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January 24, 1974

TO: Members of the ISUE Faculty

FROM: Darrel E. Bigham  
Chairman, Faculty Council

SUBJECT: Faculty Council meeting of January 31, 1974

The Faculty Council will meet on Thursday, January 31, from 2:00 to 3:30 p.m. The session will be held in the Rare Books Room. Members of the faculty, administration, and student body *are welcome*.

#### AGENDA

1. Minutes of the January 16 and 24 meetings.
2. Request from Dean Bennett for a policy change related to transfer students.
3. Statement from Dean Bennett on what are "reputable educational institutions" (see Handbook, p. 3-8, section 3).
4. Report on Spring Semester enrollment.
5. Discussion of university subsidy for automobile mileage and travel to professional meetings.
6. Appointment of Faculty Council parliamentarian.
7. New Business.
  - a. Reports from President Rice and Dean Bennett.
  - b. Establishment of procedures for discussion of the future of ISUE.

## MINUTES OF FACULTY COUNCIL MEETING

Time: January 31, 1974, at 2:00 p.m. in the Rare Books Room

Members Present: Darrel E. Bigham, Chairman; Professors Barnes, Eichman, Frost, Kinzie, Kirsch, H. Sands

Others Present: Professors Arp, Deem, Lomberg, W. Sands, Settle, Stigler, Straeffer, Ms. Wiser

The Chairman called the meeting to order at 2:07 p.m. The Chairman noted that ex-officio members were absent from Council for various reasons. Dean Bennett had arranged for members of his staff to appear to speak on various items. Professor Settle, who would speak to item 2 would be delayed in arrival, for which reason the Chairman requested a change in the agenda order.

### 1. Minutes of the January 16 and 24 meetings.

After much discussion, the minutes of the meetings of January 16, 1974, and January 24, 1974, were accepted as amended.

By means of a written communication President Rice had suggested a change in a portion of the reported discussion of item 5 of the January 16 meeting. Faculty Council decided to include President Rice's statement for clarification in the minutes of the January 31 meeting. In his communication President Rice stated that Dr. Hardaway had indicated that, "the only place the minutes were available was in Dr. Hardaway's office, and that a formal request for copies for the Evansville Campus would have to be transmitted through President Rice to President Rankin for consideration of the request." (Memo from the President to the Secretary of Faculty Council, January 29, 1974.)

### 3. Statement from Dean Bennett on what are "Reputable Educational Institutions." (See Hand book, P. 3-8, Section 3)

Following the January 16 meeting at which Faculty Council had decided that the minutes of the meeting of December 12, 1973, did not sufficiently reflect Dean Bennett's statements about the definition of "reputable educational institutions," the Chairman had requested a fuller statement from Dean Bennett for inclusion for the record. Dean Bennett had responded by means of a memo to the Chairman dated January 24, 1974, and the Chairman had distributed copies of that memo to Faculty Council members.

Professor Eichman moved, seconded by Kirsch,

Motion: That Dean Bennett's January 24, 1974, memo regarding the interpretation of "reputable educational institutions" be inserted for the record.

Motion carried. (See attachment A)

Professor Frost indicated that she had recalled Dean Bennett mentioning a table for evaluation of a faculty member coming in with prior experience. For example, persons with public school experience received partial credit for their years of experience. She had hoped that Dean Bennett would supply the table to which he had referred. After further discussion Professor Eichman

Approved 2-14-74



moved, seconded by Kirsch,

Motion: That Faculty Council seek through its Chairman from Dean Bennett the table of equivalences used for evaluating prior experience for the purposes of appointment, promotion, and tenure.

Motion carried.

4. Report on Spring Semester Enrollment.

The Chairman called on the Registrar, representing the Office of the Dean of Academic and Student Services, to present a report.

The Registrar distributed copies of a document titled Summary of Enrollments 1972-1974. (See attachment B) He submitted himself for questioning on the interpretation of the summary.

In response to a question from Professor H. Sands, the Registrar noted that the "others" category was made up of graduate non-degree students, undergraduate non-degree students, and guest students in that order of dominance. In response to a question from Professor Barnes, the Registrar noted that the increase in the Sophomore class from the Fall 1973 to Spring 1974 was due in part to the fact that the Fall 1973 Freshman Class was made up of about 50% new students and 50% continuing students. He noted further that the decrease of 147 in the Freshman Class from the Fall 1973 to the Spring 1974 was due mostly to the smaller Freshman Class in Fall 1973.

