

# INDIANA STATE UNIVERSITY EVANSVILLE

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EVANSVILLE, INDIANA 47712

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## INTER-DEPARTMENTAL MEMORANDUM

TO: ALL FACULTY MEMBERS

DATE: February 25, 1980

FROM: *RRM* Richard R. Mussard, Chairman, Faculty Council

SUBJECT: Agenda of Faculty Council Meeting, Friday, February 29, 1980 at 3:00 P.M. in L-100.

### AGENDA #14

1. Approval of the minutes of February 15 and 18, 1980 (If the unapproved versions are available in time)
2. Reports:
  - i. Faculty Council Chairman
  - ii. President Rice
  - iii. Vice President Reid
3. Announcements and Questions
4. Discussion of Faculty Academic Affairs Committee Proposal regarding the "IN" Grade.
5. Discussion of resolutions from the Student Academic Affairs Committee
6. Discussion of the merits of calling for a review of aspects of the ISUE General Education Program.
7. Item from Professor Rivers.
8. Old and New Business

RRM/bac

*msd*  
*Curricular Comm - avoid ending course #'s (lib sci.)*

4/18/80

SESSION #14  
MINUTES OF THE 1979-80  
FACULTY COUNCIL MEETINGS

Time: March 3, 1980; 3:00 P.M., L-100

Members Present: Richard R. Mussard, Chairman; Professors Bennett, Davis, Edwards, Gehring, Kinsey, Robinson, Shaw, Waitman

Ex-Officio Present: President Rice, Vice President Reid

Others Present: Mr. Buecher, Professor Everett, Dr. Jones, Mrs. Walden

1. To ensure that the Faculty Council have sufficient time to consider and decide upon two matters, (1) petitions forwarded from the University Curricular Committee, and (2) a proposal from the Faculty and Academic Affairs Committee to change the "IN" grading policy, both of which needed resolution in time to be incorporated into the new ISUE Bulletin, Professor Mussard suggested that the Council bypass all other agenda items and attend immediately to these two concerns.

Accordingly, the Council considered and acted upon Curricular Committee petitions as follows:

Petitions from the Division of Allied Health  
New Courses

AH 496	Undergraduate Research in Allied Health	1-3 hours
AH 491	Special Topics in Allied Health	1-3 hours
DA 111	Oral Pathology	1 hour
DA 131	Dental & Medical Emergencies & Therapeutics	2 hours
DA 121	Microbiology & Asepsis Techniques	1 hour

Professor Edwards moved to accept these petitions from Allied Health; Professor Davis seconded; motion carried.

Modified Courses

AH 215	Pharmacology and Therapeutics	2 hours
AH 213	Human Pathology	1 hour
AH 226	Biochemistry for Allied Health Students	2 hours
H 219	Clinical Practice I	4 hours
H 302	Clinical Practice III	5 hours
DA 172	Dimensions of Dentistry	1 hour
DA 122	Clinical Science I	4 hours
DA 108	Dental Materials I	2 hours
DA 156	Anatomy and Physiology	2 hours
DA 180	Clinical Science II	2 hours
DA 158	Practice Management, Ethics, and Jurisprudence	2 hours
XT 108	Radiologic Nursing Procedures	3 hours

Professor Edwards moved to accept these petitions from Allied Health; Professor Gehring seconded; motion carried.

Deleted Courses

DA 130	Clinical Practice	1 hour
DA 104	Pre-Clinical Sciences	3 hours
XT 109	Radiologic Nursing Procedures II	2 hours

Professor Davis moved to accept these petitions from Allied Health; Professor Kinsey seconded; motion carried.

Petitions from the Division of Engineering Technology

New Courses

EET 421	Automatic Control Systems	3 hours
MNT 351	Mine Reclamation Applications	3 hours
CET 331	Urban and Regional Planning	3 hours
EET 465	Electronic Communications	3 hours
MET 462	Process Control Systems	3 hours
CET 452	Structural Analysis and Design II	3 hours
CET 421	Bio-Environmental Design	3 hours

Professor Robinson moved to accept these petitions from Engineering Technology; Professor Edwards seconded; motion carried.

