



INDIANA STATE
University
Notes
EVANSVILLE CAMPUS

INDIANA STATE UNIVERSITY EVANSVILLE
Equal Opportunity and Affirmative Action Employer
UNIVERSITY NOTES. Vol. XIV No. 50, July 23, 1980
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ASSOCIATE EDITOR: Mary Lou Maxwell

COLLEGE INFORMATION PROGRAM FOR WOMEN AT ISUE. Women who are considering beginning or resuming a college program, or just thinking about taking a noncredit course will be interested in ISUE's program "Everything Women Have Always Wanted to Know About Going to College."

The meeting will provide information on admission, financial aid, career placement, counseling, and continuing education. The program will be held on Wednesday,

August 13 from 6:30 to 9:00 p.m. in Room 100 of the Library.

For more information, contact the Office of Continuing Education at 464-1863.

ISUE HOSTS 2- AND 7- MILE RUNS. The second annual Marathon 2- and 7-Mile Runs will be hosted by ISUE on Saturday, August 9. The 2-mile run will start at 5:30 p.m. and the 7-mile run at 6:00 p.m. Complete printed results will be available by 7:30 p.m.

A total of 75 trophies will be awarded to the winners of the different categories ranging from "Under 8" to "50 and Up" for male and female.

The registration fee is \$4.00 (non-refundable) on entries postmarked or received on or before August 2. The registration fee is \$5.00 on all late or post entries. All participants will receive a tee-shirt.

For further information, contact WILLIAM STEGEMOLLER at extension 1710.

CPR COURSE OFFERED. ISUE Health Services is offering Red Cross Cardio-Pulmonary Resuscitation on the UC Bridge Wednesday afternoons, August 6, 13, and 20, from 12:30 to 4:30 p.m. In order to become certified, participants must attend all three sessions. The class will be limited to 20 students.

The Red Cross film "Heimlich Maneuver" will be shown at 12:30 p.m. on August 6 and "Pulse of Life" will be shown the following week. Anyone wishing to renew a current Red Cross CPR certification may do so by attending the last session.

Please call Health Services at extension 1807 to register, or for additional information.

EIGHT ISUE STUDENTS NAMED TO HONOR SOCIETY. Eight ISUE students from the Division of Engineering Technology recently became charter members of the Pi Epsilon chapter of Tau Alpha Pi, national honor society for engineering technology. The membership requirement is that the students' grades be in the upper four percent of all engineering technology students.

The students honored are: Carl Lested (president), Michael A. Niehaus (vice president), Jeffrey S. Snow (secretary-treasurer), Michael R. Bates, Matthew E. Conkling, John S. Mears, Jeffrey L. Saffles and Norman W. Wendholt.

PAUL BENNETT, assistant professor of electrical engineering technology, is the sponsor and faculty advisor.

BIGHAM RECEIVES SUPPLEMENTAL GRANT FOR GERMAN HERITAGE BOOK.

DR. DARREL BIGHAM, associate professor of history, has received a supplemental grant from the Indiana Committee for the Humanities to print an additional 1,000 copies of his publication, "Reflections on a Heritage: The German Americans in Southwestern Indiana." It is estimated the books will be available in mid-August. Persons wishing to reserve a free copy should call the President's Office at extension 1755.

NEW FACES. JOHN ARTHUR PERRY recently joined the grounds maintenance staff.

He moved to Evansville from St. Louis. He and his wife, Adonus, have two children, Tonya and Tinika. PERRY enjoys bowling, auto repair and customizing vans.

GAIL "SKIP" SPRINGSTON has also joined the grounds maintenance staff. He is a graduate of North High School. He has three children - Jeff, Mark and Tonya. His interests include art, music, silver and stone cutting, and swimming.

KENNETH EARL THACKER accepted a position on the grounds maintenance staff. A graduate of Reitz High School. THACKER came to ISUE from the Area Industrial Institute where he was a combination welder. His hobbies include welding, carpentry, skiing and swimming.

MARKETPLACE.

FOR SALE

Queen-size convertible sofa. Needs cleaning, otherwise in good condition. Call 1770 or 479-8824.

Oster salad maker attachment for Oster kitchen center or power blender. Call 1770 or 479-8824.