The Chairman asked if speculation on prospects for the Fall 1974 Freshman Class could be made. The Director of Admissions responded that applications for admission were running ahead of the previous year, but that he felt this was due to the elimination of the application fee as a part of this year's procedures. He felt that the campus had reached its limits in drawing power and was confined primarily to a fifty mile radius because of the lack of dormitory facilities. The Chairman recalled discussions in the 1972-73 Faculty Council concerning expansion of the continuing education program and the necessity for wider offerings in the evening. Professor Straeffer reported that President Rice and Dean Bennett had recommended development of an evening program. He felt personally that such a program would have a positive effect on enrollment. Professor Frost cited problems with the limited amount of faculty members and the limited amount of time for those faculty members.

After further study of the enrollment figures supplied by the Registrar, it was pointed out that, except for the Freshman classification for both academic years and for the "others" category for 1972-73, there was an increase from the fall to the spring in each classification for both academic years. The Registrar commented that this was due in large measure to the fact that many students, and especially Freshmen, remain in one classification for three semesters. The fact that one half of the students at ISUE take fewer credit hours than count for full time status was cited as evidence of the general situation. Professor Eichman recalled previous discussions on retention rates at ISUE and asserted that the present information would require re-interpretation of those discussions.

The Registrar then distributed three charts titled Grade Distribution Summary in response to a request of Faculty Council at its January 24 meeting. The

charts showed a breakdown from three different standpoints by academic division for the fall 1973. (See attachment; CDE)

The Chairman recalled a similar study made the previous year by Professor E. Da Rosa and suggested a comparison of the two reports would be helpful.

Problems with interpretation were suggested because of the difference in distribution of upper and lower level courses. For example, the Education Division was cited as obtaining a majority of students for its courses at the upper level. After further discussion on the interpretation of the summaries, Professor Eichman moved, seconded by Kirsch,

Motion : That the 1972-73 grade distribution report prepared by E. Da Rosa be included in the record with the Fall 1973 report from the Registrar with the understanding that the Registrar will provide further such clarification of grade distribution figures as is forthcoming.

Motion carried. (See attachments FGH)

5. Discussion of University Subsidy for Automobile Mileage and Travel to Professional Meetings.

After discussion, including the points that the 10¢ mileage subsidy and the \$100.00, one meeting limit were highly inadequate, that many faculty members subsidize their own travel to out of region professional meetings, that flexibility of handling the funds might be desirable, and that no provision was made for the subsidy of persons presenting papers at professional meetings. Professor H. Sands moved, seconded by Kinzie,

Motion: That the discussion of possible increases in mileage and travel subsidies be referred to the Economics Benefits Committee along with an indication of the scope of concern of Faculty Council.

Motion carried. The Chairman stated that he would inform the Chairman of the Committee.

6. Appointment of Faculty Council Parliamentarian.

After discussion of past parliamentary action of Faculty Council, and of the needs for and possible methods of designating a parliamentarian, Professor Kinzie moved, seconded by Kirsch,

Motion: That Faculty Council create the position of Parliamentarian to be elected from among the members.

Motion carried.

Faculty Council then elected Professor William Kirsch as its first Parliamentarian. Professor Kirsch indicated that he had a copy of Roberts' Rule of Order in his possession and would study it for adaptability to Faculty Council proceedings.



2. Request from Dean Bennett for a Policy Change Related to Transfer Students.

With the arrival of Professor Settle discussion returned to agenda item 2.

Professor Kinzie moved, seconded by H. Sands,

Motion: That the discussion of the recommendation be taken from the table.

Motion carried.

The Chairman called on Professor Settle to present the report that Dean Bennett was transmitting through him.

