

Josephine Elliott

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INDIANA STATE
University
Notes
EVANSVILLE CAMPUS

ISUE EMPLOYEES BLOOD BANK

Attached to the University Notes is information about the ISUE Employees Blood Bank. If you wish to enroll, complete the attached form and return it to the Student Health Services, Room 116. If you are now a member and wish to continue as such there is no need to reapply. If you wish to discontinue membership, please send a notice to the Student Health Service immediately.

REVISED VACATION POLICY FOR NON-ACADEMIC STAFF

The Indiana State University Board of Trustees has approved the following changes in the vacation policy for office personnel and service staff to be effective July 1, 1973.

<u>Former Vacation Policy</u>		<u>New Vacation Policy</u>	
<u>Years of Service</u>	<u>Vacation Days</u>	<u>Years of Service</u>	<u>Vacation Days</u>
1 - 9	10 work days	1 - 3	10 work days
10 - 19	15 work days	4 - 6	12 work days
- 20	20 work days	7 - 14	15 work days
		- 15	20 work days

POLICE & FIREMEN NIGHT WITH THE TRIPLETS

The police and fire departments of Evansville are setting aside the Monday, August 20, home game between the Triplets and Omaha as Police and Firemen Night. For every purchase of the regularly-priced \$2.50 reserved-seat tickets in advance, the Triplets will turn over \$1.00 to the police and fire departments to place in the Firemen's Education Fund and the F.O.P. Lodge #73.

In 1972 the police and fire departments received \$477.50 from the evening, and they hope to raise \$1,000 this year.

For your tickets to the Evansville Triplets vs. Omaha game, write to the Evansville Triplets, Box 417, Evansville, Indiana 47703. Send your name, address and city, amount of your check and the number of tickets you request.

NEW FACES

Mrs. Alma LaFontaine is the new secretary in the Social Science Division. Formerly of Frankfort, Kentucky, Mrs. LaFontaine and her husband Maurice, calculator operator with Graybar Electric Company of Evansville, have two children.

Mrs. Donna McGuyer, the new secretary for the Registrar, is formerly from Poplarville, Mississippi. Mrs. McGuyer, who finished her sophomore year at Mississippi State College for Women in Columbus, Mississippi, enjoys journalism, travel, sewing and cooking. Mrs. McGuyer's husband Terry is with Shane's Uniform Company.

POSITION VACANCIES

The following is a list of vacant positions as of August 14, 1973. For further information contact the Personnel Office. Do not contact the department.

<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REQUIREMENTS</u>
Art Studio Technician	Division of Humanities	Supervision, safety responsibilities, use of power equipment.
Engineer	Physical Plant	Check specifications on constructions, detail plans for renovating estimate jobs, detail topo. maps, and campus lay-outs and related duties in the engineering area. Minimum: Bachelor degree in Engineering Sciences and training relevant to previously mentioned requirements. Position available September 17. Women and members of minority groups are encouraged to apply.
Laboratory Technician	Science & Math	Supervising student assistants, and assisting instructor.
Programmer Trainee	Data Processing	Programming computers.
Secretary III	Dean of Students	General secretarial skills, receptionist.
Secretary III (Half-time)	Physical Plant	General secretarial skills.

DIRECTORY CHANGES

Brenner, Mrs. Jonna Accounting	Extension 342	
Crabtree, Mrs. Joyce Accounting	Extension 342	
Fluckiger, Miss Lynnae	Delete	
LaFontaine, Mrs. Alma (Maurice) Secretary, Social Science	Addition	R.R.#5, Box 337 Newburgh, Indiana
McGuyer, Mrs. Donna (Terry) Secretary, Registrar	Addition	709 Rosenberger Evansville, Indiana
Purchasing Office	Extensions 276 & 287	
Rhoads, Mrs. Hazel Accounting	Extension 342	
Schmidt, Richard W. Accounting	Extension 342	

July 30, 1973

I.S.U.E. EMPLOYEES BLOOD BANK

Applications for members in the I.S.U.E. Blood Bank are being accepted now. If you wish to enroll, complete the attached form and return it to the Student Health Services, Room 116. If you are now a member and wish to continue as such there is no need to reapply, however, if you wish to discontinue membership, please send a memo indicating this.

MEMBERSHIP:

- a. Open to all Faculty and Staff of I.S.U.E., including active Adjunct Faculty.
- b. Termination of employment terminates membership.

COVERAGE:

Includes the member, his (her) immediate family and his (her) dependents (as claimed on federal income tax returns).

PROCEDURE:

If blood is needed for a person covered by this plan, the member indicates membership in the I.S.U.E. Blood Bank to the hospital representative who contacts I.S.U.E. to verify coverage.

Donors are then selected from the membership list of the I.S.U.E. blood bank for repayment.

Donors will be selected on a rotational basis.

ADVANTAGES OF MEMBERSHIP:

1. Ready availability of donors is assured.
2. Coverage includes dependents as well as the member's immediate family.
3. Coverage exists not only in Evansville, but also anywhere there is a member bank of the American Association of Blood Banks or the Red Cross.
4. Donation of a unit of blood is no longer required to initiate membership. The member is required to replace a unit of blood when requested; if the member declines, he is removed from the membership list.
5. Replacement of a unit of blood is made in one of the following ways:
 - a. The member donates a unit of blood.
 - b. A representative of the member (friend or relative) donates a unit of blood.
 - c. A member pays the hospital blood bank a fee to cover the cost of a unit of blood.

For further information, contact Patricia Like, Extension 258