Modified Courses

MET 331	Heating, Ventilation and Air Conditioning	3 hours
MET 261	Instrumentation and Controls	2 hours
MET 441	Professional Analysis	3 hours
MET 142	Fluid Power	3 hours
MET 221	Thermodynamics	3 hours
MET 111	Materials and Processes	3 hours
CET 251	Structural Analysis and Design I	3 hours
MET 341	Heat Transfer	3 hours
TECH 245	Strength of Materials	4 hours
TECH 131	Technology Computer Programming	2 hours

Professor Kinsey moved to accept these petitions from Engineering Technology; Professor Robinson seconded; motion carried.

Petitions from the Division of Science and Mathematics

New Courses

BIO 361	Plant Anatomy and Taxonomy	4 hours
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Professor Shaw moved to accept this petition from Science and Math; Professor Davis seconded; motion carried.

Additional petitions from the Division of Allied Health and the Division of Business were submitted to the Faculty Council for approval. A lengthy explanation and defense of the Business Division's petitions was given by Professor Edwards, as recounted below. But because some of these petitions from both Business and Allied Health listed courses with numbers ending in zero -- a numerical designation that Dr. Reid urged consistently should be reserved for courses which may be taken for credit more than once -- Professor Davis moved that these petitions be returned to these two divisions for renumbering; Professor Robinson seconded; motion carried. Professor Edwards' commentary on the curricular petitions from the Business Division follows:

"A number of questions arose regarding the purpose, methods, and rationale underlying the extensive program and course changes submitted by the Division of Business. Professor Edwards stated that the basic purpose of these changes was to align the Business Division curricula with A.A.C.S.B. accreditation requirements. In response to a specific question on the legitimacy of moving Principles of Management to the junior level, he cited three justifications for that change: (1) the AACSB specifically required these courses be taught in the upper division (junior or senior levels); (2) the title, "Principles of Management," is used in the sense that this course presents what we know to be the truth about managing--the word "principles" does not imply "basic" or "introductory" levels of content. For non-management students, this course will be the only management theory course taken. An undergraduate degree in business is intended to prepare its holder to enter organizations at the middle

management level. This course provides the bulk of skill and knowledge about the processes of managing essential to the graduate.

"AACSB requires that this course be taken no sooner than the junior year so that the student can first acquire a substantial background in Economics, Sociology, Mathematics, and Psychology. Teaching the Principles of Management and indeed, all of the foundation courses in the business disciplines presumes that background. Obviously, when we open these courses to freshmen and sophomores, that assumption is invalidated. Allowing students who lack the essential general education background to enroll in these upper division courses disserves these students because it is practically impossible for them to sufficiently comprehend these courses' material without having first received the fundamentals on which the courses are based. The programs we teach attempt to extend the students' traditional academic branching through Philosophy, Economics, Sociology, and Psychology. Finally, dependence of the business curricula on general education background can be illustrated by our own experience at ISUE--the third justification for these changes:

"(3) Last fall, we were among 50 institutions selected to participate in a CLEP norming test for Principles of Management. Most of the participating institutions were AACSB accredited--several of them among the largest and most prestigious in the country. Students from these schools are not permitted to take this course below the junior level. Among 77 ISUE students in two sections, 20 were freshmen. The exam was given as a final for the management course, with neither the instructor nor the students having any prior knowledge of test content. Our students obtained a group mean score that coincided exactly with the total group mean. However, among the 20 freshmen in the ISUE group, all but one scored in the lowest quartile. At the same time, our juniors and seniors obtained scores which averaged 12 points above the overall group mean. While this may indicate that we tend to do a better than average job in the classroom, our lower classmen lack requisite background preparation to benefit from the material. Moreover, the significant differences in performance by lower division and upper division students strongly supports AACSB standards in this area. The validity of this assumption is indicated by the fact that all 77 students had the same instructor, text, lectures, and tests.