Professor Settle reported that the Division Chairmen were requesting that Faculty Council defer action on the item. He indicated that Division Chairmen had been unable to reach a unanimous decision but that most of them felt there was a basic inequity in the present standard for accepting transfer grades. They did not foresee a mass influx of D's for credit, feeling that the situation of specific concern, for example that a transfer student with 80 hours credit and perhaps a 3.8 average could not get transfer credit for even 3 hours of D work, whereas students with fewer than 62 hours of credit could transfer up to 12 or 18 hours of D, depending on their other work, would arise at the most six times a year, but that even one instance was an injustice. None of the Division Chairmen saw the proposed change as a threat to the number of students enrolling in general education courses.

Professor Straeffer distributed copies of a sheet that Dean Bennett had requested the Admissions Office to prepare and which showed the policies on transfer grades at SIU Carbondale, U of E, Ball State University, Western Kentucky University, Indiana University, Murray State University, and Purdue University. He reported that the information had been obtained by telephonic contact with admissions offices at the respective institutions. He cautioned against putting too much emphasis on the policies of other institutions.

The Chairman indicated his understanding that this particular proposal had been part of a more general discussion. He wondered who would be doing the evaluation of transfer transcripts. Professor Settle responded that that matter had not been resolved either, that there was further disagreement among Division Chairmen. Some felt that especially in the major or minor areas evaluation should be at the discretion of Division Chairmen. The additional disagreement was part of the reason for the Division Chairmen's request to defer discussion. The Chairman stated that he was confused as to the present action of Division Chairmen. He interpreted their action as both a rescindal of the recommendation and as a request to defer action on their recommendation. He called on Professor Eichman to explain the concerns he had expressed in a memo to the Chairman, copies of which the Chairman had distributed to Faculty Council members.

Professor Eichman stated he was concerned with legitimate action by the bodies of the campus as described in the ISUE Handbook. He had expressed questions about a body referred to as a 'staff meeting' of Division Chairmen. He could find no description of such body and was concerned about the route that the recommendation had followed. Because of his doubts about the legitimacy of the action surrounding the recommendation he had recommended that Faculty



Council communicate to President Rice its rejection of the Division Chairmen's recommendation in its present form.

The Chairman called attention to a second concern Professor Eichman had presented in his memo. That concern was with the constitutional guarantee of the Faculty through Faculty Council to legislative authority to develop and propose policies governing certain areas including academic standards.

The Chairman interpreted that concern to be with responsibility to make decisions regarding academic standards. He cited the ultimate responsibility of the President to the Board of Trustees. He stated further that proposals concerning policy matters on grades could most appropriately come from the Division Chairmen as faculty members or through the Dean to Faculty Council directly. He felt that Faculty Council did not object to things within their legislative authority being discussed in other forums, but that, for enlightened action by Faculty Council, lengthy discussion on questions raised in such sessions was necessary. Further, he intended no criticism of Division Chairmen for discussing such issues.

Professor Eichman stated that he wished to recall a statement of Professor Pasko at the January 24 meeting in which he had contended that the recommended change would result in a devaluation of the general education program. He wished to contrast that faculty member's concern with the concern of Division Chairmen, as expressed by Professor Settle, with the possible effect on enrollment figures in general education courses.

After further discussion of the necessity of having access to the Division Chairmen's discussion on this proposal and to the information at their control, the possibility of forming a committee to investigate the matter was discussed. There was dispute as to how much historical research was necessary. There was disagreement about the intention of the Faculty Council 1970 recommendation which was the basis of the existing policy, and there was discussion about the necessary make-up of a committee. To resolve disposition of the present recommendation of Division Chairmen, Professor Kirsch moved, seconded by H. Sands,

Motion: That Faculty Council communicate to President Rice that it rejects the proposed recommendation in its present form.

Motion carried.

Professor Eichman moved, seconded by Barnes,

Motion: That Faculty Council create a select committee to study the matter of academic standards on campus with special consideration to be given to the matter of the standards for acceptance of transfer students.

Discussion of the motion included questioning the need to have a faculty committee duplicate the work of Division Chairmen who had been proceeding on this recommendation. The chairman indicated he thought there was need to air the general issue of academic standards, to which this recommendation could be a part. After further discussion of possible procedures for the committee, the motion carried.

The Chairman stated he would take it within his prerogative to appoint members to the committee and interpreted the word "select" to mean from among Faculty Council Members. He called for volunteers, and Professor Eichman's name was mentioned. The Chairman concluded that he would seek out members privately and thought three was a good number for the committee.

