

To: All Faculty
From: Mark Krahling
Date: August 7, 2000
Subject: Faculty Senate Meeting #1

AGENDA
FACULTY SENATE MEETING #1
Tuesday, 22 August 2000
9:00 A.M.
University Conference Center, Room 201

Approval of minutes from meeting #13

Report from President Hoops

Report from Vice President Reid

Elections

Vice Chair

Secretary

Parliamentary Review

Old Business

New Business

Charges for Standing Committees

Faculty Senate Annual Agenda

Adjournment

University of Southern Indiana
Faculty Senate Minutes
Session #1
Room 201 University Center
Date: August 22, 2000

Approved

Members Present: M. Aakhus, H. Edwards, P. Hipps, H. R. Hoops (ex-officio), P. Frazer, M. Krahling, M. Kocakulah, R. L. Reid (ex-officio), T. Pickett, W. Rinks, P. Shields, A. White, S. Sullivan, B. Wilding

1. Call to Order: 9:00 am
2. Minutes from meeting #13: Approved as distributed (Kocakulah, Shields).
3. Report from Dr. Hoops
Dr. Hoops brought forward a concern about the transfer of credit policy that states a D grade will not be transferred. This policy is to be implemented as of this Fall 2000 semester. If this policy were to be implemented, it was found that some students will not be eligible to attend USI. Meritorious exceptions can be made. Dr. Hoops asked the Senate to give further attention to this policy.
4. Report from Dr. Reid
 - a) Dr. Reid commended Dr. Mark Krahling and Dr. Dane Partridge for presenting the 1999-2000 Senate report and the Academic Honesty Policy at the University Fall Faculty Meeting.
 - b) Dr. Reid reported on the activity by the university in response to the report by the Economic Task Force. Four programs have been given high priority including the Masters in Health Administration (MHA), Masters of Occupational Therapy, Bachelors in Special Education, and the Bachelors in Applied Computer Science. The Academic Planning Council has approved the MHA and the Master in OT. Three of the programs (MHA, MOT, and BS in Computer Science) need immediate approval through the USI system and must be sent to the Board of Trustees to be considered for funding by the Commission for Higher Education and the state legislature.
5. Announcements
M. Krahling made the following announcements
 - a) Dr. John Gottcent, recipient of the Distinguished Professor Award, will give a presentation on September 12 at 3 pm.
 - b) Founder's Day is scheduled for September 14. Faculty with 25 or more years of service to USI will be acknowledged.
 - c) The University is considering converting the engineering technology program to an engineering degree. The University is also in discussions with Purdue University regarding cooperative offerings in engineering technology.

6. Elections
 - a) P. Shield was elected as Vice Chair (Aakhus, Kocakulah).
 - b) A. White was elected Secretary (Rinks, Kocakulah).
7. Parliamentary Review

M. Krahling presented a short review of parliamentary procedure.
8. Old Business
 - a) Academic Transfer of Credit Policy.

After much discussion, the Senate decided to place this issue on the agenda for the Faculty Senate scheduled in September.
9. New Business
 - a) Charges for the Standing Committees.
 - 1) Curriculum Committee
 - (a) Functions listed in University Handbook.
 - 2) Faculty and Academic Affairs Committee
 - (a) Functions listed in University Handbook
 - (b) Investigate peer institutions policy on faculty having one voting position on Board of Trustees (Rinks, Sullivan). Report due to Senate as part of final report to Senate.
 - (c) Develop a plan for faculty to evaluate Associate Deans (Shields, Rinks). Report due to Senate by October 15, 2000.
 - (d) Plan and conduct a faculty survey in collaboration with the Institutional Research Office (Sullivan, Kocakulah). Survey to be conducted Fall 2001.
 - (e) Examine the percentage of non-tenured full-time faculty positions that have been converted to tenured full-time faculty positions. Also examine the ratio of non-tenured to tenured full-time faculty positions for the last five years (Sullivan, Rinks). Report due to Senate by January 15, 2001.
 - (f) Investigate voting on promotion decisions including if faculty or Department Chairs are voting more than once on a promotion decision (Rinks, Kocakulah). Report due to Senate by October 15, 2000.
 - 3) Student Affairs Committee
 - (a) Functions listed in University Handbook
 - (b) Examine the feasibility of the use of plus and minus grades using the final report from the last time this policy was studied (Aakhus, Pickett). Report is due to Senate by January 15, 2001.
 - 4) Economic Benefits Committee
 - (a) Functions listed in University Handbook
 - (b) Investigate compensation of non-teaching faculty responsibilities (scheduling, managing personnel issues, and advising responsibilities) during the Summer sessions (Rinks, Sullivan). Report due to Senate by January 15, 2001.
 - (c) Investigate the state of affairs of the Welborn HMO Health Plan (Shields, Edwards). Report due to Senate by January 15, 2001.

- (d) Examine compensation for promotion (Aakhus, Sullivan). Report due to Senate by January 15, 2001.
- (e) Examine the extent of overload including the number of faculty who are in overload and the fairness of the compensation for overload under the current policy (Sullivan, Aakhus). Report due to Senate by January 15, 2001.
- 5) Promotions Committee
 - (a) Functions listed in University Handbook.
- 6) Assessment Committee
 - (a) Functions listed in University Handbook.
 - (b) Review incorporation of assessment results for ongoing program improvement (Rinks, Shields). Report due to Senate by January 15, 2001.
 - (c) Promote assessment awareness and participation (Rinks, Shields). Report due to Senate as part of the final report.
 - (d) Investigate distance education assessment and review (Rinks, Shields). Report due to Senate by January 15, 2001.
 - (e) Review end of year progress reports from the Category Assessment Committees of the University Core Curriculum Council Rinks, Shields). Report due to Senate as part of the final report.
- 7) Grievance and Hearing Committee
 - (a) Functions listed in University Handbook.
- b) Faculty Senate Annual Agenda
 - 1) The following dates and time for Faculty Senate meetings were established. Agenda items for each meeting were also identified.
 - Wednesday, September 13, 2000 at 7:45 am. in UC 205
 - Transfer Credit Policy
 - Dr. Reid will report on the Masters in Health Administration, Masters in Occupational Therapy, and Bachelors in Applied Computer Science.
 - Wednesday, October 11, 2000 at 7:45 am. in UC 206
 - A representative from the University Technology Committee will be invited to report on the status of technology at USI.
 - Wednesday, November 8, 2000 at 7:45 am. in UC 206
 - Dr. Harrington and a representative from Academic Skills will be invited to the Senate meeting.
 - Wednesday, December 6, 2000 at 7:45 am. in UC 206
 - Agenda to be determined.

Adjournment: Meeting was adjourned at 2:30 pm. (Kocakulah, Rinks)

Respectfully submitted,

Ann White, Secretary