

Indiana State University Evansville

8600 University Boulevard
Evansville, Indiana 47712

INTER-DEPARTMENTAL MEMORANDUM

TO: ALL FACULTY

DATE: 2-21-83

FROM: John Gottecent
Chairperson, Faculty Council

SUBJECT: Meeting

SESSION #12

The next meeting of the Faculty Council will be held on Friday, February 25, from 3:00 to 4:30, in Room L-100.

AGENDA

1. Minutes from February 11 (Bigham)
2. Announcements
3. Visit from Vice President Wright Regarding Faculty Liability Insurance
4. Liberal Arts Scholarship Award (Rivers)
5. Proposed By-Law Amendments Regarding Article III, Sections 2 and 3, and Article V, Section 6 (Council members see Professor Bigham's memo dated 2-14-83)
6. Routing of Promotion Applications (Council members see Professor Goss' memo dated 2-15-83)
7. Recommendation on Promotion Compensation from Faculty/Academic Affairs Committee (Council members see attachment)
8. Proposal to Modify General Education Requirements (Goss--Council members see attachment)
9. Reports
10. New Business
11. Adjournment

SESSION #12
MINUTES OF THE 1982-83
FACULTY COUNCIL MEETINGS

Time: Friday, February 25, 1983; 3:00 P.M. in L-100

Members Present: John Gottcent, Chairman; Professors L. Goss,
A. Jorgensen, E. Edwards (for K. Kim), C. Petranek,
R. Small, B. Thayer

Ex-Officio Present: President Rice

Others Present: Professor Rivers

1. The minutes of Session #11 (February 11) were approved without amendment.

2. Announcements

- a. The next Council meeting will be held Friday, March 18 from 3:00 to 4:30 P.M. In order to allow two meetings during March, the next meeting will be scheduled for Friday, March 25, at the same time.
- b. The Chair announced that he had asked President Rice's office to see to it that the Terre Haute Academic Notes, as well as their University Notes, be distributed weekly to all Council members. Several members noted that they had already begun to receive them.
- c. The Chair noted that he had informed Professor Hopkins on February 16 of the Council's decision to allow an appeal of his grievance within two weeks of that date. Professor Hopkins had indicated that he would respond within that time period.

3. Visit from Vice President Wright

The Vice President was unavoidably detained in Indianapolis and would not be able to meet with the Council today on the issue of faculty liability insurance.

4. Liberal Arts Award (see attached)

Professor Rivers explained that if the Council endorsed this award, the Development Office would begin soliciting contributions and the Student Academic Affairs Committee would be asked to determine the recipient. After brief discussion, Professor Jorgensen moved, and Professor Petranek seconded, that the Council endorse the award. Motion passed unanimously.

5. Routing of Promotion Applications

After brief discussion regarding the review process for promotions applications, the Council voted (with one abstention) to recommend to the administration a change in the Faculty Handbook. The item on page 3-13 entitled Opportunity to Withdraw an Application would be replaced with the following as item B under "Applications for Promotion" on page 3-12:

B. Routing of the Application

An application for promotion, once submitted to the Division Chairperson, is automatically routed through the various faculty committees and administrative offices on the ISUE campus regardless of the specific recommendations that may be made regarding it until and unless the individual faculty member requests that the application be withdrawn. This process constitutes an automatic review procedure for recommendations formulated within the ISUE campus. The process of automatic review does not extend beyond the Office of the President.

It was the consensus of the Council that approval of the recommendation include a note in the minutes that a faculty member normally withdraws his or her application after a negative review at any level, and that the committee created by Dr. Reid (see minutes of February 11, 1983) would also include that note in a set of instructions to the applicant to be appended to future application forms.

6. Proposed Changes in the By-laws

After the Council agreed that the requirements for changes in the By-laws had been met, it voted unanimously to approve the following changes in the By-laws:

a. Article III, Section 2. Procedures for Appeal.

Substitute this paragraph for the second paragraph: "Any aggrieved student, group of students, faculty member, or group of faculty members may file a written request for a hearing with any standing committee of the Faculty Council except the Grievance and Hearing Committees. An appeal of the decision of the Grievance Committee on substantive and/or procedural grounds may be made directly to the Faculty Council. An appeal of the decision of the Hearing Committee on procedural grounds only may be made to the Faculty Council."

b. Article III, Section 3. Appeal to the Faculty Council.

Substitute this for the first portion of paragraph one: "Within two weeks after the decision of a Committee is filed with the Chair of the Faculty Council, (etc.)"

c. Article V, Section 6, par. A(3). Grievance Committee.

Add the following to the end of the paragraph: "The faculty member should demonstrate to the satisfaction of the Faculty Council that appropriate channels for appeal up to and including the relevant Evansville campus vice-president have been pursued prior to a request for Grievance Committee investigation."

7. Recommendations from Faculty Academic Affairs Committee

The Council accepted the report of the committee (See attached) with the exception of the recommendation that the Economic Benefits Committee consider the promotion compensation schedule. The recommendation would be sent for information only.

8. Modification of General Education Requirements (Goss)

Consideration of this item was postponed until the next meeting.

9. Reports

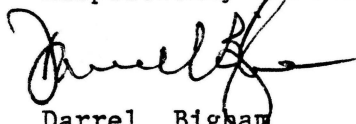
- a. President Rice reported that the higher education budget was far from completion in Indianapolis, that the Academic Planning Council had four assignments in preparation for a Commission for Higher Education study of the southwestern portion of the state, and that the M.S. in Industrial Management proposal was "on hold" in the Commission for Higher Education.

10. New Business

- a. The Council Secretary reminded all standing and special committees to forward their minutes to him.
- b. Some discussion followed about the status of proposals for an interchange at the entrance to the campus. Vice President Wright would be asked for further information.
- c. Professor Jorgensen suggested more effective publicity about faculty research and writing. Professor Bigham noted that Dr. Reid might use a Faculty Development grant to encourage a faculty member to write an annual report on such matters.
- d. Professor Gottcent reported that recommendations from the Honors Curriculum Committee were forthcoming.

11. The meeting was adjourned at 4:37 P.M.

Respectfully submitted,



Darrel Bigham
Secretary, Faculty Council
March 18, 1983

ITEM # 1

THE LIBERAL ARTS AWARD

The Liberal Arts Award was presented for the first time at last Spring's Honors Day ceremony. It is an award committed to recognizing as well as promoting the ideals of liberal learning and the pursuit of excellence in these areas:

Academic Achievement in the liberal arts and sciences

(This refers to a student's performance in fulfilling the general education requirements--the award is open to all students in any of the divisions.)

The pursuit of excellence in physical activities,
and a noteworthy adherence to those virtues that
mark a person of integrity.

Many people in the University community have expressed a financial commitment to this award, which ought to be University wide supported. For the award to be continued and to be of proper significance for promoting the ideals of liberal learning, University wide support is needed. Funding for last year's award was supplied solely by the English department (\$400) and matching funds from a friend of the University. The award went to a student in Biology, pointing out that recipients can be from any academic area.