At the end of discussion Professor Settle stated that he would like to talk to the issue of the legitimacy of the Division Chairmen's actions. He cited problems with regularly convening the Academic Administrative Council and said that as a solution the Division Chairmen met occasionally and channeled recommendations through the Dean. They trusted that the Dean took the appropriate action subsequently.

Professor Eichman concluded that one might interpret such a description as a questioning of the Dean's actions.

7. New Business.

Due to lateness of the hour discussion of the topics listed under this item on the agenda was deferred.

Professor Frost recalled problems with complying with the Secretary's request to submit substantial changes to unapproved minutes in writing.

Professor Eichman moved, seconded by Kirsch,

Motion: That copies of minutes of Faculty Council meetings be in the hands of Faculty Council at least one week prior to approval and that any substantial changes to the minutes be submitted in writing to the Secretary either before or during approval.

Motion carried.

8. Adjournment.

Faculty Council adjourned at 3:52 p.m. to meet next on Thursday, February 7, 1974, at 2:00 p.m. in the Rare Books Room.



Thomas Eichman, Secretary

TE/sg



INDIANA STATE UNIVERSITY  
EVANSVILLE CAMPUS

ATTACHMENT A  
TO  
FACULTY COUNCIL  
MINUTES  
JANUARY 31, 1974

INTER-DEPARTMENTAL MEMORANDUM

Darrel E. Bigham,  
Chairman, Faculty Council

DATE: January 24, 1974

FROM: Dean Bennett

SUBJECT: Interpretation of "reputable educational institutions"

According to the interpretation used by the University the term "reputable educational institutions" is a non-proprietary educational institution which is regionally or state accredited, which in most cases may serve as a system to prepare students for post-secondary education or a system from which the institution will directly accept credit for degree requirements. In general, these institutions include all state accredited elementary and secondary institutions and non-proprietary regional and state accredited post-secondary colleges and universities or affiliated research branches. The general term is used in order that some latitude may be exercised in some rare instances of unusual nature.

*Received Jan. 24, 1974;  
copies made for fac. C.*



SUMMARY OF ENROLLMENTS

1972 - 1974

<u>Classifications</u>	Fall 1972	Spring 1973	Fall 1973	Spring 1974
<u>Freshmen</u>				
Students	1,251	901	1,073	754
Credit Hours	14,962	10,185	12,367	8,463
<u>Sophomores</u>				
Students	498	558	549	577
Credit Hours	6,156	6,920	6,674	6,687
<u>Juniors</u>				
Students	395	453	425	435
Credit Hours	5,124	5,650	5,451	5,425
<u>Seniors</u>				
Students	292	367	341	404
Credit Hours	3,595	4,756	4,147	5,150
<u>Others</u>				
Students	188	174	292	300
Credit Hours	1,425	1,246	1,267	1,262
<u>Total</u>				
Students	2,624	2,453	2,680	2,470
Credit Hours	31,262	28,757	29,906	27,187

Presented to F.C.  
by the Registrar  
Jan 31-74

ATTACHMENT C  
TO  
FACULTY COUNCIL MINUTES  
JANUARY 31, 1974

GRADE DISTRIBUTION SUMMARY														PAGE 1	
OFFICE OF THE REGISTRAR															
CIVISICN	A	B+	B	C+	C	D+	D	F	I	N	AD	W	S	U	NUMBER OF STUDENTS
AHS	93	90	81	18	23	4	4	0	6	0	0	0	16	0	342 **
BUS	327	197	354	200	266	43	66	88	20	55	0	162	0	0	1814 **
EDUC	810	122	176	51	93	9	18	10	100	31	0	23	177	0	1620 **
HUM	456	274	534	240	312	50	46	51	112	183	0	180	0	0	2473 **
S SC	368	199	413	223	437	105	156	99	82	122	0	179	0	0	2441 **
SC/M	294	131	259	105	285	47	116	76	31	88	0	220	0	0	1705 **
GRAND TOTAL	2348	1013	1817	837	1416	258	406	324	351	479	0	764	193	0	10395 ***

