

FACULTY SENATE

MEETING #12

To: All Faculty
From: Marlene Shaw *MS*
Date: 8 April 1994
Subject: Faculty Senate Meeting #12

Friday, 15 April 1994

Room UC308

3:00pm

AGENDA

1. Approval of minutes (meeting #11)
2. President's Report - Dr. Rice
3. Vice President's Report - Dr. Reid
4. Personal Security System - N. King
5. Standing Committee Annual Reports
Curricular Committee - B. Henderson
Student Academic Affairs - J. Barnett
6. Ad Hoc Committee Report on Eligibility
for Faculty Senate and Senate
Standing Committees
7. Old Business
8. New Business
9. Announcements
10. Adjournment

---REMINDER---

Friday, 22 April 1994

Forum II

- 2:00 - 1993-94 Distinguished Professor Lecture
2:45 - Annual Spring Faculty Meeting

Approved

University of Southern Indiana
Faculty Senate Minutes
Session 12
April 15, 1994, UC308

Members Present: Shaw, Chairperson; Divine, Hankins, Hartl, King, Koob, Schibik, Serbus, Sinn, Valentine, Waters, S. Wolfe, Dr. Rice (Ex Officio)

Guests Present: C. Brinker, N. Byrd, B. Henderson

1. The meeting was called to order at 3:05 p.m. by Dr. Shaw.
2. Minutes of Senate Meeting #11 were deferred.
3. **Report from Dr. Rice:**
 - a. USI will be saluting 23 employees who have 10, 15, 20, and 25 years service.
 - b. The Enlow Scholar Lecture series was well received.
 - c. The State Budget Committee will be making their constitutionally assigned mission of visiting all regions of Indiana every two years. Southwestern Indiana, including USI, will be visited next week.
4. **Report from Cindy Brinker and Nancy Byrd:**
 - a. Questions posed by Faculty Senate in Session #11 were addressed. Articles in the Faculty Constitution that were brought to the attention of Dr. Reid last week were checked by Ms. Brinker and Ms. Byrd. All sections of the Faculty Handbook which includes The Constitution of the Faculty of USI should state that any amendments to the Constitution require ratification by the Board of Trustees [see Faculty Handbook, Article VII, Section 3, page 17]. If any copies of the Faculty Handbook that were distributed in the past did not have this statement, it was an oversight. Ratification of amendments is one of the roles of the Board of Trustees.
 - b. Ms. Brinker and Ms. Byrd are revising the format of the Faculty Handbook for easier access and readability. Sections will be more clearly identified with tabs. They expect to have it completed this summer.
5. **Personal Security System--Report from Dr. Norman King:**
 - a. Dr. King discussed hand-held keychain-type beepers that would be available for rental if a system were installed at USI. When activated, the beeper system allows security to identify the caller's exact location in a few seconds, faxing a description of the caller to security patrol cars. Beepers could be rented for about \$75/semester. Senators expressed the opinion that such a system seems excessive for USI and too expensive for our students. Females would be the most likely purchasers, and males might not be interested, which would increase the cost. After some discussion, Faculty Senate suggested that Dr. King get more information regarding the cost/beeper/number of renters and how many students and staff would be interested. Dr. King will follow-up with Mr. Hart.
6. **Standing Committee Annual Reports:**
 - a. **Curricular Committee:**

Report by B. Henderson. By the time of this annual report the committee had received 78 petitions. More have been received since the report. There were no major changes in prefixes with only a few courses changing levels; and there were a few program modifications including chemistry and business. The minors in geo-chemistry and geo-physics were deleted. The Committee's recommendations:

 - 1] Approving General Education courses--The committee recommended changing the Handbook's current statement about approving courses for the GE Program to make the process parallel to the course approval process by the Curricular Committee. Changes currently go from the General Education Committee to the Curricular Committee to Faculty Senate. If a requested change is denied twice by the GE Committee, the petitioner could appeal to the Curricular Committee, which could deny

- or override the GE Committee.
- 2] Standardizing Timing of Curricular Petitions--Currently, testing of the computerized degree audit system is ongoing. Change deadlines so that curricular changes would only occur annually to facilitate ease of entry into the computer system.
 - 3] Tracking Petitions--This job takes approximately 4-5 hours/week. The Committee recommends there clerical assistance for the Curricular Committee chairperson.

K. Waters moved that the report be accepted; N. King seconded. K. Waters called the question. The motion passed.

b. Student Academic Affairs Committee:

Dr. Shaw reviewed the report. Plus and minus grading system will be addressed further next year. Other matters concerned procedures for deciding scholarship awards. Concern was expressed regrading inadequate advising of students using the phone system for pre-registration. There is student interest in having a Fall Break. Discussion was held concerning the use of IP grade in place of a C in the general studies courses. G. Valentine moved that the report be received; M. Hankins seconded. The motion passed.

7. Faculty Senate Ad Hoc Committee Reports:

Subcommittee on Eligibility to serve on Faculty Senate and Senate Standing Committees:

The Committee reported the results of their poll on who should be eligible for Faculty Senate and Standing Committees' Membership. Approximately 50% of faculty responded to the survey--90 of 202. The choices on the survey were A: All faculty as defined in Section II, Article 1, Section 1; B: All faculty with academic rank as defined in Section II, Article I, Section 2; C: All full-time faculty whose primary duty is teaching, primary being defined as more than half their assigned time; and D: Other. The breakdown was as follows: 12 A's; 21 B's; 50 C's; and 13 D's. Due to strong faculty interest, K. Waters moved that this subcommittee be carried over to the fall semester and after studying the results of the poll, bring forth a recommendation to the Faculty Senate for 1994-95. The motion was seconded by S. Wolfe. The motion passed.

8. Old Business:

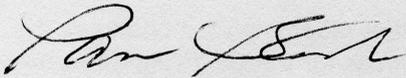
- a. The Nominating Committee for the Faculty Representative for ICHE will meet Wednesday, April 27, in Indianapolis at 5:00 p.m.
- b. M. Hankins moved that the tabled Economic Benefits Committee Report be taken off the table and put on the agenda as the first order of business at the Faculty Senate meeting April 29. T. Schibik seconded. The motion passed.

9. Announcements:

- a. A reception is scheduled for April 20 at 2:30 p.m. for the Rices and B. Wright in the dining room.
- b. The Distinguished Professor Lecture before the annual Spring Faculty Meeting will be April 22 at 2:00 p.m.
- c. The final meeting of Faculty Senate for 1993-94 will be April 29, at which time ballots for the member at large and the alternate at large will be counted, and the election of Faculty Senate Chair will also occur.

10. The meeting was adjourned at 5:15 p.m.

Respectfully submitted,



Pam B. Koob, Secretary