

# INDIANA STATE UNIVERSITY EVANSVILLE

8600 University Boulevard  
EVANSVILLE, INDIANA 47712

## INTER-DEPARTMENTAL MEMORANDUM

TO: All Faculty

DATE: October 18, 1974

FROM: W. J. Kirsch, Chairman, Faculty Council

SUBJECT: Agenda for Faculty Council Meeting: Friday, October 25 at 2:00 p.m.  
in the Rare Books Room.

All interested faculty are invited to attend.

### AGENDA

1. Minutes of September 27 and October 10 meetings.
2. Discussion: Report of 1973-74 Faculty Council Ad Hoc Committee on Evaluation of Faculty and Administrators.
3. Selection of Chairman pro temp. for Faculty Hearing Committee
4. Appointment of committee to examine faculty committee structure.
5. New Business

SESSION 5  
MINUTES OF THE 1974-1975  
FACULTY COUNCIL MEETINGS

Time: October 25, 1974, at 2:00 p.m., Rare Books Room

Members Present: William J. Kirsch, Chairman; Professors Larry Arp, John Barnes, Howard Dunn, Tom Eichman, Dan Scavone, and Janet Venatta

Ex-Officio Present: President David Rice and Vice-President Don Bennett

Others Present: Professors Charles Barber, Robert Blackman, Quentin Davis, Michael Pasko, Tom Rivers, William Sands, Kenneth Settle and Michael Waitman  
Students Bernice Stone, Linda Richards, Beth Strutton and Tony Starks.

The Chairman called the meeting to order at 2:10 p.m. and welcomed the students and faculty members present.

1. Minutes of September 27 and October 10 meetings.

The minutes for the September 27 and October 10 meetings were not available for approval.

2. Discussion: Report of 1973-1974 Faculty Council Ad Hoc Committee on Evaluation of Faculty and Administrators.

The Chairman introduced Dr. Settle to give the background of the report of the Faculty Council Ad Hoc Committee on Evaluation of Faculty and Administrators, which consists of three parts:

1. Student Evaluation of Faculty Members.
2. Faculty Evaluation of Division Chairmen.
3. Evaluation of Higher Up Administrators-a Minority Report.

Professor Settle reported that each member who attended the meetings contributed to this recommendation and that Dr. DaRosa was the Chairman of the Committee. It was generally felt by the committee that a regular collection of reports on Divisional Chairman's performance would be helpful and that the Division Chairmen have a responsibility to the faculty and students as well as the administrators above them. The recommendation by the committee for student evaluation of faculty was viewed by the committee as a self improvement help for Faculty. Dr. Settle also said the report recommends that the faculty member being evaluated be allowed to offer comments or to explain student evaluations if they are used for purposes other than self-improvement. A lengthy discussion on the committee's recommendation ensued. (Selected comments which indicate the variety of views expressed follow.)

Prof. Howard Dunn said he wants to see evaluation done on a voluntary basis only.

Tony Starks, a student, suggested that the student evaluations should be looked at by people other than just the one being evaluated. He also

felt that a student knows a good professor and whether the professor is reaching him.

Prof. Dunn said he does not put much value on a student's evaluation of course content because the student does not know what needs to be taught. He asserted that after the student is out of school for five years he can better evaluate a professor. Prof. Dunn also said he would be reluctant to change his teaching technique or lower his course requirements in order to get a good evaluation.

Prof. Larry Arp noted that research does not bear out the fact that the standards of classes would be lowered because of student evaluations.

Beth Strutton, a student, commented on the value of a student being able to pick the type of professor he wants to have teach him. She thought this was a need that the students have, and that it would be better for them to have a reliable source to go to rather than simply hearsay from other students.

Prof. Tom Eichman asserted that student evaluations do go on currently and that students always have the right to assemble and publish evaluations of faculty. He asserted that every division has a two-fold mission; teaching of majors and the general education. He pointed out that it might be good in staffing classes to know who is good with general education and who is good with majors. Student evaluations could indicate this.

Prof. Larry Arp moved, and the motion was seconded, that:

Motion: That Faculty Council accept for the record the report on student evaluation of faculty of the Ad Hoc Committee on Evaluation of Faculty and Administrators and direct the chairman of Faculty Council to appoint a committee of divisional representatives, with the Vice-President for Academic Affairs as an ex-officio member, to prepare a plan to implement the recommendations of the report on student evaluation of faculty and report back to Faculty Council.

The motion carried.

The discussion now turned to the recommendations of the Ad Hoc Committee having to do with faculty evaluation of division chairmen. Comments centered on the ability of faculty to understand the problems of division chairmen, the value of faculty evaluation to division chairmen, and whether such evaluations should be mandatory. Professor Settle explained an evaluation form he has used in the Division of Business and indicated he had found such evaluations helpful.

Prof. Tom Eichman moved, seconded by Prof. Arp,

Motion: That the Faculty Council accept for the record the recommendations on faculty evaluation of division chairpersons of the Ad Hoc

Committee and direct the Chairmen of Faculty Council to appoint a committee composed of faculty members, Division Chairpersons, and the Vice-President for Academic Affairs to develop a plan of implementation for the recommendations.

The motion carried.

Prof. Tom Eichman moved, seconded by Prof. Scavone,

Motion: That the Faculty Council accept for the record the Ad Hoc Committee's minority report on evaluation of administrators above the level of division chairpersons.

The motion carried.

### 3. President's Report.

President Rice had to leave for another appointment so the Chairman asked for his report at this point.

President Rice reported that the consensus of the Battelle Study seemed to be that we should continue to develop as a separate institution and cooperate as much as possible with the University of Evansville. There will be a formal report from the Battelle Study sometime in December or January.

The President indicated he has plans to attend and participate in a discussion on "The Future of Regional Campuses in the State of Indiana," sponsored by the Conference on Higher Education.

The President said he has a report from the Admissions Office and it shows that the quality of students has improved. The market is tightening in terms of students wanting higher education. Two areas for us to watch are attracting transfer students and retaining students that we have.

President Rice indicated that two minors are in the process of implementation:

- (1) School Library Audio-visual Services
- (2) Early Childhood Education

### 4. Selection of Chairman pro temp. for Faculty Hearing Committee.

Prof. Eichman stated that he had prepared another communication for the Faculty Council and that Council might wish to delay action on this item now. The Chairman deferred consideration of the matter.

### 5. Appointment of Committee to Examine Faculty Committee Structure.

The Chairman suggested Faculty Council consider appointing a committee to examine the structure of Faculty Committees with a view to consolidating some committee functions and reducing the number of committees.

Prof. Eichman moved, seconded by Prof. Arp,

Motion: That the Faculty Council direct the Chairman of Faculty Council to appoint a Special Committee of Faculty Council members to

examine the Faculty Committee structure.

The motion carried.

The Chairman then appointed Professors Arp, Barnes, Venatta and himself as a Faculty Council Committee on Committees.

5. New Business.

The Chairman asked that someone volunteer to attend a retreat that the Student Government would be having at 12:30, October 27, 1974. Prof. Barnes said he would be able to attend to represent the Faculty Council.

Prof. Howard Dunn suggested that a future agenda item might deal with the six hour teaching load limit during the summer school.

Chairman Kirsch said another future agenda item might be to investigate what the problems are with the TMC services since he has received complaints from several faculty members about inadequate service.

It was announced that the next meeting will be held on Thursday, November 7, 1974 at 6:00 p.m.

The meeting adjourned at 4:19 p.m.

*Janet R. Venatta*  
Janet R. Venatta, Secretary

JRV/sg

Approved 11-22-74