

Indiana State University Evansville

8600 University Boulevard
Evansville, Indiana 47712

INTER-DEPARTMENTAL MEMORANDUM

TO: All Faculty
FROM: Walter Everett
SUBJECT: Proposed Agenda for Faculty Council Meeting,
November 30, 1984, Session 4, L-100, 3 p.m.

DATE: 11/19/84

Agenda:

1. Approval of Minutes from Session 3.
2. Curricular Petitions: (Council Members see attachments)
 - a. HYPER 083--Aerobic Dance
 - b. TECH 439--Special Problems
 - c. COMM 383--Editorial Writing
 - d. COMM 384--Feature Writing
 - e. Concentration in Gerontology--New Program
SW 223--Introduction to Gerontology
SW 323--Institutionalization of the Aged
 - f. Any other petitions ready from curricular committee
3. Report from Vice President Reid
4. Old Business
5. Beginning discussion of Curricular Change Procedures--
problems and possible solutions
6. Announcements
7. Other items of New Business
8. Setting time of next meeting--
9. Adjournment

Approved
January 18, 1985
Session No. 6

SESSION NO. 4
MINUTES OF THE 1984-85
FACULTY COUNCIL MEETINGS

Time: Friday, November 30, 1984; 3:00 p.m. in L-100

Members Present: Walter Everett, Chairman; Professors J. Davis-Brezette, S. Donaldson, H. Dunn, L. Goss, W. Hibbitts, E. Marting, S. Schnacke, and M. Willett

Others Present: J. Follis, E. Jones, G. Kelley, D. Miller, O. Ozete, C. Petranek, H. Sands, K. Settle

1. Minutes of November 16, 1984 Meeting

The minutes were approved as corrected.

2. Curricular Petitions

The motion was made by J. Davis-Brezette and seconded by S. Schnacke to approve the HPER 083 course. After some discussion the motion passed unanimously. W. Everett remarked that the Education Division deserved a special commendation for implementing the course a year in advance.

The motion was made by S. Schnacke and seconded by J. Davis-Brezette to approve the Technology 439 course. After some discussion, the motion passed unanimously.

The motion was made by S. Schnacke and seconded by M. Willett to approve the Communication 383 and 384 courses. W. Everett said that a resolution prepared at the last meeting stated that the Communication 384 course be removed from the Spring 1985 schedule and that these courses should not be considered now. H. Sands explained that K. Vance drew up the two courses a year ago but they had been held back until a total package could be prepared. However, these two courses were needed for the Spring 1985 semester. Vice President Reid remarked that the courses are part of a teacher certification minor in journalism and the change is minimal because of the small amount of students involved. M. Willett moved to table the motion to approve the courses because the petition had not been signed by C. Bertram. The motion was seconded by S. Schnacke and passed unanimously.

The new program, Concentration in Gerontology, resulted in some discussion. O. Ozette said that the Curricular Committee would like a clarification of what the difference is between a concentration and a certification since the Division of Business just established a certification. C. Petranek stated that in the Division of Social Science, fifteen hours is a concentration. W. Hibbitts moved that the Curricular Committee be commissioned to determine definitions for concentration and certification and bring it to the Faculty Council. M. Willett seconded the motion. Vice President Reid said certification was determined by an outside agency. L. Goss amended the motion to include major, minor, emphasis, and option. The amended motion passed unanimously.

The motion was made by M. Willett and seconded by S. Donaldson to approve Social Work 223. The motion passed unanimously.

The motion to approve Social Work 323 was made by M. Willett, seconded by S. Schnacke, and passed unanimously. W. Everett commended the Social Work faculty for having started their program a year in advance.

C. Petranek commended the Faculty Council for its party the previous Friday and suggested that a party be scheduled frequently.

3. Report from Vice President Reid

Vice President Reid remarked that President Rice was unable to attend the meeting since it was necessary for him to be in Indianapolis.

He stated that the resolutions passed at the previous meeting were passed in his absence. He said that the Commission of Higher Education wants an ongoing program review process; they expect us to be constantly reviewing curricula. Vice President Reid said he had proposed to the President that there be a task force formed with W. Everett and himself to act as co-chairmen. One person from each division would be asked to work on the project. They consist of G. Kelley, W. Hibbitts, A. Cardarelli, E. Sprouls, M. Aakhus, M. Shaw, D. Miller and R. Hahn. The real work would be done at the program level and would look into numbers of students and faculty and information from 1978 to the present. The project would contain a summary of the statistical data for the next review by North Central Association. The completion date for the review will be March 1, 1985 and the review project will be sent to the Commission of Higher Education. The review should help prepare us for independent status.

