

BUSINESS/ PROFESSIONAL

DEVELOPMENT SERIES OFFERED

BY USI IN JASPER



NEWS RELEASE

CONTACT: Sherrienne Standley, University Relations
(812) 464-1902

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The spring continuing education program offered by the University of Southern Indiana in Jasper, in cooperation with Southern Hills Counseling Center, Inc., will consist of a series of business and professional development courses that have been a standard program at the University for several years.

The first course -- Basic Skills for New Supervisors -- covers responsibilities of the supervisor, techniques to increase productivity, practical ways to release employee motivation, characteristics of successful leadership, solutions to communication problems, and how to handle conflict and change.

The day-long workshop will meet at 9 a.m. Tuesday, February 23, at Southern Hills. The instructor will be Larry Bohleber, coordinator of business and professional programs and a USI instructor of business who oversees the innovative Management Development Center program at the University. The award-winning M.D.C. program has been designed to assist both the individual and area business and industry in finding and developing supervisory talent.

The other workshops will include "How to be Successful with Problem People" on March 17, taught by Dr. Ross VanNess, professor of adult and continuing education at Ball State University, and "Developing Effective Leadership Skills" on April 19, taught by Bohleber.

The registration fee for each workshop is \$85, or \$75 each when two or more register together. The fee includes materials and lunch. For descriptive brochures, call the USI Office of Continuing Education, (812) 464-1863, or Southern Hills, (812) 482-3020.

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