



OPEN ENROLLMENT FOR BLUE CROSS/BLUE SHIELD.

The Blue Cross/Blue Shield group insurance program at ISUE provides that once each year during the month of November an open enrollment period is made available to all eligible employees who have not previously enrolled.

Present members who are married and are carrying the single Blue Cross/Blue Shield plan, but did not elect to include spouse and/or children on the original application,

may do so during November to be effective December 10. The next opportunity will be available in July 1978.

The cost is \$6.50 per month for single coverage or \$18.00 per month for family coverage. If you begin payment by payroll deduction, the effective date of your insurance may be December 10, 1977.

Full-time staff members who wish to take advantage of this open enrollment opportunity should go to the Personnel Office, Room 101A, in the Administration Building to complete an enrollment form.

HOLIDAY SCHEDULE. Please note the following office schedule listing office closings and other changes for the approaching holidays.

During December 27 - 30 and January 2 - 6 offices will be consolidated into the Library and Administration buildings in order to conserve energy. This will not be effective if the daytime temperature would happen to be in the low 50's or higher. Offices in other buildings that must operate during this time should contact JOHN KLINGELHOEFER for necessary arrangements.

Employees with unused vacation time are encouraged to use their vacation time during this time. Each department should report to its respective Vice President the space needed and space available for office personnel during this period of office consolidation.

THANKSGIVING

- Thursday, November 24 Offices Closed
- Friday, November 25 Offices Closed

CHRISTMAS & NEW YEAR'S

- Thursday, December 22 Offices Closed
- Friday, December 23 Offices Closed
- Monday, December 26 Offices Closed
- Tuesday, December 27 Offices Open and Consolidated
- Wednesday, December 28 Offices Open and Consolidated
- Thursday, December 29 Offices Open and Consolidated
- Friday, December 30 Offices Open and Consolidated
- Monday, January 2 Offices Closed

HOLIDAY SCHEDULE (CON.)

Tuesday, January 3	Offices Open and Consolidated
Wednesday, January 4	Offices Open and Consolidated
Thursday, January 5	Offices Open and Consolidated
Friday, January 6	Offices Open and Consolidated

Food Service will be closed from December 22 through January 8. The Snack Bar will be open Monday, January 9 and the Cafeteria will begin serving Monday, January 16.

Day Care Center will close December 16 and re-open January 16.

The Recreation Room will close December 16 and re-open January 16.

ISUE Central Arena will be open for recreation activities each day that ISUE offices are open.

SPECIAL DATES TO REMEMBER:

January 9-12 Fee payment for pre-registered students with or without changes

January 12 University meetings
Orientation for new students
Evening registration from 5:00 - 6:30 p.m.

January 13 Orientation for new students
Advisement and registration for new and readmitted students
Open registration from 3:00 - 6:00 p.m.

January 16 Classes begin

BLOODMOBILE. The Red Cross Bloodmobile will be at ISUE November 9 from 10:00 a.m. - 3:00 p.m. and November 10 from 9:00 a.m. - 2:00 p.m. in the Forum. The University Community is urged to donate blood on these dates. Donors who gave blood at the August bloodmobile will be eligible to donate again at this time. The August blood drive yielded more pints of blood than any other drive in this area at that time.

PEGGY NUTT, ISUE Director of Health Services, is in charge of personnel scheduling. Appointments can be made at the UC Information Desk or by contacting PEGGY NUTT at extension 1807. This scheduling eliminates long lines at the mobile site on the date of the drawing. Should you have questions regarding your blood donation, contact PEGGY NUTT at extension 1807 or Terry Stumpf at the Red Cross, 425-3341.

Red Cross supplies the total blood needs of the Evansville area, assuring residents of quality and quantity blood. This assurance of safe blood is possible only through the involvement of groups such as ISUE students, faculty, staff and administrators.

EXECUTIVE IN RESIDENCE PROGRAM. The chairman of the board and chief executive officer of Oak Industries, Inc., Everitt A. Carter, will be the featured executive in the Division of Business Executive-in-Residence fall program scheduled for Monday, November 7, 1977.

EXECUTIVE IN RESIDENCE PROGRAM (CON.)

Oak Industries, located in Crystal Lake, Illinois, is involved in the production of electronic components, regulators, and control devices with some emphasis in the space industry.

Carter, a native of Pennsylvania, graduated from Duke University with a Bachelor of Science degree in mechanical engineering. From 1940 to 1945, he was with the Wright Aeronautical Division of Curtiss-Wright Corporation. In 1945, he went to Hughes Aircraft Company in California where he was coordinator of sales and service until 1947, when he became vice president of Faber Laboratories in New York City. Carter returned to Curtiss-Wright in 1952 with the Wright Aeronautical Division.