Presented to Fc.  
by the Registrar  
Jan 31-74



ATTACHMENT D  
TO  
FACULTY COUNCIL MINUTES  
JANUARY 31, 1974

GRADE DISTRIBUTION SUMMARY																		PAGE 1	
OFFICE OF THE REGISTRAR																			
DIVISION	A	B+	B	C+	C	D+	D	F	I	N	AD	W	S	U	P	NP	NUMBER OF STUDENTS		
MS	26	26	24	5	8	1	1	0	2	0	0	0	5	0	2	0	100 %		
BS	18	11	19	11	15	2	4	5	1	3	0	9	0	0	2	0	100 %		
EDUC	49	8	11	3	6	1	1	1	6	2	0	1	11	0	0	0	100 %		
PHD	18	11	22	10	13	2	2	2	5	7	0	7	0	0	1	0	100 %		
SSW	15	8	18	9	19	4	6	4	3	5	0	7	0	0	2	0	100 %		
SC/6	17	8	15	6	17	3	7	4	2	5	0	13	0	0	2	1	100 %		
GRAND TOTAL	23	10	17	8	14	2	4	3	3	5	0	7	2	0	2	0	100 %		

Presented to F.C.  
by the Registrar  
Jun 31 - 74

ATTACHMENT E  
TO  
FACULTY COUNCIL MINUTES  
JANUARY 31, 1974

1/31/74		OFFICE OF THE REGISTRAR																PAGE 1	
DIVISION		A	B+	B	C+	C	D+	D	F	I	N	AD	M	S	U	P	NP	NUMBER OF STUDENTS	
AMS		4	9	5	2	2	2	2	1	0	2	0	0	8	0	4	0		
ECU		14	19	19	24	19	17	16	27	6	11	0	21	0	0	20	10		
ELLC		34	12	10	6	7	3	4	3	28	6	0	3	92	0	0	0		
HUR		19	27	29	28	22	19	11	16	32	39	0	24	0	0	20	10		
S SC		16	20	23	27	30	41	39	31	23	26	0	23	0	0	31	29		
SC/N		<u>13</u>	<u>13</u>	<u>14</u>	<u>13</u>	<u>20</u>	<u>18</u>	<u>29</u>	<u>23</u>	<u>9</u>	<u>18</u>	<u>0</u>	<u>29</u>	<u>0</u>	<u>0</u>	<u>25</u>	<u>51</u>		
GRAND TOTAL	----	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0%	100%	100%	0%	100%	100%		

Presented to F.C.  
by the Registrar  
Jan 31-74



ISU

GRADE DISTRIBUTION SUMMARY

(PERCENTAGE)

SPRING SEMESTER 1972-1973

	A	B+	B	C+	C	D+	D	F	S	I	N	W	# Of Students
ALLIED HEALTH	58	14	21	1.6	4.8								124
BUSINESS	19	14	20	10	16	2	5	3		2.8	2.1	5.5	1720
EDUCATION	54	9.5	8.2	3.7	3				16	1.6	1	2.4	1581
HUMANITIES	21	11.5	24	9.5	12	2.6	2.4	1.2		2.9	7.7	5	2500
SCIENCE & MATH	19	8	18	7	19	3	8	4		1	4	9	1559
SOCIAL SCIENCES	15	10	16	11	19	4	7	3.3		2	5	8	2394
TOTAL	25	11	18	9	14	3	4	2	16	2	4	6	9878

SOURCE: Grade Distribution Summary, Office of the Registrar (6-20-73)

ATTACHMENT F  
TO  
FACULTY COUNCIL MINUTES  
JANUARY 31, 1974

# I S U E

## GRADE DISTRIBUTION SUMMARY

### PERCENTAGE FIGURES COVERING FOUR SEMESTERS

(FALL 1971 THROUGH SPRING 1973)

