

file

February 15, 1974

To: Members of the ISUE Faculty

From: Darrel E. Bigham
Chairman, Faculty Council

Subject: Faculty Council meeting of February 28, 1974.

The Faculty Council will meet on Thursday, February 28, 1974, from 2:00 to 3:30 p.m. The session will be held in the Rare Books Room. Members of the faculty, administration, and student body are welcome.

AGENDA

1. Minutes of February 7 and 14 meetings.
2. Discussion and vote on proposed amendments to the Faculty Council Constitution.
3. Statement from Chairman on criteria for appointment to standing committees.
4. Progress report on Handbook revision.
5. Introduction of Keast-Macy Commission (of A.A.U.P., A.A.C.) recommendations on institutional staffing plans.
6. New business.
 - a. Reports from President Rice and Dean Bennett.
 - b. Future agenda items.

NOTE THAT THERE WILL BE NO MEETING ON FEBRUARY 21, 1974

MINUTES OF FACULTY COUNCIL

Time: February 28, 1974, 2:00 p.m. in the Rare Books Room

Members Present: Darrel E. Bigham, Chairman; Professors Barnes, Eichman, Kinzie, Kirsch, and H. Sands

Ex-officio Present: President Rice

Others Present: Professors Hibbits; Students David Gray and Robert Schuttler

1. Minutes of February 7 and 14 Meetings.

The minutes of the meetings of February 7, 1974, and February 14, 1974 were approved as amended.

2. Discussion and Vote on Proposed Amendments to the Faculty Constitution.

The Chairman recalled that he had previously distributed copies of the proposed amendments he had received during the previous semester. He pointed out that there were two types of amendemnts being proposed to the Faculty Constitution and to the By-laws to the Constitution. Constitutional amendments would require approval by two-thirds of the voting members of Faculty Council and further approval by the general faculty and by the Board of Trustees. Amendments to the By-laws would require only approval of two-thirds of voting members of the Council. As only four of the seven members of Council were present at this point in the meeting, consideration of the proposed amendments was deferred.

3. Statement from Chairman on Criteria for Appointment to Standing Committees.

The Chairman recalled that there had been discussion of the requirements for service on standing committees of Faculty Council two sessions previously. In the interim he had included his views on the issues in a memorandum dated February 11, 1974 to members of Faculty Council and wished now to present that statement for discussion.

Professor Kirsch asked for a clarification of the wording "one year faculty members are ineligible." President Rice commented that this wording could be related to the courtesy extended to first year appointees, who are not asked to serve on committees because of time required in moving to a new location and generally in adjusting to a new situation in a transition period. Professor H. Sands asked whether this portion of the statement could be reworded so as not to foreclose committee service by such appointees. The Chairman responded that he thought the qualification "generally" left open such possibilities. Professor Eichman asked whether this statement could be interpreted to include those faculty members on special term appointments who nonetheless have been retained for more than one year. The Chairman responded that there were problems distinguishing between regular appointments and special appointments, and that the courtesy spoken of was extended to those on regular appointments.

Professor H. Sands asked whether occasionally, as in the instance previously cited by Professor Kinzie, there might be good reason to include persons on special appointments but with special qualifications for committee service. The Chairman responded that he thought again the qualifying adverb "generally" should be interpreted to cover such instances.

After further discussion, in which it was pointed out that types of appointments are not listed with each faculty member in the campus directory, that there was another confusing category, that of Instructor as appointed since 1969, and that a distinction needed to be made between one-year appointments and first-year appointments, the chairman revised his statement to read as follows:

"With the exception of Promotions Committee (where senior faculty not eligible for promotions or leave of absence are to serve), all Standing Committees should be comprised of both junior and senior, non-tenured and tenured faculty. Membership should be limited to two years. Generally faculty members in the first year of probationary appointments should not be expected to serve. Generally, faculty members on one year appointments should not be eligible to serve. Whenever possible continuity of service ought to be guaranteed and accordingly a committee should include at least one member from the previous year's committee."

Professor Eichman moved, seconded by Kirsch,

Motion: That the revised statement from the Chairman regarding eligibility for service on standing committees of Faculty Council be accepted for the record.

Motion carried.

4. Progress Report on Handbook Revision.

The Chairman noted that there were several things to be taken up under this item but that in the absence of Dean Bennett he proposed deferring discussion. He recalled that Faculty Council had made a series of changes in the By-laws in the past two years involving the Promotions Committee, the Economics Benefits Committee, the Curricular Committee and the two new committees, Faculty Grievance and Faculty Hearings. He felt it should be a sample administrative function to issue changes to the Handbook. President Rice noted that the supply of complete handbooks had run out and that it would be better to print new handbooks than to reprint old. The Chairman concluded that this item should be included for more discussion on future agendas.

5. (Discussion of agenda item 5 was deferred.)

6. New Business.

a. Reports from President Rice and Dean Bennett.

