



INDIANA STATE UNIVERSITY EVANSVILLE  
"Equal Opportunity and Affirmative Action Employer"  
UNIVERSITY NOTES. Vol. XIV No.20, December 19, 1979  
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**PRESIDENT'S HOLIDAY PARTY.** The President's Annual Holiday Party for all ISUE employees will be held on Thursday, December 20 in the Faculty Reading Room in the Library. Please drop in between the hours of 2:00 and 4:00 p.m. Persons should make sure their offices are covered while at the party.

**UNIVERSITY NOTES.** University Notes will not be published the week of December 25, 1979. Items for the January 2, 1979 issue should be received by noon December 28, 1979.

**DEADLINES FOR PETITIONS TO CURRICULAR COMMITTEE.** All petitions are to be submitted to the Curricular Committee no later than the last class day in February for implementation in the summer session of 1980 or the fall semester of 1980. (see Faculty Handbook, page 3-21.)

If you want to be assured that your courses will also get through all the committees in times to be included in the new ISUE bulletin, we encourage you to submit your petitions to the Curricular Committee prior to the first class day of February. Approved copies are due in the Registrar's office on March 1.

**ISU FEDERAL CREDIT UNION.** Credit Union temporary loan limits have been LIFTED! Members can resume normal borrowing power on all types of loans with the exception of mortgage money. All loan rates remain 12% APR, figured at 1% per month on unpaid balance.

**SUVON DIALING CHANGES.** Effective December 21 there will be a complete new series of numbers on dial when placing telephone calls on SUVON. Your local campus code will remain the same (No. 8) but the numbers needed to reach all the SUVON locations will be completely new.

For example: 68 for Indiana State University, Terre Haute, has been changed to 749.

Another result of the new SUVON dialing system is that for the first time you will be able to dial directly to offices at most of the independent colleges. No more going through the operator.

These changes are occurring because the Indiana Higher Education Telecommunication System (IHETS), which operates SUVON, is acquiring a new Electronic Switching System to increase SUVON capacity and improve transmission quality. Although calling may seem confusing at first while everyone adjusts to the new numbers, you should notice improvements in the speed of switching your calls and in audio quality.

The Purchasing Department has copies of new dialing instructions listing all the new SUVON codes, and they will be distributed in time for the transition. However, do not try to use the new numbers before December 22.

**HOLIDAY SCHEDULES REPEATED.** During December 27-31 and January 2-4 offices will be consolidated into the Administration and Library buildings in order to conserve energy. This will not be effective if the daytime temperature would happen to be in the low 50's or higher. Offices in other buildings that must operate during this time should contact JOHN KLINGELHOEFER for necessary arrangements.

Employees with unused vacation time are encouraged to use their vacation time during this period. Each department should report to its respective Vice President the space needed and space available for office personnel during this period of office consolidation.

Christmas and New Year's

Monday, December 24	Offices Closed
Tuesday, December 25	Offices Closed
Wednesday, December 26	Offices Closed
Thursday, December 27	Offices open and consolidated
Friday, December 28	Offices open and consolidated
Monday, December 31	Offices open and consolidated
Tuesday, January 1	Offices Closed
Wednesday, January 2	Offices open and consolidated
Thursday, January 3	Offices open and consolidated
Friday, January 4	Offices open and consolidated

Food Service

Cafeteria	Closed: December 20 through January 13 Open: January 14
Snack Bar	Closed: December 22 through 26 Open: December 27, 28, and 31 Closed: January 1 Open: January 2 through 4
Sunday Buffet	Open: December 16 Closed: December 23 and January 6 Open: January 13

Bookstore - will be open when ISUE offices are open.

Day Care Center - will close December 21 and reopen January 14.

Recreation Room - will close December 21 and reopen January 14.

ISUE Arena - will be open for recreational activities each day that ISUE offices are open.

**SECRETARIES CLUB CHRISTMAS PARTY.** The ISUE Secretaries Club will have their Christmas Party on Thursday, December 20, at the Executive Inn downtown. The luncheon buffet is \$4.50 per person including tip and drink. It will last from 12:00 noon until 2:00 p.m. Please bring a \$2.00 or \$3.00 exchange gift.

