

FACULTY SENATE  
MEETING #6

To: All Faculty  
From: Timothy Schibik *AS*  
Date: 16 January 1996  
Subject: Faculty Senate Meeting #6

Friday, 26 January 1996  
UC 308  
3:00 - 4:30pm

AGENDA  
FACULTY SENATE MEETING #6

1. Approval of Minutes Meeting #4
2. Report from President Hoops
3. Report from Vice President Reid
4. Old Business

Spring Meeting Review

5. New Business

Period Re-evaluation of UCC courses -- John Gottcent

6. Announcements

Spring Meeting Schedule -- 2/16, 3/15, 4/12, 4/19, and 4/26.

7. Adjournment

University of Southern Indiana  
Faculty Senate Minutes  
Session 6  
January 16, 1996  
UC 308

Approved

Members present: T. Schibik, Chairman, J. Bandoli, J. Barnett, C. Cooper (for M. O'Grady), J. Davis-Brezette, M. Graham, S. Hoeness-Krupsaw, H.R. Hoops (ex-officio), L. Matheson, L. Musgrove, P. Newcomb, R. Reid (ex-officio), S. Wolfe

Guests Present: J. Gottcent, M. Niemeier

1. The meeting was called to order at 3:00 p.m. by Chairman T. Schibik.

2. The minutes of session #4 were approved as amended.

3. **Report from President Hoops**

- A. The Indiana House of Representatives approved a measure to move forward the date of the bonding authorization for the new classroom building. The Senate has not yet acted on the measure.
- B. USI has requested four million dollars to renovate laboratories in the School of Science and Engineering Technology. Legislators are reluctant to open the budget during a short session year, but USI is building for next year.
- C. The USI Board of Trustees met with the Commission for Higher Education. New members of the Board were appointed with less involvement from USI than has been past practice. Members of the Faculty Senate are urged to attend a Board meeting.
- D. Retention rates for all students have increased from fall semester to spring. The rate for full-time students has especially improved, increasing from 75% in 1993-1994 to 81% for 1995-1996. Changes in the Scholastic Excellence Award appear to account for a portion of the increase. The changes in the Award will be reviewed over a three year period for a final decision.
- E. The student population has a decreasing proportion of non-traditional and part-time students and an increasing proportion of full-time students. Ninety-two percent of the incoming freshmen for fall 1995 were full-time.
- F. Applications for fall have increased 22% over last year. There was also an increase in the number of quality students and scholarship applicants.

4. **Report from Vice President Reid**

- A. The Board of Trustees approved the Occupational Therapy Assistant Program at the January 11, 1996, meeting. The proposal will be forwarded to the Commission for Higher Education.
- B. The American Association on Higher Education meeting was attended by J. Cain, C. Price, R. Reid, and T. Schibik. They will be providing information about the themes of the meeting which include:
  - 1. student centered instruction
  - 2. the department as the unit of production
  - 3. faculty role in outreach, especially service learning
  - 4. post-tenure review

5. **Old Business**

- A. The Spring Faculty Meeting workshop format was reviewed.
  - 1. Kudos to C. Goodwin and L. Cleek for their work on the meeting.
  - 2. There were 44 sessions by 30 presenters attended by 588 persons. The evaluation responses were overwhelmingly positive.

6. **New Business**

- A. J. Gottcent presented a draft of preliminary suggestions for the periodic assessment of UCC courses which was mandated by the Faculty Senate when the UCC was approved.
  - 1. Courses in one segment of the UCC will be reviewed each year

on a five year cycle.

- a. On recommendation of the Curricular Committee, the review process is initiated by the UCC Council.
- b. There is the opportunity to change the definitions of the categories through the review process or from a consensus among faculty the categories are not functioning.
- c. A goal of the review process is to maintain consistency between goals of the UCC and courses listed in the categories.
- e. More critical thinking courses need to be submitted and approved, at least one per category.

2. The review process was discussed.

- a. For all courses listed under the category being reviewed, syllabi, examinations, and other course materials would be submitted for evaluation.
- b. Peer review could also be a component of the review process, but only if invited in by the instructor. M. Neimeier commented that it was not the intent of the Curricular Committee that the review process include classroom visits for review. To include peer review in a printed list of suggestions may result in its being thought of as mandated.
- c. It has not been determined who will do the course reviews. The options include (1) the UCC Council, (2) special ad hoc committees made up of persons with expertise in specific areas, and (3) committees or other groups already in place.
- d. UCC questions could be incorporated into student evaluations of courses.
- e. If the Curricular Committee is involved at the review level, it mitigates against their involvement as an appeal board. For a course to be approved for inclusion on the UCC list, it is first approved by the department, then sent to the UCC Council, and then submitted to the Curricular Committee.

B. J. Gottcent will present a draft of the review process to all faculty for their input via eMail.

7. **Announcements**

A. The spring meeting schedule is February 16, March 15, April 12, April 19, and April 26.

- 1. Standing Committee reports are due March 28.
- 2. Annual Spring Faculty Meeting is tentatively scheduled for April 17.

B. T. Schibik will distribute the dates of the budget meetings for all Schools. Members are urged by Dr. Hoops to visit as many presentations as possible.

C. Additions to the Faculty Handbook have been distributed. Please review the additions and bring any concerns from faculty to the Senate.

d. Topics for the next meeting include the role of the Curricular Committee and faculty workload across the University.

8. **Adjournment**

A. The meeting was adjourned at 4:14 p.m.

Respectfully submitted,

*Linda Matheson*

Linda Matheson, Secretary