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TO: All Faculty

FROM: Rebecca J.Englert, Faculty Council Chairperson

RE: Agenda for Faculty Council Session #4 on Thursday December 3,1987 at 8:00 a.m. in L100.

AGENDA:

1. Review/Approval of minutes of November 12,1987 meeting
2. Report from President Rice
3. Report from Vice President Reid
4. Report from Spring Faculty Meeting Committee
5. Old Business:
   a. John Deem to report on finals week schedule
   b. Life Insurance policy proposed revisions
6. New Business
7. Announcements
8. Date for next meeting

F.
(see note below)
jpa

SESSION NO. 4 Approved
MINUTES OF THE 1987 - 88
FACULTY COUNCIL MEETINGS

Date: Thursday, December 3, 1987 8:00 a.m. in L100

Members Present: R. Englert, Chairperson; L. Dowhie, G. Eadie, W. Henderson, P. Maddox, R. Mays, J. Palladino, V. Pohl, M. Quddus

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Ex-Officio Members Present: Vice President Reid

Others Present: J. Deem

1. Minutes of Previous Meetings

The minutes of the November 12, 1987 meeting were approved as corrected.

2. Report from President Rice

President Rice was unable to attend the meeting.

3. Report from Vice President Reid

Vice President Reid reported that several exciting events were occuring on campus. Among the events mentioned were the Madrigals and a production of The Glass Menagerie. The ICHE will be meeting later in month.

4. Report from Spring Faculty Meeting Committee

G. Eadie reported that plans were on schedule and that a workshop on grant and contract funding was chosen as the topic for the meeting. The speaker selected will be Dr. Ralph Coppola, Director of Sponsored Programs at Saginaw Valley State University.

5. Old Business

Finals Week Schedule

J. Palladino made and P. Maddox seconded a motion to adopt a new final exam schedule beginning with the Fall 1988 semester if the Student Academic Affairs Committee concurs. The new schedule will utilize all five days of finals week by transfering some MWF finals to Friday from Monday and Wednesday. (See Attachment) After discussion the motion passed unanimously.

JA.
I've made note of, RH aware of, 1 of us should inquire if change actually approved - end of April at latest. Pls remind note as you think best B.

Proposed Life Insurance Changes

The council reviewed proposed changes to the employee life insurance program. It was emphasized that change to the new program is voluntary for current employees of the university. New employees will be covered under the new program. The program will be explained to each division individually. (See Attachment)

6. New Business

Assessment Task Force Recommendations

J. Palladino, representing the task force, made two proposals to aid the university in implementing an assessment program. The first proposal involves adding a statement to the bulletin informing students of the assessment program. The second involves adding a testing day to the school calendar.

L. Dowhie made and P. Maddox seconded a motion to approve and to send to the SAAC for review the following statement to be added to the bulletin:

> In order for the University to assess and improve its academic programs, periodic measurements of student perceptions and intellectual growth must be obtained. As a requirement for graduation, every student shall participate in one or more evaluative procedures, which may include examinations in general education and/or the major field of study. The information obtained through testing will be one means used to improve the quality of the educational experience for all students and where appropriate may be used in advising. Students will be given the opportunity to receive their test results when available and test results be maintained in the academic file.

After discussion the motion passed unanimously.

B. Henderson made and V. Pohl seconded a motion to support the addition of a test day to the school calendar with the total number of instructional days remaining the same. The motion passed unanimously.

7. Announcements

The Faculty Governance Restructuring Committee elected B. Marting chair. The members of the committee are: A. Cardarelli, G. Eadie, H. Gabennesch, J. Gottcent, J. Marr, and D. Swope.

The state Department of Education will have representatives on campus December 7, 8, and 9 for a five year accreditation site visit.

Spring open registration will be January 14 rather than January 7 as stated in the schedule.

8. Next Meeting

The next meeting of the Faculty Council will be at 8:00 a.m. Thursday January 21, 1988.

9. Adjournment

The meeting was adjourned at 9:25 a.m.

Submitted by,

William C. Henderson
Secretary