

# INDIANA STATE UNIVERSITY EVANSVILLE

8600 University Boulevard  
EVANSVILLE, INDIANA 47712

## INTER-DEPARTMENTAL MEMORANDUM

TO: ALL FACULTY MEMBERS

DATE: January 26, 1982

FROM: Helen R. Sands, Chairperson  
Faculty Council

SUBJECT: Faculty Council Meeting and Agenda

### SESSION #10

The tenth meeting of the 1981-82 Faculty Council is scheduled for Friday, January 29, 1982, in the Faculty Reading Room at 3:00 P.M.

### AGENDA

1. Approval of minutes from Session #9.
2. Discussion of the pros and cons of beginning the second semester a week later in January.
3. Discussion of graduate program planning for the ISUE campus.
4. Reports
5. Old Business
6. New Business
7. Adjournment

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SESSION #10  
MINUTES OF THE 1981-82  
FACULTY COUNCIL MEETINGS

Time: Friday, January 29, 1982; 3:00 p.m. in L-100

Members Present: Helen Sands, Chairman; Professors D. Bigham, J. Gottcent, D. Henry, W. Hopkins, R. Small, B. Thayer, H. Van Over, A. Jorgensen

Ex-Officio Present: President Rice, Vice President Reid

Others Present: H. Dunn, M. Willett, Dr. Jones, Dr. Settle

1. Minutes of Session #9 were approved as amended. (Hopkins, Small)
2. Discussion of pros and cons of beginning second semester a week later in January. The greatest number of those expressing a preference in the Division of Humanities were in favor of maintaining the status quo rather than changing. Dr. Gottcent felt that changing would be an unwise move. The week would have to be made up during the summer session.

The Division of Business was also in favor of maintaining the status quo. Dr. Rice commented that there would be a greater attrition if there were a longer break during the Christmas holidays. Also, a later semester end would limit student summer employment opportunities, particularly in the construction industry.

Mrs. Henry, from the Division of Allied Health, stated that the change might cause some difficulties for the Dental Hygiene students as far as their deadline for graduation and taking state board examinations. If this happened, it would put them back three months in the job market.

Dr. Bigham suggested that the Spring All Faculty Meeting be moved to a Wednesday or Friday rather than on the first Monday of the new semester.

3. Discussion of graduate program

Dr. Rice reviewed the topic of graduate studies noting that the ISUE campus has been trying to develop and enhance graduate course offerings and program availability in Evansville for several years. A proposal, which was reviewed by the Academic Planning Council, has been forwarded to President Landini from this campus. To summarize, the essential features of this proposal plan include a university-wide Graduate School serving both campuses. Programs at ISUE would be administered and promoted by a resident Assistant Dean for Graduate Studies. This officer and one faculty representative from ISUE would be members of the Graduate Council. Graduate programs which are offered at ISUE would include representation from the ISUE campus on the appropriate graduate departmental committees. ISUE faculty in selected program areas would develop the capability to offer graduate level courses and/or programs. (Complete copies of this proposal are available at the academic division offices).

This proposal has been reviewed by the Graduate Council at Terre Haute (see attached response) and presently is under review by the University Administration for recommendation to the Board of Trustees.

The question was raised as to whether the graduate programs are to be taught on a full-time basis or should they be offered only on a part-time basis.

Dr. Small asked if we are able to have graduate programs with other institutions such as Ball State, Indiana University, or Purdue, or are we locked into graduate programs totally with ISU. It seems that we could work with other universities, including ones not in Indiana.

It was also asked how the graduate teaching would affect the teaching load of the instructor. Dr. Rice stated that if a faculty member teaches graduate classes full-time the load could possibly be 9 hours instead of 12. At Indiana University it ranges between 6-12 hours, depending on the type of graduate course.

Dr. Rice stated that the following three areas will be pursued: (1) obtain assistance from the Terre Haute campus to increase course offerings; (2) look toward separate accreditation in selected program areas for the Evansville campus; (3) request Division Chairmen to look at which courses could be taught at the graduate level, perhaps including ones not presently in the Terre Haute catalog.

Martha Willett, representing the Library, stated that they presently do not have the holdings to support a graduate program. She also noted that students taking graduate courses with instructors from the Terre Haute campus expect to find the materials they need in the library. When they can't, they are very disappointed. In this case they feel that materials should be provided for them by the instructor.

