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SESSION (1) MINUTES OF THE FACULTY COUNCIL MEETINGS ~~2-19-73~~

Time: September 12, 1973, at 3:00 p.m. in Room A-28.

Members Present: Darrel E. Bigham, Chairman of Faculty Council; Professors Barnes, Eichman, Frost, Kirsch and H. Sands.

Ex-officio Present: President Rice.

Others Present: Professors Blevins, Pasko and Petranek, Mr. Munger.

The Chairman called the meeting to order at 3:05 p.m. He explained that because of prior commitments there was a conflict today for the use of the Rare Books Room. Hence the meeting of the Faculty Council was in Room A-28. However, reservations have been made for the use of the Rare Books Room for the remainder of this semester.

He stated that he did want to try to keep as close to the agenda as possible, and if agreeable with the members he would like to transpose some of the items on the agenda in order to place the Affirmative Action Committee item as number 3.

1. Minutes of the September 5, 1973 meeting

The minutes of the September 5, 1973 Faculty Council meeting were approved as amended.

2. 1974 Honors Day Program

The Chairman stated that he had received a memorandum from the Acting Dean of Students requesting approval for the dismissal of classes from 11:00 a.m. to 12:30 p.m. on May 2, 1974 for the observance of the Honors Day Program. A lengthy discussion followed in which the main point of concern was the proximity of the requested date to the second semester final test week.

Professor Eichman moved, seconded by H. Sands:

Motion: That the Faculty Council send a letter to the Dean of Students requesting that Honors Day Program be set back at least one week. Motion carried.

3. Faculty Council nominees to Affirmative Action Committee

Council representatives presented nominations for the three academic positions on this Committee. The voting took place by ballot with the following faculty members elected as nominees to be submitted to the President of the Campus:

- Susan Donaldson
- Robert E. Mays
- Michael Pasko

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4. Revisions of the Faculty Handbook

The Chairman suggested that this item be continued until the next meeting of the Council, and he hoped that the members had had a chance to review the memoranda he had passed to each member with the suggested changes that Dean Bennett, Professor Eichman and he had pointed out. He requested that Professor Eichman make a brief general statement on the suggested changes.

Professor Eichman noted that some of the items suggested in the Chairman's memorandum concerned actions which had already been accomplished, such as the change in composition of the Promotions Committee. Such items required no further Faculty Council action, but rather only a re-editing of the pertinent sections of the Handbook and re-issue of those sections. Other items would require formal action by the Faculty Council and perhaps action by the Board of Trustees. He stated that it was important to determine which changes would require Board of Trustees action.

President Rice stated that he would consider any changes in personnel procedures as outlined on pages 3-8 to 3-13 of the Handbook as requiring Board of Trustee approval. The Chairman stated that changes in Section II, the Faculty Constitution and By-laws, could be accomplished by local faculty action. He noted that the Council would be concerned with recommending a series of changes in other sections. Professor Eichman stated that he wished that all members of the Council would examine very carefully the suggested changes and become actively involved in the process. He suggested that his interpretations and conclusions might be in error and offered as an example his suggestion that the Faculty Council should seek formal recognition from the Board of Trustees of itself, its Committees, and the Campus Handbook. He stated that after originally making that suggestion he had become aware of the fact that the Campus' Faculty Constitution had been approved by specific Board action in 1969. He stated that his concern about recognition of the Evansville Campus entities had arisen from his reading of Appendix B of the Handbook. That section, Policies and Procedures of Board of Trustees, Indiana State University made specific mention of the Terre Haute Faculty Senate, standing faculty committees, and University Handbook. He had wondered whether the Board of Trustees had not formally recognized the Evansville entities or whether this section of the Handbook contained an incomplete statement of Board of Trustees' policy and procedural statements. President Rice responded that the current ISUE Handbook was made up with the idea in mind that the two campuses might become separated. Thus an attempt was made to include those statements which pertained mainly to this campus so that if and when separation did occur, little revision would be required before a new Board could approve the Handbook. He further emphasized the fact that official policy could be found in the basic documents, such as Board of Trustees minutes, and recalled the statement at the beginning of the first edition of the ISUE Handbook, which reads as follows:

"This Handbook does not purport to contain all policies and regulations of the Board of Trustees and should not be considered the prime reference source. This first edition of the ISUE Handbook is subject to omissions and corrections and will be up-dated as policies and regulations are interpreted."

