

# **FACULTY SENATE**

## **Meeting #5 Agenda**

**November 23, 1999 (Note New Date!)**

**7:30 A.M.**

**HP 2027 (Note Room Change!)**

### **Announcements**

**Approval of minutes from meeting #4**

**Report from President Hoops**

**Report from Vice President Reid**

### **Old Business**

#### **New Business**

**Faculty and Academic Affairs Committee Report**

**Assessment Committee Report**

**Report from Richard Schmidt on Faculty Senate Requests**

### **Adjournment**

**Note:** Committee reports are available on the website.

**<http://www.usi.edu/f-senate>**

University of Southern Indiana  
Faculty Senate Minutes  
Session 5  
Room 2027, Health Professions Center  
November 23, 1999

Approved

Members Present: M. Aakhus, T. Baxter, B. Long, P. Frazier, L. Goss, M. Krahling, J. Meyer, R.L. Reid (ex-officio), W. Rinks, P. Shields, A. White, B. Wilding

Absent: M. Kocakulah (sabbatical)

Guests: Dr. Nadine Coudret, Dr. Mohammed Khayum, Dr. Gene Freudenburg, Dr. Stephen Sullivan, Richard Schmitt, and Keith Benedict.

1. Call to Order: 7:30 am

2. Announcements

Mark Krahling, Faculty Senate Chair, made the following announcements.

- Peggy Harrel, Chair of the Intellectual Property Committee has reported the committee has not proceeded any further with the development of student guidelines. Dr. Harrel was to give a report to Senate during the December 1999 meeting that will now be deferred until the Spring 2000 semester.
- Heidi Gregori-Gahan, Director of the International Student Services, will provide a report to Senate during the December 1999 meeting.
- Computer Services will also provide a report to Senate during the December 1999 meeting. Senate members are to come with successes and concerns raised by faculty in their respective schools.
- The task force for Student Academic Honesty has met twice.
- The web page for Faculty Senate continues to be refined.

Wayne Rinks, Mark Krahling, and Ann White attended the Commission on Higher Education meeting on November 16, 1999. Highlights included meeting Dr. Dan Rubles, the new Associate Vice President for Fiscal and Physical Affairs. Dr. Rubles will assume this position during the first quarter of 2000. Information on the new community college system to be implemented throughout the state of Indiana was also presented at the meeting. The new system includes IVY Tech and Vincennes University.

The Spring Faculty meeting will be held January 3, 2000. Mark Krahling, Peggy Shields, and Michael Aakhus have agreed to serve on a committee to recommend a plan for the day to Dr. Reid. The focus of the meeting will be on USI faculty members reporting on their research.

3. Minutes from meeting #4: Approved with correction. (Rinks, Long)  
First announcement will now read

Mark Krahling announced that the Faculty Senate webpage is now online. Links include meeting agendas, approved minutes, Senate membership, and selected University committee membership.

4. Report from Dr. Reid.

- National telecast of the conference on promoting academic integrity was held Monday, November 22. Handout distributed to faculty senate members.

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### 5. Old Business.

#### a. Student Organization Funds

- 1) Mark Krahling and Dr. Reid reported on findings from the Student Development Office. Spoke with Tamara Kelso, the Director of this office who stated funds are withheld from organizations until required information on the organization is provided and attendance by organization representatives to a mandatory meetings on leadership training is documented. Attendance at the meeting is particularly problematic, meetings are held on the weekend and are approximately 6 hours long. Students who are working are unable to attend.
- 2) Keith Benedict raised concern as to whether this office has the power to withhold funds if the funds are not from the university or from taxpayers.
- 3) Compromise agreed upon is the development of a shorter program on leadership training held during the week for students who are unable to attend the longer weekend sessions. Will continue to follow up with Student Development Office.

#### b. Faculty and Academic Affairs Committee (FAAC)

- 1) The FAAC was asked to have an interim report on secretarial/academic support staff to Faculty Senate by January 4, 2000. The committee has requested that this report be delayed until January 31, 2000.
- 2) Motion passed to revise report date (Rinks, Wilding)

### 6. New Business

- a. Report from Faculty and Academic Affairs on Equal Opportunity Statement. A motion was made to recommend the university accept the FAAC proposed changes to the policy statement on Equal Employment Opportunity. After much discussion, motion passed (Shields, Frasier).
- b. Report from Assessment Committee. The motion passed to accept committee report on two charges: Time Line for Assessment Plan and Awareness of Assessment Day (Shields, Baxter).

#### Report from Richard Schmitt, Vice President of Fiscal Affairs.

Mr. Schmitt also reported on the status of the budget requests from Faculty Senate.

##### 1. Travel monies for faculty

a) Report for the academic year 1997-1998 was given. Total of \$160,197 for 211 full time faculty was spent on faculty travel for all schools. Break out of specific schools were as follows:

School of Liberal Arts - \$401/faculty

School of Science and Technology - \$457/faculty

School of Nursing and Health Professions - \$523/faculty

School of Business - \$1612/faculty

School of Education and Human Service - \$1362/faculty

It was noted that the School of Business had foundation funds included in these numbers. Also reflects the school's philosophy on faculty travel. School of Education and Human Services probably includes monies for travel to student teaching sites.

b) University has implemented change for travel monies that include an allocation of \$400 for the 14 faculty positions added for the 1999-2000 academic

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year. An additional \$6000 has also been added to the Faculty Development Fund to support faculty travel to conferences. Will continue to gradually increase the amount of funds available for faculty travel over the upcoming budgets.

2. Clerical Staff Support – a .5% increase was added to the budgeted monies for clerical support staff. Competition for clerical positions in this region is great. The university will continue to monitor trends in attempt to remain competitive.
3. Computer Support – a total of 2 positions were added to the Computer Center for this academic year.
4. Faculty Senate Retreat – funding for this retreat to begin the academic year was continued.
5. Summer School was not addressed in the 1999-2000 budget.
6. The university continues to work on the conversion of part time position to full time positions.
7. Health benefits for part time faculty was not addressed. Did discuss the negotiation of benefits for full time faculty with the insurance providers. Attempted to keep the fees at the lowest possible level.

Mr. Schmitt also identified some additional financial issues that will probably affect the university during this academic year.

1. Minimum Wage – potential for increase
2. Amount of available space on campus. Half of the monies for the science building have been committed. Concern about whether the university will be able to get the other half of the needed monies during the short session of the legislature. If not, will have to wait for the next biennium.
3. Technical support monies from the state – the university received \$250,000 for reoccurring costs and \$900,000 for one-time-only costs related to technology from the state. The university would like an increase in these amounts to meet the current technology needs. The university is also putting together a University Technology Committee that will look at the long-term technology needs of the university.

Questions and concerns raised by members of Faculty Senate included

1. Debit Card and associated charges (10 cents per page for copying). Discussion of options to manage these costs was presented. Acknowledge that the university was new to the use of the debit card. Will be conducting a review after the debit card has been in place for a period of time.

Adjournment: Meeting was adjourned at 8:50 am. (Shields, Wilding)

Respectfully submitted,  
Ann White, Secretary