

FACULTY SENATE
Fall Retreat Agenda
Wednesday, August 27, 2003
8:15 A.M.
UC 206

Announcements and Introductions

Report from Academic Vice President and Provost Dr. Linda Bennett

Approval of minutes for meetings #11, #12

Old Business

- Update on Status of all Final Committee Reports

New Business

- Election of Senate Vice Chair
- Election of Senate Secretary
- Set Date/Time for Fall Senate Meetings
- Nomination and Election of Representatives for University Advisory Committees

Student Academic Grievance (2 Faculty Representatives & 1 Student Representative)

Student Publications (3 Faculty Representatives)

EEO Appeal and Hearing Board (1 Faculty Representative)

- **Charges for Standing Committees**
- **Review Proposed Committee Report Calendar**
- **Review Proposed Faculty Senate Web Page Changes**
- **Agenda Items for Fall Senate Meetings**

Adjournment (Lunch at Noon in the University Suite)

University of Southern Indiana
Faculty Senate Minutes
Session #1
Room: UC 206
Date: August 27, 2003

Approved

Members Present: C. Baker, J. Bandoli, L. Bennett, ex-officio, P. Cashel-Cordo, J. Davis-Brezette, P. Doss, C. Ehlen, M. Graham, B. Johnson, G. May, K. Rodgers, S. Sullivan, K. Valadares

Members Absent: H. Ray Hoops, ex-officio

1. Call to order at 8:35 A.M.
2. Report from Vice President for Academic Affairs, Dr. Linda L. M. Bennett
 - The Deans, Department Chairs, and Program Directors had a successful fall retreat meeting on August 26, 2003. The Higher Learning Commission reaccreditation process is about to begin. Preliminary planning for Self-Study Committees has been complete. Five new criteria have been outlined with a focus on Service and Engagement.
 - The Board of Trustees approved two new majors including International Studies and Early Childhood Education. The ICHE has not approved the Early Childhood Education as of yet.
 - Dr. Bennett expressed her enthusiasm to be a part of the Faculty Senate and welcomed Senate members to ask questions and discuss any present concerns. J. Bandoli expressed concern regarding the Academic Calendar and the fact that the spring semester has one more week than the fall semester. Is this an issue which faculty can submit input? Dr. Bennett agreed to look into the issue and report back to the Senate with her findings. K. Rodgers expressed concern about the Fall Faculty Meeting that was held on Monday, August 25, 2003 with regard to seating and audio. S. Sullivan made a request that faculty be given an opportunity to ask the President and Provost questions at future Faculty Meetings.
3. Minutes from the May 2, 2003 (Session #11) and May 9, 2003 (Session #12) meetings will be considered for approval during the next meeting on September 12, 2003.

4. Old Business

- C. Baker reported on the status of the Standing Committee Reports submitted in Spring 2003.

Curriculum Committee	Accepted
Faculty and Academic Affairs	Received
Student Affairs	Received
Economic Benefits	Accepted
Promotions	Accepted
Assessment	Accepted
Grievance and Hearing	Received

Note: The Faculty and Academic Affairs Committee, Student Affairs Committee, and the Economic Benefits Committee have unfinished business from the Spring semester

Senators agreed that any items that were not finished would be considered for submission as a part of decisions on Senate charges to Standing Committees for the 2003-2004 academic year.

5. New Business

- Election of Senate Vice Chair: Gary May was re-elected as the Vice Senate Chair for the 2003-2004 Academic year.
- Election of Senate Secretary: Kevin Valadares was elected as Senate Secretary for the 2003-2004 Academic year.
- G. May inquired about the responsibilities of the Senate Secretary while expressing concern that recording the minutes might impede the Secretary's participation in Senate deliberations. Audio recording of minutes was introduced as a possible source for the Secretary to consult when composing the minutes. A recommendation was made that the legal ramifications of the issue be researched before further deliberation. C. Baker will follow up with Human Resources about audio recordings of the meetings. C. Baker also noted that funding for an assistant to the Secretary can be incorporated in the budget which will be revised in January of 2004.
- Date/Time for Fall Senate Meetings: Senate Meetings for Fall 2003 will be held on the second Friday of each month at 3:00 P.M. Faculty Senate Meetings are scheduled for September 12, October 10, November 14, and December 12.
- Nomination and Election of Representatives for University Advising Committees: Dan Craig (Music) and Bill Wilding (Mathematics) were elected to serve on the Student Academic Grievance Committee. Dave Black (Communications), Brian Metscher (Biology), and Jim McGarrah (English) were elected to serve on the Student Publications Committee. No nominations were made for the EEO Appeal and Hearing

Board. This item will be revisited at the next Faculty Senate meeting.

- Charges for Standing Committees - The following list of charges was developed for consideration in the next Senate meeting. Senators will develop a total list of charges, decide the order of importance and then vote on the items to be sent to the standing committees.
 - Charge 1 for The Faculty and Academic Affairs Committee (S. Sullivan). Conduct a survey of faculty satisfaction with current procedures for selecting department chairs and program directors, and what the faculty role should be.
 - Charge 2 for The Faculty and Academic Affairs Committee (G. May, S. Sullivan). Conduct a survey of faculty satisfaction with current procedures for selecting deans and associate/assistant deans, and what the faculty role should be.
 - Charge 3 for The Faculty and Academic Affairs Committee (J. Bandoli). To examine the definition of "faculty" as it pertains to membership on committees requiring "faculty" representation.
 - Charge 4 for The Faculty and Academic Affairs Committee (M. Graham). Examine whether adjunct faculty should be given representation on Faculty Senate.
- Charge 1 for The Student Affairs Committee (K. Rodgers). Review the current university "pass/no pass" policy in relationship to Math 100 and Eng 100. *As stated on page 38 of the University Bulletin the pass/no pass policy states: item 7. Under the pass/no pass option, a grade of P (Pass) is equivalent to a letter grade of D or above, a grade of NP (No Pass) is equivalent to an F.* (This causes a problem in a class such as MATH 100 which a student cannot be blocked from taking as pass/no pass since it is not a core course and it does not count toward any major; however, a C or better is required in MATH 100 to take any higher level math course.) Also to be considered is the following: Does a department from which a course originates have any authority as to whether a course may be taken under the pass/no pass option or what constitutes a passing grade?
- Charge 2 for The Student Affairs Committee (J. Bandoli). Address the problem of different departmental scholarships having the same name but different requirements.
- S. Sullivan suggested a charge to "Examine whether freshmen orientation should include information to incoming students on classroom etiquette (e.g., punctuality, leaving early without advance warning, cell-phone use, newspaper reading, etc.)." Dr. Bennett agreed to address this issue in the next Academic Affairs meeting.

- An Ad Hoc Committee comprised of K. Rodgers and S. Sullivan was formed to collect information in regard to S. Sullivan's suggested charge to "Examine the question whether there should be a uniform employment policy across the schools on contractual agreements with instructors - specifically, whether any school or department should be permitted to adopt or maintain a policy of terminating the employment of each of its instructors after a fixed time period regardless of his or her merits."
 - M. Graham requested that the Senate explore the possibility of the University conducting two graduation ceremonies. C. Baker asked Dr. Bennett to address the issue.
 - An additional meeting on September 26 was added to the Fall schedule.
6. The meeting was adjourned at 12:00 P.M. (Valadares/Sullivan)

Recorded by Carrie Whitcomb & Kevin Valadares

Respectfully submitted by Kevin Valadares, Senate Secretary