USI OFFERING WORKSHOPS
FOR WOMEN IN BUSINESS,
PROFESSIONAL ROLES

NEWS RELEASE

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Two day-long workshops designed to enhance the skills of women in business and professional work are offered by the University of Southern Indiana's Office of Continuing Education.

Ms. Ruth Ashby, president of Professional Development Resources of Dallas, will lead the workshops -- "Management Skills for Secretaries, Administrative Assistants, and Office Supervisors" on Friday, March 31, and "Power Strategies for Professional Women" on Saturday, April 1.

Registration fees are $85 ($75 each for two or more registering together) for Management Skills, $75/$65 for Power Strategies. Call the Office of Continuing Education, (812) 464-1863, for information or to register.

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