He was named general manager of Curtiss-Wright of Canada, Ltd., Montreal, in May, 1955. When Isotope Products Limited became a division of Curtiss-Wright Limited, Carter became vice president and general manager, the position he held prior to joining Oak. Mr. Carter was appointed president, chief executive officer and a director of Oak Industries, Inc. in 1959 and in April, 1963 he was elected chairman of the board. He is a director of the Home State Bank of Crystal Lake, IL; Federal Signal Corporation, Chicago; and Johnson Controls, Inc., Milwaukee; and a director, and vice-president, Economic Research & Statistics, of the Chicago Association of Commerce and Industry; a director of the U.S.A. - Korea Economic Council; and honorary director of the Korean - American Midwest Association of Commerce and Industry.

DR. HARLAN VANOVER, ISUE Professor of Business, will serve as chairman of the fall Executive-in-Residence program. The schedule of events on Monday, November 7 includes a coffee and conversation with Carter from 8:45 a.m. to 9:00 a.m.; a discussion session from 9:00 a.m. to 11:45 a.m. and a luncheon at 12:00 noon followed by a discussion until 2:00 p.m. The program will be held in the University Center, Room 351.

All sessions are open to the public, and reservations for the luncheon must be made no later than Friday, November 4 by calling the Division of Business at extension 1718.

HUMANITIES FORUM. The Humanities Forum presents John Knoepfle, who will read his poetry November 4 at 12:00 noon in the Rare Books Room in the Library.

Knoepfle was born in Cincinnati in 1923 and presently is professor of literature at Sangamon State University in Springfield, Illinois and has conducted poetry workshops at several tri-state universities. He has published thirteen books of poetry, two of which are Rivers into Islands, and A Box of Sandalwood, and has published 11 works in special collections, three of which are Twenty Poems of Cesar Vallejo; Neruda and Vallejo: Selected Poems; and Late Harvest: Poets of the Plains and Prairies.

On Tuesday, November 8 at 10:00 a.m. in L100, ERIC vonFUHRMANN, Assistant Professor of English, and LOMBERTO DIAZ, Professor of Spanish, will present readings of poetry in honor of Nobel Prize Laureate, Vincente Alexandre.

Meetings generally do not last longer than one hour and provide an atmosphere that is cordial but critical. All interested persons are invited to attend.

AMA EXTENSION INSTITUTE COURSES. The ISUE Office of Continuing Education and Division of Business will offer courses this spring in cooperation with the American Management Associations Extension Institute.

Beginning in January 1978, a certificate in management program will be offered on the campus using ISUE business faculty and AMA Extension Institute's textbooks and structure for the course.

Four classes will begin in January, "What Managers Do," "Planning and Control for Managers," "Accounting for Managers," and "Modern Marketing and Company Objectives," will be offered. Students may enroll in only one course or may take the entire series, depending on their interests and needs.

For further information, call the Office of Continuing Education at 464-1863.

ATTN: CLERICAL/SUPPORT PERSONNEL. President Rice will meet with clerical-support personnel Wednesday, November 9 to discuss University development. Physical plant personnel are asked to attend a 3:00 p.m. meeting in Room A-34. All other support personnel are requested to make arrangements with their supervisors to attend one of two meetings in UC352 and UC353. The first meeting will begin at 10:45 a.m. Persons who do not attend the first meeting are asked to attend the second meeting which will begin shortly after those attending the first session return to duty stations. Department heads are requested to make every effort to insure that offices are staffed during the meetings.

INSTITUTE ON WESTERN CHRISTIANITY. ISUE Campus Ministry will present an institute on Western Christianity each Thursday for the next five weeks in the Library, Room L100. The first of the five sessions begins Monday, November 7, 1977 at 12:00 noon. REVEREND BERNARD LUTZ will give a talk on "The Phenomenology of Religion."

HADI SHRINE TICKETS. Tickets to the Hadi Shrine Circus, November 24 - November 27, may be obtained by calling Jim Baumeier at extension 1729 or extension 1782.

WOMEN OF ISUE. A wine and cheese party will be hosted Friday, November 4 at 7:00 p.m. for members of the Women of ISUE. Tickets are \$2.50 per person and include the tasting tray, cheese, and sausage. For information, contact Mrs. William (Pat) Kolb at 985-5409.

WESTWOOD GARDEN CLUB. The women of Westwood Garden Club will be selling handmade craft items such as dried flower arrangements and barnwood wall plaques Friday, November 4 at Washington Square Mall. The flowers and weeds were gathered and dried by the club. Proceeds will be used for a campus project.

REPORT OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS. Petitions for a new course and a modified course have been received and approved by the Office of the Vice President for Academic Affairs. The approvals follow:

NEW COURSE - DTLT 128 Fixed Restorative II

1 hour

REPORT OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS. (CON.)

MODIFIED COURSE

DTLT 121 Fixed Restorative I 5 hours

LIBRARY ACQUISITION. The Library has received the Commission's report on the declining SAT scores. Ask for ON FURTHER EXAMINATION at the circulation desk where it is currently on 24 hour reserve.

APPOINTMENT. J. MICHAEL MASON has been appointed Cooperative Professional Practice Coordinator. An ISUE graduate, MICHAEL received his B.S. degree in accounting in 1977 and was previously employed as staff accountant at George S. Olive. He and his wife, Debbie, secretary in the Division of Business, reside at 5840 N. Kerth Avenue.