After further discussion, the Chairman requested that the Secretary prepare a draft of proposed changes which the Faculty Council could act on and which could lead to a recommendation to the President and

ultimately to Board of Trustee action. He suggested that the three officers of the Faculty Council could serve as a committee to review the proposals before presenting them to the entire Council.

At the conclusion of discussion the Chairman raised a question about the effective date of a faculty member's contract. Though re-appointment occurs early in the year, letters concerning the terms of a faculty member's appointment do not arrive until June or July. President Rice stated that he had raised the question of contractual letters several times with Vice-President Moulton, who replied that he would review the matter with the University attorneys. The Chairman pointed out that if the salary letter is the basis of a contract, then even tenure is meaningless. President Rice responded that there must be a meeting of minds of all parties for a contract to exist. Thus even a tenured faculty member must reply to the letter containing salary terms.

Action on agenda items 4,6, and 7 was deferred to future meetings.

5. Revision of the General Education Program

The Chairman stated that the revision of the General Education Program had become a special concern of his after some discussion by a number of people about how the campus curriculum should deal with freshmen and sophomores. He said he had spent some time comparing catalogues from other campuses and that he felt we should reconsider what general education should be and what can be done to improve our program under a reconsidered concept. Professor Frost requested that consideration be given to persons in secondary education programs who have quite lengthy requirements, specified for those programs. She also cautioned that Bulletin 400, the State document spelling out teacher certification requirements was being revised and until such revision takes place careful consideration should be given to the present situation. The Chairman stated that he would request a meeting among the three faculty representatives to the Academic Planning Council to give general directions to revision proposals, and to prepare a draft of a plan for the Curricular Committee by December 1. He further requested that as many faculty members as were interested should give him their opinions on the matter.

6. New Business

- a. President Rice announced that the reported enrollment was 2686 students. He said this would represent a slight discrepancy since 41 of these were special students in the Human Relation Workshop, non-degree students. He said that official comparisons between ISUE and other State campuses could be made after the 10 day report, which was the agreed date for official enrollment figures. Many private campuses begin classes late September and information from those campuses would be available later.

President Rice also stated that the Foundation Board was in the process of reorganization and planned to take on the job of a fund raising program.


b. The Chairman made note of the receipt of a memorandum from Mrs. Marion Iglehart, dated September 11, 1973, in which she requested again that the Council review her faculty status in a hearing and pursue a clarification from the Administration. The other elected members of the Council confirmed receipt of copies of the memo and of the supportive material Mrs. Iglehart had previously supplied to the Chairman. The Chairman suggested that the Council study the new request and that any action taken would have to be done collectively. Professor Sands asked if this meant that the request was a future agenda item. President Rice reminded the Council of the advice from University counsel that, as long as the matter was at issue in court or being appealed with outside administrative agencies, members of the University should remain silent. Professor Eichman said he did not know how to interpret such advice, since he as an academician liked to discuss issues. The Chairman stated that he considered the advice had moral rather than legal basis. Professor Frost suggested that the Council think further about the implications of the request. She also stated that new Council members would be at a loss in interpreting the request since they had not participated in the hearings in January and February. Professor Barnes suggested that the Council would not be able to conduct a complete hearing at any rate, since it was doubted that both sides would be heard. The Chairman stated that he had a communication from Professor Pasko, President of the ISUE Chapter of AAUP, in which Professor Pasko, supported Mrs. Iglehart's request for a hearing. The Chairman stated he would make copies of that document available to all members of the Council. Upon request from Professor Sands, the Chairman read Professor Pasko's communication. Further discussion followed on the forum for and propriety of discussing the way to deal with the matter. Professor Kirsch moved, seconded by Barnes, that

Motion: The Chairman of the Faculty Council inform Mrs. Iglehart that the Faculty Council would take up her request at its September 19, 1973 meeting. Motion carried.

The Faculty Council members agreed that their present action did not commit them to any specific action other than placing the request on the agenda.

7. Adjournment

The meeting adjourned at 4:47 p.m. to meet next on September 19, 1973, at 3:00 p.m. in the Rare Books Room.


Thomas L. Eichman, Secretary

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