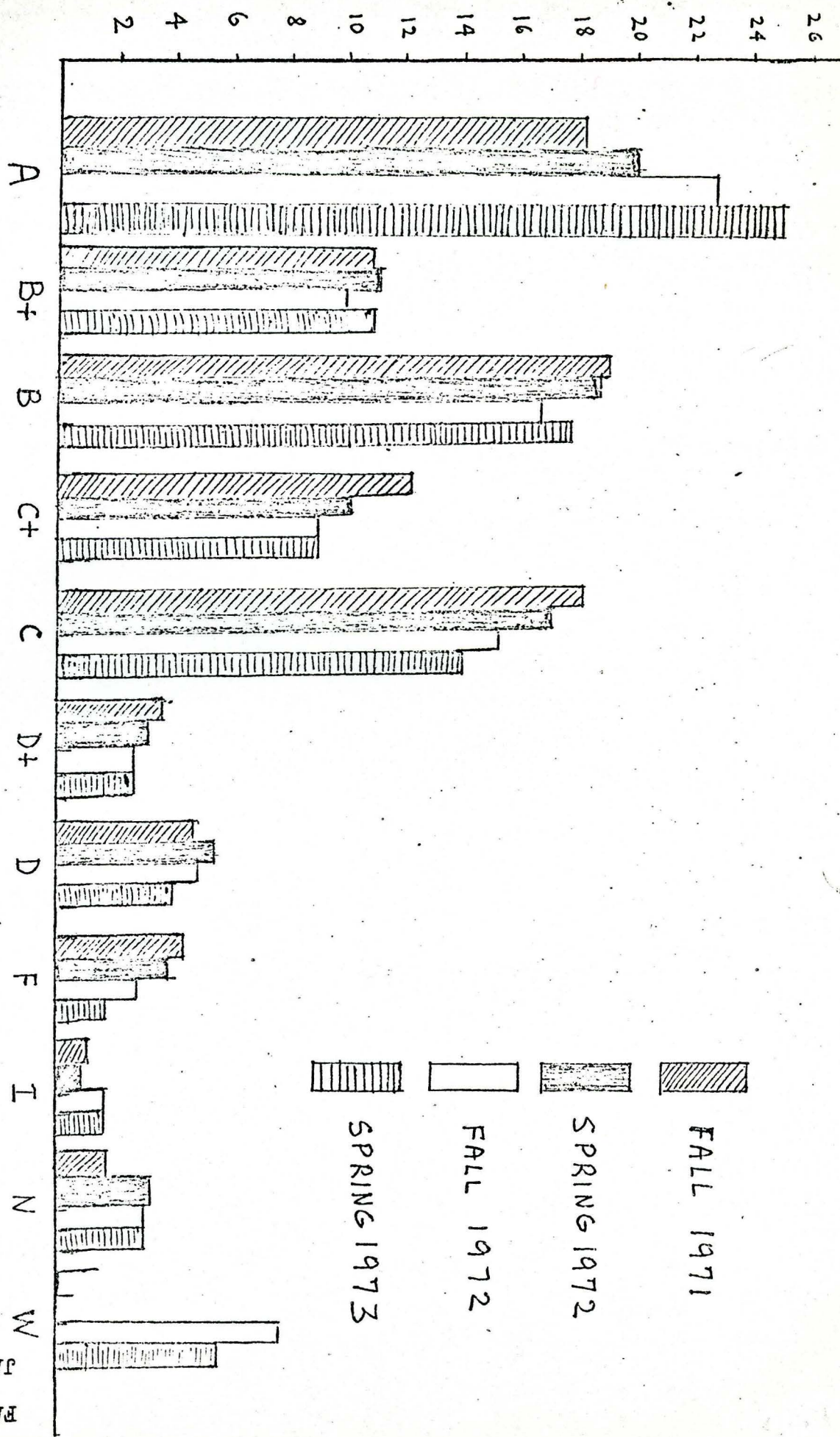
	A	B+	B	C+	C	D+	D	F	S	I	N	W	TOTAL NUMBER OF GRADES
FALL 1971	18.2	11.3	19.7	12.4	18.3	3.7	5.0	4.6	3.0	1.6	2.1		7,963
SPRING 1972	20.4	11.6	19.5	9.9	17.3	3.2	5.6	4.1	2.8	1.4	4.3		8,855
FALL 1972	23	10	17	9	15	3	5	3	2	2	4	8	10,737
SPRING 1973	25	11	18	9	14	3	4	2	2.5	2	4	6	9,878

SOURCE: Grade Distribution Summary, Office of the Registrar.

ATTACHMENT G  
TO  
FACULTY COUNCIL MINUTES  
JANUARY 31, 1974



PERCENT



ATTACHMENT H  
TO  
FACULTY COUNCIL  
MINUTES  
JANUARY 31, 1974