

USI, SOUTHERN HILLS OFFERING
NONCREDIT CONTINUING EDUCATION
COURSES IN JASPER

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The University of Southern Indiana and Southern Hills Counseling Center, Inc., have entered into a joint venture in which USI's Office of Continuing Education will make noncredit courses available at the Southern Hills site, 480 Eversman Drive in Jasper.

The new program was announced today by Donald M. Aronoff, executive director of Southern Hills, and Dr. M. Edward Jones, director of Continuing Education and General Studies at USI.

Aronoff noted that "We at Southern Hills are pleased to be able to provide people in and around Dubois County with the opportunity to participate in continuing education without leaving the area, and to work with USI in expanding services to the area."

Dr. Jones said the program will address human resource development needs that have been identified by Southern Hills personnel or advisory committees, working in cooperation with USI programmers. The University will be responsible for such program details as curriculum, instructors, and evaluation, while Southern Hills will provide professional staff and consultants where appropriate, Dr. Jones said.

The Jasper program will start with a series of one-day workshops, one each in September, October, November, and December. The first on Tuesday, September 22, "Management Skills for Secretaries, Administrative Assistants, and Office Supervisors," will be presented by Dr. Ruth Ashby, president of Professional Development Resources in Dallas, Texas.

Other workshops and instructors include "Planning and Organizing," Wednesday, October 28, taught by Dr. Ross Van Ness, professor of adult and community education at Ball State University; "Improving Customer Service," Wednesday, November 11, led by Edward Leader, nationally recognized consultant on salesmanship and communications; and "Successfully Managing People," Saturday, December 12, taught by Dr. Sandra M. Singer, USI associate professor of psychology and director of the Evansville Graduate Studies Center.

Call Ms. Joan Nordoff at Southern Hills, (812) 482-3020, or the USI Office of Continuing Education, (812) 464-1863, for information or to register. Registration may be done by mail, telephone, or in person. - 30 -

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