

Faculty Senate
September Meeting Agenda
Friday, September 17, 2004
3:00 P. M.
HP 2027

Announcements

Report from Dr. Linda Bennett, Provost

Minutes

May 2004
25 August 2004

Old Business

Standing Committee Reports 2003 – 2004
Student Affairs

New Business

New Major in Nutrition, Julie McCullough

Student Evaluation of Teaching

Adjournment

University of Southern Indiana
Faculty Senate Minutes
Session # 2
Room: HP2027
Date: September 17, 2004

Members Present: J. Bandoli, L. Bennett, ex-officio, P. Cashel-Cordo, J. Davis-Brezette, P. Doss, M. Graham, R. Hemeida, R. Hoebke, L. Howard, M. Krahling, I. Phillips, K. Valadares, B. Wilding.

Members Absent: H. Ray Hoops, ex-officio; L. Nunn

Guests: Julie McCullough, Lesa Cagle, Ann White

1. Call to order at 3:05pm.

2. Introductions were made.

3. Announcements from the Chair:

- a) The School of Nursing and Health Professions has elected Lesa Cagle to fill the unexpired term of Eileen Morrison as the non-nursing Faculty Senate Alternate for 2004-2005.
- b) M. Krahling spoke to Peggy Harrel concerning the issue of PIs acting as fiscal agents. Currently, a Dean acts as a fiscal agent. However, there is evidence (at other Universities) to support a PI being a fiscal agent. Peggy Harrel will investigate further.
- c) M. Krahling spoke to President Hoops about the status of domestic partner benefits. The issue is not being currently pursued and there are no immediate plans to continue.
- d) M. Krahling is in the process of delivering the Senate charges to the committees. Each committee is scheduling their first meeting of the year in the next few weeks.
- e) Kathy Rodgers (Math) is chairing the committee to select the student audit module of Banner software and plans to report the status of this effort at October Senate meeting.

4. Report from Provost and V.P. of Academic Affairs, Dr. Linda Bennett:

- a) Follow-up on the issue of required insurance for students: The Provost spoke with John Hunt & Barry Schonberger:
 - The University liability policy for field trips has been renewed. Perhaps follow-up workshops/training sessions for faculty is needed regarding procedures during an emergency.
 - The committee reviewing insurance for students in study abroad programs is still deliberating (there are faculty on this committee). This committee will soon be coming out with a manual of guidelines that will include instructions about insurance.
 - There has not been a discussion about mandatory health coverage for all students. Mr. Hunt mentioned that he was aware of other campuses where this had been attempted, but not successfully implemented. Reasons: Resistance to building the cost into the student fee structure, and making the coverage mandatory. Mr. Schonberger reinforced this point

saying that no state institution in Indiana requires it. We do make insurance available on a voluntary basis.

- USI sends mailings to all students with information on two low cost plans that include pre-existing conditions after 1 year of enrollment. The more expensive "student, spouse and children" plan is \$370/month for a full year of coverage. For the student only, the cost is \$62/month. Non-traditional students with families are the most likely to take out one of the policies offered. Students in University housing are required to enroll in the office visit plan through health services, though this is not an insurance plan. Mr. Schonberger added that some universities require students involved in club sports to have insurance.

b) Follow-up on the role of Faculty Senate in Academic Planning. In response to the question of whether Faculty Senate has the right to stop a particular academic program from being implemented:

See University Handbook, pp. 61 – 65 of Faculty Handbook section

- 1) Chair of Faculty Senate sits on the Academic Planning Council [APC].
- 2) The APC makes a recommendation directly to the President about a new program.
- 3) Once the program is approved for development by the APC, President, Board of Trustees, Commission for Higher Education (CHE), then further work on a detailed curriculum is required. [In reality, this work must be done before submission to the CHE.] It is at the implementation stage, in developing curricula, that programs come to the Faculty Senate for review. The Senate reviews what faculty committees have processed. See p. 63, D.7: "*Affirmative Faculty Senate or Graduate Council action on the curriculum and concurrence by the president which constitute permission to the academic unit to begin implementing the new program.*" Also see p. 65, B.4: "*Following its evaluation, the Faculty Senate will submit the recommendation to the appropriate administrative offices [emphasis added].*"
- c) The Provost contacted Susie Nicholson, Director of the USI Foundation, and asked about the funding level for the Distinguished Professor Award. She stated that the award has been \$1,000 since at least 1986. Mr. Frank McDonald (Sr. Vice President and Director of Governmental & Corporate Affairs at Integra Bank, and USI Board of Trustees member), pledged to increase the award to \$2,000 beginning with the 2005-06 year.
- d) Follow-up in response to concern regarding change in charge structure for motor pool vans. The process has changed. The office of Business Affairs instituted this change in fiscal policy which is of great concern to Academic departments. Mary Hupfer has contacted P. Doss regarding the impact of the charge and looking to find additional support to help that program cover the costs.
- e) Feedback on focus groups conducted in the process of our self-study process for HLC accreditation. Notes on comments from focus groups with community members, faculty & administrative staff, support staff, and Board of Trustee members are now available. Notes on all faculty and administrative staff comments are only partially compiled, but the Provost is providing a copy of those comments, plus the mean scores across the short survey that was distributed at the beginning of each focus group discussion.
- f) The final report of the Committee to Assess the Academic Program Review process was distributed. Comments are being sought.

5. Minutes

- a) Minutes from August 25, 2004 (Session #1) were approved pending corrections. (Bandoli/Doss).

6. Old Business

- a) The 2003-2004 Assessment committee report was reviewed. After some discussion in regards to points of clarification with the report, it was decided to further discuss the report (with members of the committee present) at a future Senate meeting.
- b) The 2003-2004 Faculty and Academic Affairs committee report was reviewed. Discussion ensued in regards to points of clarification. Motion: The Senate acknowledges receipt of the 2003-2004 FAAC report (Bandoli/Graham). It was recommended that the FAAC review the results of the surveys in the report and make recommendations based upon the data by the end of the current semester. M. Krahling will take noted corrections to the committee.

7) New Business

- a) Julie McCullough (School of NHP) presented the details of a new major – The Bachelor of Science in Nutrition. After discussion, the Senate unanimously approved the program.
- b) Student Evaluation of Teaching:
 - The Purdue evaluations will be phased out in December 2005.
 - A previous committee recommended in a position statement that the SET should be split into formative and summative components.
 - M. Krahling recommended that a new separate committee made of up school representatives look at the SET tools available, and narrow down this list to present to faculty. Faculty involvement and buy-in into the SET process is crucial. Motion: To create a committee to investigate and recommended a usable SET tool (1 opposed).

8. The meeting adjourned at 4:55pm. (Graham/Valadares)

Respectfully submitted by Kevin Valadares, Senate Secretary