Dr. Settle reported that if the MBA program went through we would need to increase the business faculty by approximately four full-time positions to satisfy professional accrediting requirements.

Dr. Rice stated that every graduate program would have to go through the North Central Association accreditation. (The next campus-wide review will take place in the 1987-88 academic year.)

#### 4. Reports

Dr. Reid reported on the Forum renovation. He brought floor plans to show the Council. The first floor will consist of four classrooms, a large area for the computers, Publications and Printing, and the addition of an area for the vending machines.

The second floor will house Media Services, three classroom seminar areas, office space and conference rooms (this includes seventeen faculty offices, Vice President for Academic Affairs office, one divisional office, Continuing Education, Co-Op). Late fall is the tentative completion date.

Dr. Rice gave his perceptions of the impact of the budget on the community and the environment. In the future, the economic impact of educational programs will be the prime consideration for state funding.

5. Old Business

Dr. Sands reported that Dr. Wilhelmus of the Faculty and Academic Affairs Committee was asked to pursue the question of General Education Requirements for Associate Degrees.

Dr. Dunn raised the issue of traditional university offerings (Chemistry, Physics, and Math) being taught under Continuing Education for the Women in Mining Program. He felt that the appropriate departments should have been consulted on this. Dr. Jones, after clarifying the outdated material that Council was given for the last meeting, said that the Division Chairmen were contacted regarding staffing of these offerings.

6. New Business

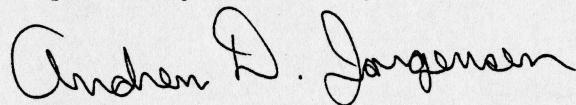
It was the consensus of Council that mid-March would be a good time for the Spring Wine and Cheese Party.

7. Meeting adjourned at 4:46 p.m. (Jorgensen, Van Over).

8. The next meeting of the Faculty Council will be Friday, February 12, 1982 at 3:00 p.m.

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Respectfully submitted,



Andrew D. Jorgensen  
Secretary, Faculty Council  
2/19/82

After careful consideration of the proposal submitted to President Landini by Vice President Rice, in recognition of the need for additional graduate education in the Evansville area, and in an effort to promote and insure quality graduate education at all University sites, the 1981-82 Graduate Council offers the following proposal:

1. That the ISU-Terre Haute Graduate Faculty continue to offer, and to the degree possible, expand its graduate offerings in the Evansville area.
2. That the President encourage ISU-E to pursue its own accreditation at the graduate level in those areas where the Terre Haute Graduate Faculty cannot meet the graduate needs of that section of the State.
3. That for the immediate future, the following arrangement for expanding the graduate offerings in the Evansville area be implemented:

ISU-E departments may file with the Dean of the School of Graduate Studies applications for approval to offer graduate courses on the Evansville campus which cannot be staffed by ISU-TH faculty. These applications will be forwarded on the Terre Haute campus to the appropriate dean for review by the department involved, the School or College, and the Dean of the Library. Applications recommended for implementation will be forwarded to the Dean of the School of Graduate Studies. Approval of such applications rests with the Graduate Council and will be conveyed to ISU-TH Vice President for Academic Affairs. Administrative arrangements will be made by the ISU-TH Vice President with the President of the Evansville campus.

Applications for approval to offer graduate courses should include: course outlines, faculty resumes, library and laboratory resources, budget information, and the identification of a liaison arrangement between respective departments on each campus. Criteria for approval will include: eligibility of the proposed faculty for membership on the Graduate Faculty, adequacy of ISU-E library holdings and research facilities, accreditation implications, and the need for the proposed courses in the Evansville area.

Evaluation of the ISU-TH graduate courses offered by ISU-E faculty will be conducted by the ISU-TH academic department and the Graduate Council at least once every three years, preferably coincident with the ISU-E faculty applications for renewal of Graduate Faculty status.

Until such time as a number of courses are developed for the Evansville campus, no administrative changes are recommended. All current policies and procedures regarding student admission, registration, advisement, and graduation, and regarding appointment to the Graduate Faculty will be applied to the Evansville campus.

12/14/81