**HOLIDAY BASKET RAFFLE A SUCCESS.** The Secretaries Club raised \$284.80 with the Holiday Gift Basket Raffle. Three baskets were raffled off filled with goodies donated by area merchants. The lucky winners were LOUISE GILBERT SAGA Foods; Marlene Schentrup, daughter of IDAANN SCHENTRUP, accounting office; and HELEN REED, library assistant. Proceeds of the raffle will fund scholarships for ISUE students.

**PEOPLE IN THE NEWS.** JOHN F. FICKS, instructor in economics, spoke to the Gibson County Bankers' Association on December 17 at Haub's Steak House in Haubstadt. The topic was "The Economic Outlook for 1980."

RUTH HAHN, CHARLES LONNBERG and BETTE WALDEN of Library Services recently attended the annual conference of the Indiana Library Association in Indianapolis. HAHN, as Executive Board member of the College and University Division, participated in that division's program. She also was appointed a member of the nominating committee for the Government Documents Division. WALDEN conducted a session of the library orientation of studnets and agreed to serve as a director in the Reference Division for the coming year.

ANDREW JORGENSEN, assistant professor of chemistry, appeared on a Channel 9-TV Panel Discussion concerning Tri-State Environmental Concerns - Looking Into the 80's. The program aired on December 14 at 8:00 p.m. and on December 16 at 3:00 p.m.

**NEW FACES.** CHARLES EUGENE FOLLIS, a maintenance mechanic, graduated from Reitz High School. Still a resident of Evansville, he enjoys boxing, karate, wrestling, competitive swimming and diving, trap shooting, football, basketball, hunting, fishing, and wildlife photography.

RICK EUGENE IVIE, also a maintenance mechanic, graduated from Central and has attended ISUE. His interests include athletics, music, singing, dancing, modeling, and acting.

CATHY ANN LONGTON moved to Evansville from Louisville, Kentucky. She received a bachelor of science from Murray State University in 1978 and a masters of science in journalism in 1979. Her hobbies include writing, racquetball, bicycling, and handcrafts. CATHY is a new library clerk in the periodicals and serials department.

SHIRLEY ANN MARX has accepted the position of secretary in the Office of Financial Aid. A graduate of Reitz High School, she enjoys cooking and crafts.

THOAMS ROBERT TRENT has joined the staff as a maintenance mechanic. He graduated from Bosse High School and attended the University of Maryland studying chemistry. He enjoys chemistry, reading, drawing and sketching, chess, bicycle riding and traveling. He spent three years in Europe and visited Germany, Switzerland, Austria, Holland, and England.

## MARKETPLACE.

### FOR SALE

1978 Trans-Am. Exellent condition. Mileage: 11,000. Gold. 4-speed. LOADED: AM-FM stereo, 40-channel CB, power windows & locks, back-window defroster, intermittent windshield wipers, tilt steering. 423-5328 or 479-9599.

## MARKETPLACE.

### FOR SALE

Rust colored tweed divan in traditional style, newly recovered.  
Three piece bedroom suit in light oak finish. Cedar chest,  
kitchen table, practically new sewing machine in desk cabinet,  
Sunburst clock and miscellaneous items. Call extension 1772  
morning only or 985-5198.

Black and white mixed-breed puppy. Free. Call 963-6862 after  
5:30 p.m.

## POSITIONS AVAILABLE. The following positions are available as of December 18, 1979.

Indiana State University Evansville is subject to the requirements of Executive  
Order 11246 and is an Affirmative Action Employer. Interested individuals should  
contact the Personnel Office, Administration Building, Room 101-A, extension 1770.

### Clerical/Support

### Department

### Job Description

Account Clerk II  
(Pay Grade 7)

Campus  
Administration

Full-time, Monday through Friday, 8:00 a.m.  
to 4:30 p.m. Account Clerk position in the  
area of payroll administration. Will assist  
in the preparation of University payroll,  
maintain employee records and will prepare  
various payroll reports. Position requires  
office experience and general secretarial  
skills. Previous bookkeeping and payroll  
experience desired.

Secretary IV  
(Pay Grade 10)

Office of  
the President

Full-time secretarial position, Monday-  
Friday, 8:00 a.m. to 4:30 p.m. in the  
Office of the President. Responsibilities  
include performing secretarial duties for  
the President, maintaining various filing  
systems and assisting with special projects.  
Position requires excellent secretarial  
skills and previous office experience.

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