"Questions were raised regarding the availability of business courses required for Engineering Technology and Allied Health students who would not have the prerequisite general education and business core. Professor Edwards stated that new courses at the sophomore level were included in the program changes in Management, Marketing, and Finance. Accounting courses are to remain at the lower division level. These are introductory level courses, equivalent to junior college coverage in the areas, which do not presume a substantial background in general education and business core. These courses are designed specifically to meet the needs of non-business students and associate degree students in business.

"With regard to questions about scheduling business courses and day or night priorities, and with regard to changes in the business minor programs, the following comments were made by the Division of Business representative: Scheduling classes has been a problem and will continue to be. However, the addition of these introductory courses will not add to that problem. We currently schedule 8 or 10 sections of management principles each year. In the past, all students took the same course. While we will still schedule classes for about the same number of students, we will not segregate them

by background to provide a substantially different approach to teaching subject matter. The course mix may be 6 to 8 principles course and 2 to 4 introductory courses. The significant change is that we will be more effectively meeting student needs by differentiating the course level and content. Because of scheduling difficulties in a division teaching one-third of the student population with one-tenth of the faculty resources and carrying a significant night program commitment, it is not always possible to offer both day and night course in the same subject. Our chairman attempts to distribute the inequities on an equitable basis insofar as our resource composition allows. In some areas, no flexibility exists. For instance, I don't believe we've ever graduated an accounting major who was able to complete his program without night classes. Most likely he had 3 or 4 night classes before he finished. With that situation, we can't assure you that one of your students desiring a specific course in a particular semester will always get that course on a daytime basis. As I mentioned earlier, however, this problem will not be increased by these changes. In fact, it is likely that several program changes will allow greater flexibility in scheduling by shifting some of the Business Division student load into other division areas. These changes include allowing a choice of courses in other divisions to meet business course requirements where subject matter is parallel. These include such areas as Statistics and Communications. We have also increased the number of major area non-business division electives in such areas as Economics, Psychology, Technology, and Mathematics.

"While more stringent requirements have been established for a minor in the various business disciplines which will make it difficult for a non-business student to obtain the minor endorsement, these students will be able to enroll in business courses. The difference is, a student who picks up a number of hours concentrated in one business area will not receive the "minor" endorsement when he leaves the institution. A separate minor in Business Administration has been introduced specifically for the non-business student who desires a general business minor program, but does not wish to go through the process of meeting general education and business core requirements for the individual discipline minor.

2. Short discussion then ensued regarding the proposed change in the "IN" grade. Professor Edwards moved to accept the recommendation of the Faculty and Academic Affairs Committee as stated in their memo of February 7, 1980. Professor Shaw moved to amend the proposed recommendation; Professor Edwards seconded; Professor Robinson called the question on the proposed recommendation as amended; motion carried.

The finally approved recommendation reads as follows:

"An incomplete grade (IN) may be given only at the end of a semester or summer session to a student whose work is passing, but who has left unfinished a small amount of work--for instance, a final examination, a paper, or a term project which may be completed without further class attendance. The instructor must file with the Registrar's Office an Incomplete Grade Form describing the work to be completed and indicating a tentative final grade (A through F, P-NP, S-U) to be assigned if the work is not completed.

"The student must act to remove the "IN" grade within one calendar year. If action is not taken, the "IN" grade will revert to the tentative final grade (the tentative grade becomes an "F" if no tentative grade was assigned). In the event the instructor from whom a student receives

an incomplete is not available, the disposition of a case involving an incomplete grade resides with the appropriate Division Chairman."

3. Professor Davis moved for adjournment of the meeting; Professor Robinson seconded; motion carried. The meeting was adjourned at 4:55 P.M.

Respectfully submitted,

*Michael D. Waitman*

Michael D. Waitman  
Faculty Council Secretary  
4/18/80