division Advising, and perform other duties as assigned. Master's or terminal degree required. Applications requested by September 21, but will be accepted until position filled; submit letter of application, resume, and names and addresses of three professional references to Ms. Sandra Hermann, Director, University Division.

Special Part-Time Instructor/Teacher

Education - F4026 - School of Education and Human Services

Position available for Fall 1994; non-tenure, benefit-eligible, academic-year assignment to teach 12 hours per semester of teacher education courses; also will supervise student teachers. Master's degree in education, and elementary school/multicultural education teaching experience required. Applications requested by September 21, but will be accepted until position filled; submit letter of application, resume, and names and addresses of three professional references to Dr. Aldo Cardarelli, Chair, Teacher Education.

Counselor - A4017 - Counseling Center

Full-time administrative position; will serve students, faculty, and staff with specific emphasis on substance abuse; will counsel students, coordinate referrals to community agencies, develop awareness and prevention programs, and network with University and community professionals in the field of substance abuse. Position requires master's degree in counseling, psychology, or related human services area, and successful completion of a supervised practicum or intern experience; special skills and experience relevant to substance abuse and/or university counseling desirable. Applications requested by Sep-

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tember 21, but will be accepted until the position filled; submit letter of application, resume, and the names and addresses of three professional references to James W. Browning, Director, Counseling Center.

Vice President - A4018 - Student Affairs

Full-time administrative position available January 1995; will serve as chief student personnel officer, reporting to the University president, and provide leadership in administration of comprehensive range of student programs and activities. Student services areas of responsibility include admissions, financial assistance, registrar, career services, counseling, student center, student housing, multicultural center, and student health. An earned doctorate or appropriate terminal degree is necessary, with a minimum of five years successful administrative experience in university student affairs, preferably at a senior level in a baccalaureate-granting institution. To receive full consideration, nominations and letters of application and vitae should be submitted no later than October 17 to Byron Wright, Search Committee Coordinator.

Director of Institutional Research - A4019 - Academic Affairs

Full-time administrative position. Will be responsible for designing, conducting, analyzing, and reporting research studies/projects; collecting and analyzing data relating to strategic objectives; designing and coordinating strategic planning processes; directing University assessment programs; and collecting and maintaining detailed information used for educational purposes. Position requires master's degree in business, statistics, economics, or psychology, or applications with emphasis in data analysis and statistics; three to five years experience in independent research and data analysis, preferably in higher education; working knowledge of statistical methods; demonstrated strong writing ability; and working knowledge of computers including desktop publishing, database, and survey research software. Application deadline: October 4, but applications accepted until position filled. Submit letter of application, resume, and the names and addresses of three professional references to Dr. Robert Reid, Vice President for Academic Affairs.

Faculty Positions - F4016 - Department of Social Work

Two tenure-track faculty positions for the combined program in the Social Work Department. One position involves a teaching

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emphasis in social welfare/community organization with experience in combined program teaching; second position has primary focus in undergraduate teaching. Successful candidates also will be required to perform University and community service. Positions require M.S.W.; doctorate or A.B.D. preferred. Positions available beginning Spring 1995; applications accepted until positions filled. Submit letter of application, vita, and names and addresses of three professional references to: David Cousert, Chair, Department of Social Work.

Trainer/Instructor in Physical Education - F4027 - Athletic Department

Academic year, non-tenure-track position available immediately. Responsibilities include assisting with athletic training and in the recruitment, training, and supervision of student athletic trainers, and instructing six credit hours in physical education per academic year. Position requires bachelor's degree and NATA certification. Candidates must be eligible for Indiana state certification as an athletic trainer. Experience with Cybex testing, rehabilitation procedures, and personal computers preferred. Application deadline: October 4, but applications accepted until position filled. Submit letter of application, resume, and the names and addresses of three professional references to Dr. Donald Bennett, Vice President for Student Affairs.

CLERICAL/SUPPORT

Custodial Workers - B4042 - Physical Plant

Several full-time second-shift positions available. Must be able to perform general housekeeping duties and be capable of using industrial cleaning equipment and moving and setting up furniture. Will be responsible for cleaning floors, furniture, restrooms, and carpets. Position requires high school diploma or

equivalent; cleaning and housekeeping experience preferred. Application deadline: September 16, but applications accepted until positions filled. F030B/\$5.76/hr.

Purchasing Assistant - B4043 - Business Office

Full-time position, 8 a.m.-4:30 p.m. Monday-Friday. Will be responsible for preparing purchase orders through on-line computer system; negotiating and obtaining price quotes from vendors; placing orders for supplies, equipment, and services; generating and maintaining reports; processing returned items for credit; and monitoring and maintaining fixed assets records and leases. Position requires high school diploma or equivalent with two years office experience, preferably in purchasing and equipment inventory, plus knowledge of WordPerfect, Lotus, and computer-based systems. Application deadline: September 16, but applications accepted until position filled. F040B/\$6.20/hr.

Senior Secretary - B4044 - Student Affairs

Full-time position, 8 a.m.-4:30 p.m. Monday-Friday. Will provide administrative and secretarial support to intramurals director and athletic coaches. Responsibilities include typing correspondence, reports, and contracts, compiling information, supervising student workers, and performing other related clerical duties. Position requires high school diploma or equivalent, two years office experience, and WordPerfect skills; knowledge of spreadsheet programs preferred. Application deadline: September 16, but applications accepted until position filled. F040B/\$6.20/hr.

Stationary Engineer - B4045 - Physical Plant

Full-time position working rotating shifts, including weekends and holidays; will moni-

tor/operate computer and equipment to control HVAC equipment, lighting, and alarm systems; read meters and gauges at specific intervals to verify operating conditions and detect malfunctions; record data to maintain records of operation; test/treat water in closed loop system; and handle preventive maintenance checks and service. Position requires high school diploma or equivalent. Technical training and two years of experience with HVAC equipment or an equivalent combination of training and experience preferred. Application deadline: September 16, but applications accepted until position filled. F070B/\$7.68/hr.

Custodial Worker - B4046 - Physical Plant

Full-time position, day shift, Monday-Friday. Must be able to perform general housekeeping duties and be capable of using industrial cleaning equipment and moving and setting up furniture. Will be responsible for cleaning floors, furniture, restrooms, and carpets. Position requires high school diploma or equivalent; cleaning and housekeeping experience preferred. Application deadline: September 16, but applications accepted until position filled. F030B/\$5.76/hr.

Custodial Worker - B4047 - Physical Plant

Full-time position, second shift, Monday-Friday; will be responsible for maintaining all satellite buildings. Must be able to perform general housekeeping duties and be capable of using industrial cleaning equipment and moving and setting up furniture. Will be responsible for cleaning floors, furniture, restrooms, and carpets. Position requires high school diploma or equivalent; cleaning and housekeeping experience preferred. Application deadline: September 16, but applications accepted until position filled. F030B/\$5.76/hr.

It's easy to see both sides of an issue if we aren't particularly concerned about it.

Stop by! -- Reception
from 2 to 4:30 p.m. Friday
in PAC300 for Donna Drone,
athletics/intramurals secretary
who is leaving to operate
a convenience store
at Hogue and Tekoppel
with her husband, Frank.

Some are so busy learning the tricks of the trade they don't learn the trade.