



university notes

INDIANA STATE UNIVERSITY EVANSVILLE, EQUAL OPPORTUNITY EMPLOYER
SHERRIANNE STANDLEY, EDITOR DANA HOLDER, ASSOCIATE EDITOR

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CALENDAR OF EVENTS. An ISUE Calendar of Events is prepared each month for the news media and the ISUE community. The calendar is published in University Notes and is used for the weekly calendar of events published in local newspapers.

Your help is needed in keeping us aware of all activities on campus. The monthly calendar will be prepared the last week of the month; therefore, material to be included in the monthly calendar is needed by the Friday before the last week of the month. The President's Office staff needs to be notified of any last minute changes, cancellations, and additions -- especially if an event is quickly scheduled and arranged. These additions or changes will be included in the local newspapers and in University Notes. Materials can be typed and mailed to the President's Office by campus mail or material can be phoned to the office.

If you are sponsoring an event and wish to receive publicity, please inform the President's Office of the type of event, date, time and place of event, and other pertinent information. For a detailed news release, the staff will be happy to work with you to prepare information for distribution to the television stations and local newspapers.

Contact the President's Office, extension 1755 for further information.

SANTA CLAUS LAND HOLIDAY FUN CLUB. The Santa Claus Land Holiday Fun Club offers substantial discounts on admission tickets to club members. Each family presenting a membership card also will receive a free coupon book containing over \$50.00 in area entertainment and in-park discounts. Free membership cards are available in the Personnel Office.

TELEPHONE DIRECTORY UPDATES FOR THE 1982-83 YEAR. All faculty, staff and administrators should check the information in the current directory for inaccuracies. Any changes in titles, room numbers, phone numbers, and addresses should be reported as soon as possible to Dana Holder at extension 1755. The Personnel Office should also be notified of any of these changes by calling extension 1770.

CONGRATULATIONS! Congratulations to the WSWI team which won first place in the Deaconess Hospital Celebrity Bicycle race held last weekend. Team members included ISUE students Jim Bretz, Paul Burnett, Brad Higdon, and Rob Clausheide.

PEOPLE IN THE NEWS. Larry Goss, professor of engineering technology, was recently named to a three-person committee which will plan an International Conference on Descriptive Geometry to be held in mainland China in 1984. Professor Goss will handle liaison with conference attendees and participants from the United States.

MARKETPLACE. For Sale

CENTREX (Pioneer) AM/FM receiver, model KH 5566, with turntable, and cassette recorder/player with auto replay, and song finder. One pair Matreacs #86 speakers. One-year-old, MINT condition. \$150. Call extension 1824 or 838-6342 after 5 p.m.

Beautiful Ethan Allen maple twin bed with Sealy set, headboard and footboard like new, \$150; folding ping pong table, \$30; like new barrel style game table with four chairs upholstered in white leatherette, \$250; luxurious velvet couch in off-white, green and blue, \$225. Call 985-3877.

Sears lawnmower, 22" self-propelled, side discharge, grass catcher. \$100. Call 985-5559 after 5 p.m.

1977 Malibu Classic Wagon, air conditioning, power steering and brakes, cruise control, tilt steering wheel, power door locks. \$3,100. Call Cissy at extension 1774 or 423-7361 after 5 p.m.

Approximately 1500 creosote treated wooden bricks...ideal for outdoor paving or flooring for barn. Call 1893 or 476-2233.

Fresh green beans (sold near the University). \$8 per bushel or 35¢ per pound. Will pick to order. Call 985-3101.

All beams--planking and siding--from disassembled 90-year-old barn. Stacked and covered. Plans and photos available for a reconstruction project. Call 985-2303 evenings and weekends.

Babysitting child care on the west side. Excellent facilities. Breakfast, lunch, snack. No age limit. Call 422-6166 for an interview.

POSITIONS AVAILABLE. The following position is available as of July 6, 1982. Indiana State University Evansville is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. Interested individuals should contact the Personnel Office, Administration Building, Room 101-A, extension 1770.

<u>Clerical/Support</u>	<u>Department</u>	<u>Job Description</u>
Senior Secretary	Career Placement	Full-time secretarial position, 8:00 a.m. - 4:30 p.m., Monday through Friday, to the Director of Placement. Will perform secretarial duties for the Director and aid students seeking employment

POSITIONS AVAILABLE (continued).

<u>Clerical/Support Department</u>	<u>Job Description</u>
Senior Secretary Career Placement (continued)	both on and off campus. Individual will assist in the arrangements for on-campus recruiting. Will have contact with representatives from various organizations. Position requires excellent communication skills and the ability to deal effectively with students and individuals associated with the Placement Office. Previous office experience required with excellent secretarial skills. Typing of at least 50 wpm.

Nothing great was ever achieved without enthusiasm.

--Ralph Waldo Emerson