

**Faculty Senate**  
**Friday, September 2, 2005**  
**7:30-9:00 A. M.**  
**206 UC**

***Announcements***

***Report from Dr. Linda Bennett, Provost***

***Minutes***

29 April 2005

***Old Business***

Committee Elections

Student Academic Grievance - 1 position

Student Publications - 1 position

EEO Appeal and Hearing Board - 1 position

***New Business***

New charges

University Committee on Academic Advising

Discuss results of break-out sessions – bring forms if you still have them

***Adjournment***

University of Southern Indiana

Faculty Senate Minutes

Session: 2

Room: UC 206

Date: September 2, 2005

**Members Present:** B. Boostrom, P. Cashel-Cordo, M. Dixon, P. Doss, R. Hoebeke, B. Hooper, L. Howard, M. Krahling, C. Lai (for L. Nunn), I. Phillips, M. Shaw, B. Wilding, L. Bennett, ex officio

**Members Absent:** L. Nunn

**Guests:** S. Blunt, D. Cousert, A. Luebben, Marie Opatrny

**1. Call to order at 7:30a.m.**

**2. Announcements from the Chair:**

Library Cornerstone

- September 15<sup>th</sup> the cornerstone of the Library will be set
- A time capsule will be inserted
- Faculty members interested in contributing to the time capsule contact Sherrienne Standley

Faculty Senate Webpage

- The webpage is accessible for anyone to read
- Webpage access to change and/or update will be limited to current senate officers

Senate Chair and Academic VP & Provost meeting

- *SET Committee*
  - Dr. Bennett has concerns about developing an in-house instrument
  - She wants to look at all the options presented by the committee
  - She would like to have an instrument that the majority of faculty find acceptable
  - She prefers the student evaluation process to not cost more than the current cost in terms of dollars, time, and staff resources
  - SET committee will be asked to present their recommendations for a new student evaluation instrument and the criteria used to make those recommendations at the Spring meeting
- *ADA Compliance Officer*
  - The position reported during the retreat is for environmental compliance
  - The University still needs an ADA Compliance Officer

**3. Report from the Provost and V.P. of Academic Affairs, Dr. Linda Bennett**

Dr. Bennett will replace Dr. Harrington on the University Advising Council Administration Council meeting this morning in response to Hurricane Katrina

**4. Minutes**

- April 29<sup>th</sup> minutes have Jim Divine's name misspelled
- Corrections will be made

- August 19<sup>th</sup> 2005 retreat minutes will be addressed next meeting
- Iris requests input on the minutes
- If there are typos and/or grammatical corrections please send to Iris
- Content areas will be discussed at the next meeting

**5. Old Business**

Standing Committee Elections

Student Academic Grievance Committee

- Marlain Chase elected

Student Publication Committee

- Marvin Alban elected

EEO Appeal and Hearing Board

- Kathy Elpers elected

**6. New Business**

Committee reports

- Language changes to be completed to the Faculty Handbook once a report has been accepted
- The senate should request that committee recommendations sent to administration receive a written response
- To increase recommendation visibility, a suggestion was made to place committee recommendations at the front of their reports

University Academic Advising (UAA) Recommendations: (David Cousert/Shelly Blunt)

- Separate advising from scheduling
- Insure the importance of advising in the Promotion and Tenure process
- Change requirement that all faculty must advise
- Develop an Advising Coordinator position in each college
- Provide clear expectations of Student Responsibilities in the advising process
- The UAA requests the final recommendations come from the Senate
- The UAA would like to begin a discussion about how advising is recognized within the tenure and promotion system
- Suggest that the report be sent to the Faculty and Academic Affairs Committee (FAAC)
- The FAAC would suggest changes in the Faculty Handbook to the senate
- Faculty Affairs respond with changes

Administrative Council Meeting Update (Linda Bennett, Provost)

- Press release this afternoon at 2:00 pm
- Waive tuition for one semester for student affected by Hurricane Katrina
- Extend registration until the end of business on Wednesday 9/7/05
- The university will have a phone staffed throughout the long weekend to answer inquiries

Faculty Senate Resolution

- The faculty senate issued a resolution in support of the administration's position on students affected by Hurricane Katrina
- The senate would like to make allowances for students, faculty, and staff impacted

- Resolution (Doss motion/ Howard second/ vote unanimous):

*The Faculty Senate strongly endorses all efforts being made by the University to accommodate the needs of all students, staff, and faculty adversely affected by Hurricane Katrina. This includes opening our classes to students from the impact area.*

Proposed Issue by Dr. Aimee Luebben, Occupational Therapy was discussed.

- Dr. Bennett requested the Faculty Senate wait to make a decision on this issue until she has an opportunity to gather more information.
- Dr. Bennett will share her findings at the next meeting

Peter request that the senate reconvene in two weeks to complete the agenda.

- Next meeting 9/16/2005 at 7:30

**7. The meeting adjourned 8:45 (motion Boostrom/ Dixon second)**

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*Respectfully submitted by Iris Phillips, Senate Secretary*