(1) President Rice referred to the politics involved in the selection by the Governor of a replacement on the ISU Board

of Trustees. The new member was an active Republican from the South Bend area. President Rice also predicted an increased involvement in governing board affairs by the Indiana Commission for Higher Education. He noted that many items were being held back until the new commissioner, Dr. Gibb, assumed office. He saw a possible emphasis on developing cost study analyses as an outcome of the shift in governance to a strong role for the commission. In response to a question from the Chairman President Rice re-emphasized the political nature of the new appointment to the Board of Trustees and noted that other groups had become interested in being involved in the governance of higher education, citing the request by the student government on the Terre Haute Campus for student representation and the attempts by labor unions to gain representation on governing boards as examples.

(2) In response to a question from the chairman concerning the amount and types of faculty preparation that should take place in anticipation of the visit of the North Central Accreditation Team, President Rice stated that the team would be arriving that Sunday, would probably meet that evening to set up an agenda which would probably be announced Monday for the rest of the week. He assumed that the team would want to meet with various organizations, e.g. the Faculty Council, Student Government Association, the Board of Trustees as available, and the President. He advised that faculty members should go about their business as usual but to keep the various office staffs informed of their whereabouts. He described the purpose of the evaluation as a check to see if the institution was operating as it was expected to and to make a long range prognostication for the future. He described it as being like the Good Housekeeping Seal of Approval of higher education. He reported that sometimes such teams make specific recommendations about particular changes they feel are necessary, even to the extent of occasionally reporting persons whose contracts should be terminated. Professor Kinzie advised the making of oneself available and responsive as the most faculty members could do. In response to a request for a prediction of the outcome, President Rice said he felt the chances were very good for approval and described the typical event as a three-year period of approval with a revisit after that period. He stated that the Terre Haute campus would be visited in the next year and reported that the Evansville campus had been requested to help in the self-study being prepared there.

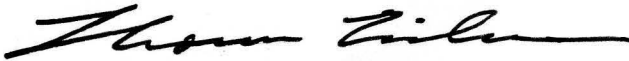
b. Future Agenda Items.

The Chairman reported receipt at the start of the meeting of two communications referring to items discussed in January meetings. Noting that they came from the Sandeses, he asked Professor H. Sands if they formed requests for agenda listing, to which she responded that they could be included in the minutes without further discussion. The chairman noted that requests for agenda listing should come first to him and supportive material could then be distributed by him.

- c. In executive session Faculty Council received report from the Promotions Committee.

7. Adjournment.

Faculty Council adjourned at 3:16 to meet next at 2:00 p.m., March 7, 1974, in the Rare Books Room.



Thomas Eichman, Secretary

TE/sg

Approved 3/28/74

To: Dr. Thomas Eichman and the Faculty Council

From: Mr. William Sands

Date: February 4, 1974

Subject: Clarification of a comment attributed to me by Dr. Helen Sands in a Faculty Council meeting of Jan 16 and recorded in the Faculty Council minutes of Jan 16.

On Nov 17/73 I attended a Board of Trustees meeting in Terre Haute, and after the meeting I introduced myself to Dr. Hardaway and inquired about the possibility of having a set of the Board of Trustee minutes made available on the ISUE campus.

He mentioned such minutes were already on file in his office at ISU for perusal by any interested Faculty.

I noted that although this was so, it was difficult for the ISUE Faculty to avail themselves of the inspection privilege since:

- a) the majority of ISUE Faculty teach five days a week.
- b) the 200 mile round trip to Terre Haute required to peruse the minutes was an onerous task, and really an unnecessary one.
- c) since his office was closed on weekends, even interested ISUE Faculty were, for all practical purposes, deprived of the opportunity to go over the minutes occasionally.

Dr. Hardaway admitted this was so, and noted that the ISU attorneys had recently stated that there was no legal impediment to a separate copy of the minutes being made available on the ISUE campus.

He suggested, therefore, that a formal request be made by the ISUE Faculty Council to Dr. Rice for transmission to Dr. Rankin and himself. While he did not say "it would be a simple matter" for copies of the minutes to be made available at ISUE, he gave no indication that he was personally against their being made available or that he would, upon receipt of the formal request, oppose it.

INDIANA STATE UNIVERSITY
EVANSVILLE CAMPUS

INTER-DEPARTMENTAL MEMORANDUM

TO: Dr. Darrel Bigham and Members of the Faculty Council

DATE: 2/28/74

FROM: Helen Sands

SUBJECT:

My apologies for referring to the procedure of procuring Board of Trustees minutes as a relatively simple one. I did so largely because it seemed to be a matter of sending a request through proper channels and because Dr. Hardaway had indicated that there was no legal impediment to having copies on file on the ISUE campus.

Since there are so many applications which require several steps and which must begin with a formal request, the required procedure did not seem formidable nor excessively complex.

Possibly if President Rice could mention the present impediments which prevent ISUE faculty from having ready access to these documents (even though they are a matter of public record), President Rankin might be amenable to the request.

Thank you.

Helen Sands

HS:mhe