

Dr. Reid

INDIANA STATE UNIVERSITY EVANSVILLE

8600 University Boulevard
EVANSVILLE, INDIANA 47712

INTER-DEPARTMENTAL MEMORANDUM

TO: All Faculty

DATE: March 27, 1978

FROM: J. Maxwell Davis, ^{CMO} Chairman Faculty Council

SUBJECT: Faculty Council Meeting, Wednesday, March 29, 1978;
3:00 p.m., SC-157.

A G E N D A # 10

1. Approval of Previous Minutes
2. Intradivisional Communications (Dr. Rivers)
3. Discussion of Cost Concerning the Copy Center
4. Procedure for Electing At-Large Representative to Faculty Council
5. President's Remarks
6. Announcements
 - a. Faculty meeting April 26, 1978

JMD:cpm

SESSION # 10
MINUTES OF THE 1977-78
FACULTY COUNCIL MEETINGS

Time: March 29, 1978, 3:00 p.m., Faculty Reading Room

Members Present: J. Maxwell Davis, Chairman; Professors Abshier, Barber, Cook, Petranek, Pohl, Rivers, Robinson, Small

Ex-officio Present: President David L. Rice, Vice President Robert L. Reid

Others Present: Ann Humphrey, Bette Walden

1. Approval of Previous Minutes

The minutes of Session #9 were approved as amended.

2. Inter-divisional Communications

Dr. Rivers spoke on the general subject of communications. There has been some concern all through this session of Faculty Council about the lack of communication.

Dr. Rivers presented a statement for possible Faculty Council action:
Faculty Council encourages written communications between divisions and those areas within a division designated as a department by the respective division.

Dr. Rivers said that the administration should take note of the increasing work of departments in the functioning of the University. He suggested that where divisions make departments, the department be recognized.

Dr. Rice suggested that University Notes be used as a campus wide vehicle for communication.

Dr. Abshier expressed his concern about having everything in writing. He feels writing is not always the most effective type of communications. He felt more effective communication (both written and verbal) should be encouraged at all levels.

Dr. Abshier moved and Mr. Cook seconded that this topic be tabled. The motion carried.

3. Copy Center Cost

Dr. Petranek, at Dr. Bigham's request, asked if we are spending too much money in the Copy Center area. He said that at other institutions a professor has to pay to have professional papers copied, but here a professor can copy all that he wants to for no charge. Mrs. Humphrey said that as the volume increases the

3. Copy Center Cost (continued)

per copy cost decreases. We presently have the most economical plan available for our type of use. Machine rental for the month (100,000 copies) is \$1,500.00. It is less costly for us to run the large machine than it would be to run many small machines. A detailed study of our needs was conducted a few years ago and the present equipment is a result of that study.

4. Procedures for Electing At-Large Representatives to Faculty Council

Dr. Petranek made a motion that we go back to two envelopes for election of at-large representatives. Dr. Barber seconded. The motion carried.

5. President's Remarks

Dr. Rice announced that the Dental Lab Technology evaluation meeting and the Division of Education NCATE visitation have both been completed, and each team has commended the quality of work done.

Dr. Rice said that the Alumni Association has completed the first stage of the Alumni Tele-thon. He reported that response is good. The association has pledged \$25,000.00 to the new HYPER Building.

Dr. Rice announced that the Director of Development person has been recommended for employment and will be joining us soon .

Dr. Rice announced that the Foundation has taken on the task of raising one-half million dollars for completion of the HYPER Building (enclosing pool, seating in gymnasium).

6. Announcements

Mrs. Walden asked that the faculty keep in mind the purpose of the Archives. She is especially concerned that copies of divisional self-studies be kept there.

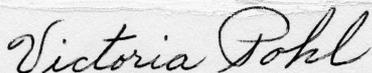
President Rice stressed the use of the Archives as a place for centralized storage of important materials and articles that should be retained.

Mr. Dav is announced that the next meeting will be on April 12, 1978 at which time committee reports and curricular petitions will be reviewed. He announced that the general faculty meeting will be held on April 26, 1978 in room A-34.

Spring week will be from April 17 to April 21, with the 19th being designated as SUB Day; classes will be closed from noon to 5:00 p.m.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,



Victoria Pohl
Secretary

Approved 4/12/78