In regard to the resolutions of the last Faculty Council session, Vice President Reid said that the process for new courses begins with the individual faculty member and ends at the Vice President's office. Occasionally there are problems, as in the case of four courses in the Fall 1984 semester. The Registrar made Vice President Reid aware of the four courses that had not been approved. Because the faculty and division chairmen said that they needed the courses, the Vice President overrode the fact that they were not approved. There was only one that did not get approval. Vice President Reid said that he alone made the decision.

The action taken at the last meeting suggested that Communications 384 be removed from the schedule, but both J. Blevins and Vice President Reid decided that Communications 383 and 384 were needed this semester, so Communications 384 was not removed from the Spring 1985 schedule.

In reference to General Studies 105, Vice President Reid has talked with J. Follis and decided that no more students would be enrolled in that class. He stated that he would like to have it re-introduced at the present meeting. The Commission for Higher Education has completed a report on what they call remedial and developmental education. On this campus we have never developed these courses, partly because we have not received funds comparable to other institutions. Because of the kind of institution we are, we should be more active in this area.

J. Davis-Brezette moved and E. Marting seconded the motion to remove from the table Communications 383 and 384. The motion passed unanimously. There was a discussion of the need for prerequisites. W. Everett remarked that a

new form requiring prerequisites was prepared last year and the Curricular Committee should make certain that the divisions use the current form. The Faculty Council should not approve any other courses without prerequisites. The motion was approved unanimously.

E. Marting moved and L. Goss seconded the motion to approve Communications 384. The motion passed unanimously.

S. Schnacke moved to reconsider General Studies 105. The motion was seconded by S. Donaldson. J. Davis-Brezette asked how the course got in the catalog. E. Jones answered that it got in by a number of things coming together. Because more effort needed to be devoted to remedial courses, a package of General Studies courses that was thought to be needed was put together. Three courses were approved by the Faculty Council. Of the two developmental courses, one was not approved by the Faculty Council. There was no question raised about G.S. 105 in reviewing the catalog, so the course remained in when the catalog was printed. He said it slipped through because this kind of thing had not been done before. E. Jones said the course inclusion was a mistake on his part and that he apologizes for the error. W. Everett suggested that E. Jones send an apology to the Curricular Committee.

S. Schnacke asked the difference between remedial and developmental. J. Follis stated that the terms are in flux; one category takes students who are unprepared and brings them up to college level. The other category is not compensatory but does aid them. On this campus the terms used are quick-fix, developmental, and tutorial. Remedial means below college level, but it is now an unpopular word.

S. Schnacke moved and S. Donaldson seconded to reconsider General Studies 105. A substitute motion to consider the course at the next meeting was made by M. Willett and seconded by L. Goss. Since the catalog description varies from the petition description, the course needs to come back as a new petition. The substitute motion was carried with one in opposition.

5. Curricular Procedure

G. Kelley distributed a copy of suggestions concerning X courses. W. Everett stated that the Council would be delighted to have memos from other Division Chairmen concerning this subject. K. Settle remarked that he hoped that the X principle would not be eliminated. He also mentioned that the length of time needed for approval of courses can create problems.

6. Announcements

An Economics Benefits Committee pamphlet entitled Concern had been sent to the Faculty Council members. The Economics Benefits Committee would like a meeting to discuss the possibility of such a program at ISUE. W. Everett will initiate this matter.

The issue of academic scholarships was brought up by W. Everett. He designated the Faculty Academic Affairs Committee to investigate the matter and develop a solution. They asked that a joint subcommittee of the Student Academic Affairs Committee and the Faculty Academic Affairs Committee be appointed. The concern was for students with scholarships dropping below

full-time status. Also of concern is that the GPA required for these students is only 2.2. There was no objection by the Faculty Council regarding the subcommittee.

The faculty party after the last meeting was a success and occurred because of the generosity of the President.

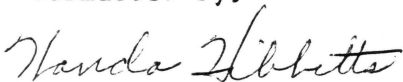
8. Setting Time for Next Meeting

The next meeting will be December 7 at 3:00 in L-100. W. Everett requests that members poll their faculty in preparation for discussion of General Studies 105 at the next meeting.

9. Adjournment

The meeting adjourned at 4:48 p.m.

Submitted by,



Wanda Hibbitts
Secretary