PEOPLE IN THE NEWS. ALDO CARDARELLI, Associate Professor of Education, has been appointed to the advisory committee for Project Self, a federally-funded project which seeks to improve the self-image of children in grades K-3 for several schools in the Evansville-Vanderburgh School Corporation.

ROLLA DYER, Professor of Chemistry, presented a paper at the 93rd annual meeting of the Indiana Academy of Science at IUPUI, Indianapolis on Friday, October 28 titled "A Characterization Study of Crude Oils from Certain Reservoirs in the Phillipstown Field, White County, Illinois." He collaborated with two other persons in the study.

As a result of her keynote speech for the Indiana Office of Campus Ministry (IOCM) in the Gary/Hammond area, SISTER SHELIA GRIFFIN, Campus Ministry Counselor, was featured in a three-page article in the fall issue of the IOCM newsletter. The interview, conducted by Erv Brode, director of the IOCM, concerned aspects of commuter ministry which ranged from defining student religious needs to Sister Shelia's work as a woman, a Christian, and a religious worker.

ROBERT E. MAYS, Director of Student Teaching and Laboratory Experiences, and CHARLES J. BERTRAM, Chairman, Division of Education, participated in the Thirtieth Annual Turkey Run Teacher Education Workshop held October 23 - 25, 1977. DR. MAYS served as recorder and resource person for Group D, who were to define the goals, roles, and responsibilities of field experiences. DR. BERTRAM, member of the Turkey Run Steering Committee, was in charge of registration and assisted with the workshop evaluation.

GLENDIA MILLER, Instructor in Dental Assisting, attended the Dental Assistant's National Convention in Miami, Florida October 7-14 as a delegate from the State of Indiana.

CHARLES F. PETRANEK, Associate Professor of Sociology, has been chosen by the National Science Foundation to attend one of two Chautauqua-Type short courses on the American Indian Perspectives on Ecology at Christian Brothers College in Memphis, Tennessee. The class will concern not only ecology but also the American Indian's social life and culture.

DONALD E. PITZER, Professor of History, directed the Fourth Annual Historic Communal Societies Conference at Aurora, Oregon where more than 200 delegates attended.

PEOPLE IN THE NEWS (CON.)

He appeared on KGW-TV, KPTV in Portland and the live radio program "Talk About" on KOAP in Portland during the conference. PITZER was also elected Executive Director of the Historic Communal Societies Association.

MARKETPLACE.

For Sale

Bookcase (light birch) headboard with sliding cane doors.
Walnut paneled headboard. Both double bed size. Call extension 1893 before 5:00 p.m. or 476-2233 after 5:30 p.m.

CAFETERIA MENU, Features daily salad bar. Sunday Buffet from 11:00 a.m. - 1:30 p.m.

Thursday, November 3

Stromboli Day
Roast Turkey with Dressing
Beef and Noodle Casserole

Friday, November 4

Fish Filets
Chow Mein over Rice
Liver and Onions

Monday, November 7

Spaghetti with Meat Sauce
Roast Beef
Sam's Surprise

Tuesday, November 8

Taco Day
Tuna Noodle Casserole
Grilled Chopped Steak
Colonel Kaiser Sandwich

Wednesday, November 9

Fried Chicken
Barbeque Beef Sandwich
Turkey-A-La-King

POSITIONS AVAILABLE, The following positions are available as of October 28, 1977. Indiana State University Evansville is subject to the requirements of Executive Order 11246 and is an affirmative action employer. All interested persons are encouraged to apply. Contact the Personnel Office to apply except where otherwise indicated.

CLERICAL/SUPPORT

Typist-Clerk II
(Pay Grade 5)

Office of Vice President
for Business Affairs

Skilled typist (minimum 60 wpm) with knowledge of office operations. Will serve as pool typist for Campus Administration offices. Will operate automated typing equipment, compile tabulations and prepare basic reports.

POSITIONS AVAILABLE (CON.)

Clerical/Support

Secretary I
(Pay Grade 4)

Cooperative Education
Office

Knowledgeable about office functions. 50 wpm typing minimum. Must be able to assist in establishing office procedures, be able to work closely with students and businesspersons.

ADMINISTRATIVE POSITION

Campus Engineer

Physical Plant

Degree in engineering, industrial management or related technical field required. Must be skilled in engineering drafting and be capable of interpreting architects drawings and specifications. Must be apt in cost estimating and on-site job inspecting. To apply, send resume to Personnel Director.

FACULTY POSITION

Marketing Faculty person
(For Fall 1978)

Division of Business

PH.D. or D.B.A. in Business preferred. Will consider MBA at dissertation stage. Will teach undergraduate and MBA courses. Contact Dr. Kenneth B. Settle, Chairman, Division of Business.

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There is a peculiar satisfaction in feeling that one understands another person,
and in feeling that one is being understood.

-Laing, Phillipson, Lee-