

INDIANA STATE UNIVERSITY EVANSVILLE

8600 University Boulevard
EVANSVILLE, INDIANA 47712

INTER-DEPARTMENTAL MEMORANDUM

TO: All Faculty

DATE: November 17, 1976

FROM: Janet R. Venatta, Faculty Council Chairman *J.R.V.*

SUBJECT: Faculty Council Meeting, Tuesday, November 23, 1976
4:00 p.m., Rare Books Room

A G E N D A # 6

1. Approval of Previous Minutes
2. Approval of Course Petitions
3. Suggestions for Spring Semester Faculty Meeting
4. Suggestions for Process of Selection of Merit Pay Recipient
5. Request from Humanities Division for Change in Criteria for Passing CLEP test
6. President's Remarks
7. Announcements

SESSION 6
MINUTES OF THE 1976-77
FACULTY COUNCIL MEETINGS

Time: November 23, 1976, 4:00 p.m., Faculty Reading Room.

Members Present: Janet Venatta, Chairman; Professors Abshier, Barber, Cardarelli, Follis, Marr.

Ex-officio Present: President David Rice, Vice Presidents Donald Bennett and Robert Reid.

The meeting was called to order at 4:00 p.m.

1. Approval of previous minutes

After corrections on vote and wording, the minutes of the previous meeting were approved on a motion by Professor Follis, seconded by Professor Cardarelli.

2. Approval of course petitions

After brief discussion of the petitions, the following petitions were approved on a motion by Professor Abshier, seconded by Professor Marr:

BIOL 372 Medical Bacteriology (Modified Course)
MUS 204 Beginning Voice I (New Course)
MUS 205 Beginning Voice II (New Course)
MUS 220 Applied Music--Piano (New Course)
Communications Major/Minor (Modified Program)

Professor Cardarelli suggested careful examination of the course and program petition and approval process. Chairman Venatta indicated that the Curricular Committee is currently working on a more efficient system.

(The agenda was revised to allow for President Rice's remarks.)

3. President's remarks (Item #6 on the agenda)

President Rice indicated that the Commission for Higher Education has made its recommendation which includes an increase of about 7.3% for personal services for the ISUE campus. He explained that the basis for this figure was a variable formula ranging from 8.5% for salaries below \$5,000 to a figure of 5.5% for salaries over \$30,000. President Rice also reported that there were recommendations in the budget for money for library improvement, continuing dental laboratory technology, mining, and the HPER building. Also included is an item for fee increase.

President Rice reviewed the 1977 calendar. Items included: a day in April to be set aside as "Student Union Board Day"; Commencement on Saturday, May 13, probably at 10:00 a.m.; a two-day fall recess; a homecoming date. He asked for review of the calendar and suggestions.

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President Rice reported on the United Way campaign, indicating ISUE is about \$133 below the pledge indicated at the same time last year.

Fuel conservation was discussed. To help conserve fuel, the university offices will be closed December 23, 24, 25, 26, 27, 31, and January 1, 2, 1977. On December 28, 29, 30, activities will be consolidated into the administrative wing and other buildings maintained at about 50⁰. Problems should be reviewed by Division Chairmen and Dr. Reid.

President Rice reported that the Academic Planning Council has revised the Program Development Document and up-dated it to November, 1976.

President Rice next discussed letters from Dr. Landini related to: (1) merit salary increases (2) tenure (3) administrative responsibilities.

The tenure letter deals with the concept of making tenure concurrent with appointment to Associate Professor.

The letter related to merit salary increases suggests guidelines for evaluation and notes that disciplines or departments may suggest additional criteria.

The letter on administrative responsibilities outlines the responsibilities and authority of chairmen of academic departments (Division Chairmen).

4. Suggestions for Spring Semester Faculty Meeting

Discussion of ideas resulted in the following suggestions for consideration:

- A. Discussion of new copyright ruling by Bette Walden
- B. Report on statewide experience by Frank Stanonis
- C. India visit by Dr. Barber
- D. Central America by Dr. Diaz
- E. Near East by Dr. Scavone

5. Merit pay

Chairman Venatta pointed out that Dr. Landini's letter provides strong suggestion for consideration.

6. Change in criteria for CLEP test

This item was deferred to a later meeting pending documentation.

7. Announcements

- A. Dr. Barber called attention to the Harry Truman Scholarship Fund.

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- B. Dr. Reid asked that faculty members be reminded of the grant opportunities for students. Dr. Bennett reminded the Council that Mr. Calloway is Director of Financial Aids.
- C. Dr. Bennett announced that advertising is out for a Systems Analysis Programmer and that tentative job offer has been extended for a Counsellor.
- D. Dr. Abshier announced that we have potential to tap into the IU computer system.

The next meeting of Faculty Council is scheduled for December 7 at 4:00 p.m.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,



George S. Abshier
Secretary

GSA/gjw

Approved 12/7/76