

**Faculty Senate
Agenda**
Friday September 25, 2009
3:00 pm in HP 2027

Minutes from September 11th meeting

Report from Dr. Nadine Coudret, Interim Provost & Vice President of Academic Affairs

- a. Guidelines for Institutional Aid and a leave of absence from the University

New Business

- 2. Katherine Draughon – Strategic Planning Process
- 3. Vote on New Charges
 - a. Graduate Teaching loads
 - b. Documentation of a waiver for the University Core Curriculum onto the official transcript
 - c. Faculty role in spring graduation ceremonies
- 4. Inauguration

Old Business

- 1. Christie Baker – update and discussion on the faculty hiring issues
- 2. Payroll times for new faculty – Peter Cashel-Cordo to report
- 3. Charge for 2009 – 2010 Academic year: governance for the faculty
- 4. Proposed changes in the summer calendar for classes – Brian Posler
- 5. Litter – suggestion by Don Moore in English of how a sign could look: “Welcome to the LAC. Please don’t litter. The Green Life.” – what is the senate role in this type of problem?
 - a. See attached emails
- 6.

Announcements – Lesa Cagle Faculty Senate Chair

- 1. Advisory Board representatives
 - a. EEO Appeal and Hearing Board – Janet Rennels – CNHP
 - b. Student Academic Grievance Committee – Cindy DeLoney-Marino – Science and Leslie Roberts Liberal Arts
 - c. Student Publications – Virginia Poston Liberal Arts
- 2. Adopt-a-Spot program – sent email to KEB regarding publicity on USI campus
- 3. Handicapped parking – see attached email
- 4. Family Friendly Campus – News and Information Services list of media outlets
 - a. Summary of meeting with Kathy Funke, News and Information Services Director

Faculty Senate Meeting September 25, 2009, approved minutes**Meeting Began: 3:00p**

ATTENDANCE: Lesa Cagle (Faculty Senate Chair), Linda Bennett (President), Peter Cashel-Cordo, Don Moore (Guest Faculty), Nadine Coudret (Interim Provost), Kent Scheller (Vice Chair), Sudesh Mujumdar, Adrian Gentle, Mellisa Hall, Nance Fiester (Guest Faculty), Chad Tew, Robert Hooper, Brian Posler (Assistant Provost), Christie Baker (Chair Faculty Affairs), Joy Peluchette, Todd Schroer, Vella Goebel, Marie Opatrny.

ANNOUNCEMENTS:

President Bennett:

Inaugural Symposium: Speaker Dr. Constantine Curris: after the lecture would faculty want and open Q/A period or a 3 person panel? Would it be possible for him to address how universities are being assessed and does that work with USI's mission? Panel will be decided by the Faculty Senate.

Parking: 300 new parking spaces were added this fall. Parking is tight because of increased enrollment, construction workers parking in university spots, and having one parking lot shut down due to construction. Completion the Business and Engineering building will free up a parking lot and after the campus residents have more parking in housing then they will not have to migrate towards on campus parking. This will free up 80-100 parking spots. Suggestion from P. Cashel-Cordo to see if we may add students and faculty to the parking discussions, as of now it is the administration ~~committee~~ Suggestion from C. Tew about making sure we plan for and have enough handicap parking as the University grows. The President said she has heard that elderly and handicapped need closer parking to Carter Hall. Tew said that the Library parking is also a problem for the handicapped.

Shuttle Bus: Suggest investigating possibility of decreasing the time between shuttle buses.

PROVOST'S REPORT:

- Performing audit of colleges degrees
- Institution aid, when a student is off campus for a semester what should the school do to aid the student. Make sure the student is aware of Due Process should they want the decision appealed.
- USI Day at Vincennes University – we have a growing success on their associate graduates transferring to USI to complete their baccalaureate degrees.
- Instead of funding increasing with enrollment, funding will change based on graduation rates and how long it takes them to for degree completion – decision will be made at the state level.
- Academic Affairs will be funding each college to send one faculty to a conference on online teaching in Orlando, FL. Dr. Coudret is suggesting two people from

each college attend. Deadline for choosing to go is September 30. Deans will decide

- Currently reviewing the Counseling Center's organization and services
- Inauguration
 - We are not canceling classes
 - Not clear what time faculty should meet – Lesa Cagle will follow up with this
- H1N1 update – not a lot of concerns on campus yet. Vaccine date availability not yet known, anticipated availability Mid-October. There has been an addition of over 200 hand sanitizers in computer labs and common areas.

