

**Memorandum**

To: All faculty  
From: David W. Kinsey  
Date: January 9, 1992  
Subject: Faculty Senate Meeting # 6

The Faculty Senate will meet at 3 p.m., Friday, January 17, 1992 in UC-308.

**AGENDA**

**FACULTY SENATE**

**Session 6**

1. Approval of minutes from session 5.
2. Report from President Rice.
3. Report from Vice President Reid.
4. Report from Ad Hoc Committee on Promotions-R Hartl.  
(Members see attached report)
5. Graduate School information and procedures-S Singer.
6. Old business.
7. New business.
8. Announcements.
9. Adjournment.

approved

University of Southern Indiana  
Faculty Senate Minutes  
Session 6  
January 17, 1992

Members Present: D. Kinsey, Chairman; Professors Aakhus, Bertram, Boyd, Denner, Elpers, Hemaida, Melander, Shaw, Shields, Waters

Guests Present: J. Bandoli, S. Cox, L. Goss, M. Hankins, R. Hartl, S. Singer

Ex Officio Members Present: President Rice

1. The meeting was called to order at 3:00 p.m. by Dr. Kinsey.
2. The minutes from session 5 were approved as amended.
3. Report from President Rice: Dr. Rice announced that a public forum would be held on the proposed traffic interchange planned for the University of Southern Indiana. Members of the Firm Bernardin Lochmueller and Associates will be on campus January 22 in UC-350 to hold three meetings at 6:00 p.m., 7:00 p.m. and 8:00 p.m. to present their designs and take suggestions.

The proposed designer for the Health Professions building came in over budget and are currently being altered to come in under budget. It is still planned to begin construction on the building this summer.

4. Report from the Ad Hoc Committee on Promotions: a report "Promotion Policies and procedures at USI" was received from the Ad Hoc Committee on Promotion and presented by Robert Hartl, Chairman. The report was discussed by the senate members. Objections were raised by Dr. Denner to the addition of an addendum which the committee had added into the last paragraph of the report. Dr. Shaw raised the point that in this addendum there was a fallacy in the reasoning used to express a relationship between excellence in teaching and scholarship.

The senate amended the report by deleting the addendum and they voted to accept it. It will be passed on to the Faculty Academic Affairs Committee.

Larry Goss, Chairman of the Promotions Committee reported on two problems which need to be addressed as changes to the Academic Affairs Committee.

1. A procedure needs to be developed for the evaluation by the promotions committee of Co-Authored work.
2. It was also suggested that some procedures be formalized to deal with peer-evaluation at the Professorial rank with respect to off campus letters of recommendation. It was pointed out that some states now require that letters of endorsement reflecting an involvement by the candidate in activities of a regional and national nature are being required.
5. Graduate School information and procedures; a report by Dr. Singer: Dr. Singer presented to the Senate copies of the current graduate bulletin and noted that in the future this bulletin would include course listings. She asked the faculty to please look over the bulletin and respond to her office on any suggestions they might have.

It was noted that this area of the University is and would continue to be one of the fastest growing segments. Dr. Rice pointed out that this

could continue as long as the economy began to show improvements so that the financial support of the state legislature could continue.

Questions were raised about procedures for implementing new graduate courses. Dr. Singer distributed to the members of the senate a document "Duties and Responsibilities of the Graduate Faculty and Graduate Council." This document outlined certain aspects of the existing procedures for implementing graduate courses.

The question was also raised to how 400-500 courses would be directed with respect to the course approval process. Dr. Singer pointed out that all such courses needed to proceed through the undergraduate curriculum committee prior to coming to the Graduate School.

Dr. Singer also distributed an informative pamphlet reflecting current policies of the Council of Graduate Schools.

Dr. Rice pointed out that there was a current need to develop courses at the graduate level also out side of existing degree programs to serve the professionals in the region seeking further expertise in their fields.

6. Dr. Kinsey announced that schools elections were to be forth coming and individual schools need to make preparations.
7. Next Meeting: The next meeting will be held on February 7th at 3:00 p.m. in UC 308.
8. The meeting was adjourned at 4:26 p.m.

Respectfully submitted,



Michael K. Aakhus  
Secretary