1979 Toyota Corona luxury edition. 1 year old. \$6,000. Call extension 1780 or 422-7422.

Lovely two-bedroom brick house. One bedroom king size, full basement could be converted to apartments. Wood-burning fireplace, dining room, drapes, carpeted, gas heat and air, new roof. Corner location, southeast near Akin Park. Mid 40's. Call owner at 425-6709.

'79 Cornet. Brass, lacquer coated. \$250. Call John Young at 424-7815.

House for sale by owner. Near UE. Charming two-bedroom home with pine-panelled room in basement, fireplace, central air, newly decorated, garage and fenced yard. Call for appointment after 4:00 p.m. at 476-0870. Located at 631 S. Rotherwood.

Attractive two-story stucco home located on east side. Three to four bedrooms, 1½ baths, formal dining, fireplace in living room, equipped kitchen, full basement, central air, fenced yard, garage. Owner being transferred. Asking \$56,900. Phone 479-1646. (Detailed description of property available in Office of Vice President for Administration.)

POSITIONS AVAILABLE. The following positions are avialable as of July 22, 1980.

Indiana State University Evansville is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. Interested individuals should contact the Personnel Office, Administration Building, Room 101-A, extension 1770.

<u>FACULTY/ADMINISTRATION</u>	<u>DEPARTMENT</u>	<u>JOB DESCRIPTION</u>
Academic Systems Analyst	Computer Center	Responsible for serving and training faculty and students in the use of the CDC computer system. Conduct seminars and workshops for CDC on-line programming, teach programming languages, and research uses of the computer. Hire, train and supervise student monitors. Serve as the liaison with the user services manager at the ISU Computer Center. Maintain the system documentation library. Programming languages needed are: FORTRAN, COBOL, SPSS. Experience on CDC computers is desirable, large computer system experience needed. A minimum of a bachelor's degree, master's preferred. Position available September 1, 1980. Apply with resume to: Patricia Nordberg, director of computer services, ISUE, 8600 University Blvd., Evansville, IN 47712.
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<u>CLERICAL/SUPPORT</u>	<u>DEPARTMENT</u>	<u>JOB DESCRIPTION</u>
Library Assistant (Pay Grade 11)	Library Services	Bachelor's degree and library experience required. Teaching background desirable. Under direction of a librarian, will be responsible for functions of the Learning Resources Center, including planning and recommending materials, equipment and facilities required to implement LRC services. Will work closely with faculty in selection of materials to be accessible to library users and instruct patrons and assist in general reference and other public service areas. Will be responsible for maintaining displays within the Library. Some night or weekend assignments.
Secretary (Pay Grade 4)	Co-op Education	Full time secretarial position. Will work with students and individuals in the business community. Responsible for handling secretarial and clerical duties. Office experience required with typing skills of at least 50 wpm.
Secretary (Pay Grade 6)	Student Activities	Full time secretarial position. Will assist director with the coordination of various student activities. Responsible for performing secretarial and clerical duties. Will work closely with students and student organizations. Maintains information for University Center Information desk. Office experience required with typing skills of at least 50 wpm.

POSITIONS AVAILABLE (CONTINUED).

<u>CLERICAL/SUPPORT</u>	<u>DEPARTMENT</u>	<u>JOB DESCRIPTION</u>
Secretary IV (Pay Grade 10)	Office of the President	Secretary to the Assistant to the President working also in areas of public relations and information. High level of secretarial and writing proficiency required. News-writing or public relations background desirable. Knowledge of photography helpful. Must be capable of carrying out projects with a minimum of supervision. Must enjoy working closely with faculty, staff and public.

<u>JOB DESCRIPTION</u>	<u>DEPARTMENT</u>	<u>CLERICAL/SUPPORT</u>
Under direction of a supervisor, performs a variety of office functions such as answering telephone, preparing correspondence, and maintaining files. May be required to type, file, and maintain records. May be required to handle cash and make bank deposits. May be required to make telephone calls and to perform other office duties as required.	Business Services	Clerical Assistant (Pay Grade 11)

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There isn't anything worse than giving a long explanation of something you know nothing about to someone who turns out to be an expert in the field.

The Unknown Sage