OLD BUSINESS:

Minutes 9/11/2009 – Accepted with changes. The Faculty Senate Composition vote that was sent to Faculty Affairs needs revised by adding that C. Tew said that senate had already voted on May 4, 2009. Needs to state that vote on May 4th stands. Also needs to state that C. Tew also objected that the Tenure and Promotion was already voted on March 17, 2009 and that vote too should stand. Tew requested that we see those changes in writing and review them before we vote on the 9/11/2009 minutes.

Vella Goebel – motion, Kent Scheller – second. To approve minutes with changes.

C. Tew and P. Cashel-Cordo voted no.

NEW BUSINESS:

Topic	Discussion	Decision
New Charges:		
VOTE: UCC Waiver	<p>Students who have a registered disability and are waived from certain classes. Should be designated on their transcript that they were waived from taking a specific class. Should be sent to Legal Council because of the legality since the transcript is under the FERPA protection. P. Cashel-Cordo wanted to know if we wanted to move this forward.</p> <p>A. Gentle motions to move to legal. V. Goebel seconds.</p> <p>P. Cashel-Cordo asked – Who grants these waivers? And what is the point to put it on their transcript?</p> <p>B. Posler says that when a student gets a baccalaureate degree the employer will assume that the student has taken all the required class.</p> <p>C. Tew said this policy could alter the equivalency of degrees and lower</p>	Send to legal - passes

	standards.	
VOTE: The coordination of Faculty during spring graduation	Does not believe this is a Faculty Senate issue.	To Special Events
VOTE: Graduate teaching loads	<p>“I suggest the Senate research the current university and college policies on graduate teaching loads, and if appropriate, recommend a university-wide policy. “</p> <p>C. Tew was concerned with the wording of the charge as it stands.</p> <p>A. Gentle motions to accept the charge as written. K. Scheller seconds.</p> <p>C. Tew objected to the Graduate Teaching load charge wording, because it only mentions graduate teaching load and not research release time, which will confuse the issue when it comes before the Faculty Affairs Committee.</p>	Send charge to Faculty Affairs – as submitted.
Katherine Draughon	<p>Strategic Planning Process will have three groups</p> <p>1. Bench marking group – wants FS to choose three faculty members to help Charmaine McDowell --</p> <ul style="list-style-type: none"> ○ Very specific – fact finding stage ○ What we want to aspire to be ○ Examples from other universities that are at the place we want to be <p>2. Visioning group – wants one person per college to be chosen by FS</p> <ul style="list-style-type: none"> ○ Broader <p>3. Environmental Scan group – two to three people to be chosen by FS.</p> <p>FS unsure of what each of the group's responsibility is in the planning process.</p> <p>Institutional Research is getting good responses of planning process.</p>	K. Draughon will send out a more in-depth document of what is being asked of FS
OLD	Reviewed the HR hiring process –	

BUSINESS	document attached	
Christie Baker	Requests the FS to review charges to be sent to Faculty Affairs and prioritize them.	
Payroll Times	<p>Concern that the new faculty gets paid approximately one month after employment and they may not have the documentation to get their Indiana driver's license.</p> <p>. P. Cashel-Cordo talked to Cindy Brinker about how to get a license without having a paystub. The BMV will now accept a letter on letter head from the university. P. Cashel-Cordo doesn't believe we need to send to a committee, just have N. Coudret explore with University administration how to aid new faculty with up-front financial needs. K. Scheller thinks that when we have new faculty we need to give them a USI e-mail address as soon as they are hired so they are able transfer documents before actually beginning the semester.</p> <p>A. Gentle said the information could be added to their new hire packet.</p>	Peter to continue to work with Nadine
Banner	P. Cashel-Cordo stated there have been changes added to the banner website and would like to acknowledge that the Computer Center did a great job. K. Scheller sent a thank you e-mail.	
Proposed changes in summer calendar for classes – Brian Posler	B. Posler asked if FS could approve. P. Cashel-Cordo suggests each senator send to their respective college for feedback.	Send out to each college for feedback –
Litter – Don Moore	<p>Wants the FS support in getting for signs to stop littering, since USI or Evansville does not currently have a litter policy.</p> <p>-Wants to create smoking stations, such as smoking shelters.</p> <p>Discussion: it fits under the Environmental Sustainability and</p>	<p>Sent litter/Green Life to Environmental Sustainability – passes</p> <p>Sent Smoking Stations to Smoking Committee – passes</p>

	<p>Smoking Committees. P. Cashel-Cordo suggests that at next meeting we want a resolution that endorses D. Moore's work for the littering signs and smoking stations. C. Tew motions to send littering/Green Life to Environmental Sustainability Committee and Smoking Stations to be sent to Smoking Committee P. Cashel-Cordo seconds</p>	
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Meeting Adjourned at 5:10p.