

## **Faculty Senate**

### **Fall Retreat Agenda**

August 27, 2008 8:30 A.M.

University Suite

Announcements and Introductions

Distribution of Minutes

Old Business

1. Update on Status of Final Committee Reports
- 2.

New Business

1. Election of Senate Vice Chair
2. Election of Senate Secretary
3. Set Date/Time of Fall Senate Meetings
  - a. Review proposed senate calendar
4. Nomination and Election of Representatives for University Advisory Committees
  - a. Student Publications (3 Faculty Representatives – need to elect 1)
  - b. EEO-Appeal and Hearing Board (1 Faculty Representative – need to elect 1)
  - c. Nominations to the Faculty Senate Chair by September 8, 2009
5. Update on the Presidential Search – Peter Cashel-Cordo
6. Charges for Standing Committees
  - a. Format of charges
  - b. Deadline for charges September 15<sup>th</sup>
7. Agenda Items for Fall Senate Meetings
8. Spring 2009 Faculty Meeting – program

University of Southern Indiana  
 Faculty Senate Minutes  
 Fall Retreat  
 August 27, 2008

**Members Present:** Lesa Cagle (Chair), Peggy Shields, Sudesh Mujumdar, Vella Goebel, Marie Opatrny, Mellisa Hall, Chad Tew, Todd Schroer, Marlene Shaw, Kent Scheller, Bob Hooper, and Peter Cashel-Cordo.

Guests: None

Call to Order: 8:30a

TOPIC	DISCUSSION	DECISION
Elections for Senate Vice Chair.	Motion for nomination of Kent Sheller from P. Cashel-Cordo Motion seconded by S. Mujumdar Nominations closed by Chair.	Vice Chair Senate: Kent Sheller  Unanimous vote.
Elections for Recording Secretary	Motion for nomination of Mellisa Hall by T. Schroer Motion seconded by K. Scheller. Nominations closed by Chair.	Recording Secretary: Mellisa Hall  Unanimous vote.
Scheduled Meeting Dates/Times for 2008-2009	AM meetings too difficult due to teaching schedules.  Limitation of meeting lengths recommended by several committee members.	Friday at 3p – 4:30p best for majority.  Meetings to be limited to 1.5 hours. Exception: Longer meeting on 9/26 with a tentative back-up date for 10/3 with priority to establish charges for other committees.  Additional Meeting Dates: 10/24 11/14 12/5
University Committee Charges	C. Tew suggested opportunity to read proposed charges before the next senate meeting 9/26. P. Shield discussed need of clarity in newly proposed charges.	L. Cagle to send faculty email to request charges before 9/26/08 meeting.
Organization of Charges	Members agreed that organization of new charges would help Senate members expedite university committees' goals for school year.	L. Cagle to organize charges according to committee prior to distribution to the Senate.

<p>USI President Retiring June, 2009</p>	<p>P. Cashel-Cordo (member of both Faculty Senate and Search &amp; Screen committees for new university president) provided an update to new senate members regarding the process of presidential selection.</p> <ul style="list-style-type: none"> <li>- applications are being accepted through October, 2008.</li> <li>- interviews will be conducted mid-November in an off-campus location.</li> <li>-finalist will be on-campus in early January, 2009.</li> <li>-Faculty Senate members will meet with candidates as a committee.</li> <li>-suggestion to develop questions for finalist based on Senate’s priority goals for students and faculty.</li> </ul>	<p>Develop questions for finalist in October meeting.</p>
<p>Voice of Faculty Senate to USI Board of Trustees</p>	<p>Peter Cashel-Cordo encouraged Senate members to attend the Board of Trustees [BOT] open meetings.</p> <ul style="list-style-type: none"> <li>- Encouraged all Faculty Senate [FS] members to familiarize themselves with current BOT members through President’s web site.</li> </ul>	<p>Members agreed to review BOT members through President’s web site.</p>
<p>Suggestion for formal resolution by C. Tew</p>	<p>Proposed Resolution:          “We urge the BOT to follow the recommendation of the President, the university benefits committee, the faculty senate, and the staff council to place the same sex benefit package back on its agenda <i>and</i> vote in favor of it.”</p>	<p>Vote was taken: the resolution was not passed.</p> <p>Recommendation from members that L. Cagle (Chair) include a brief statement in the oral BOT report re: the FS discussion of same sex partner benefits</p>
<p>Need for faculty representation on Student Publications Committee and EEO Appeal and Hearing Committee.</p>	<p>FS to identify interested faculty and students to run for open committee positions.</p>	<p>Vote on nominations at next FS meeting. Due to deadline vote taken electronically</p>

<p>Review of FS Charges 2007-2008</p>	<p><i>Assessment Committee:</i> postpone charges for September meeting. P. Cashel-Cordo suggested that FS educate other faculty about importance of faculty-driven assessment. P. Shields: suggested assessment topic is placed on next FS agenda. K. Scheller suggested faculty drive assessment process.</p>	<p>Assessment: postponed charges until Sept. meeting. L. Cagle and P. Cashel-Cordo will discuss with Dr. Bennett.</p>
	<p><i>Curriculum Committee:</i> 1 &amp; 2) review and revise current petition forms.</p>	<p>Ask Dr. Bennett for status report.</p>
	<p><i>Faculty Affairs Committee:</i> 1) Reduction of 12hr/12 hour teaching load.  K. Scheller recommended committee continue charge of teaching load reduction and increase in full time faculty.  2) combination of tenure and promotion decisions and 3) new schedule for tenure track  4) revision of Faculty Handbook: conflict of interest when applying for promotion and serving on Promotions Committee.  5) revision of wording in Faculty Handbook pertaining to Promotions Committee.  Faculty Affairs 2006-2007 Charges: 1 &amp; 2) Informing faculty of emergency procedures. P. Cashel-Cordo suggested inviting new security personnel to meeting to discuss emergency policies. K. Scheller suggested giving 2006-7</p>	<p>Dr. Bennett to report on status.  Keep in budget request. Defer topic until Sept. to clarify status.  Vote in Sept. following Dr. Bennett's report.  Suggestion to return charge to Faculty Affairs Committee for resolution.  Dr. Bennett to report of status.  L. Cagle (chair) will schedule emergency personnel for November meeting.</p>

	<p>adopted changes to FS members for review.</p> <p>3) Faculty input to academic calendar. Calendar Committee formed?</p>	<p>Dr. Bennett to report.</p>
	<p><i>Student Affairs Committee:</i></p> <p>1 – 3) academic progress of students</p> <p>4) Clarification of wording in meeting minutes Feb. 2007 RE: President’s Medal.</p> <p>5, 6, &amp; 7) Appeal of academic decisions procedures and program manuals of all colleges for consistency.</p> <p>8) Dissemination of grievance procedures to student and faculty.</p>	<p>Dr. Bennett to report.</p> <p>Resolved.</p> <p>No changes in grievance procedures.</p> <p>Dr. Bennett to report.</p>
	<p><i>Economics Benefit Committee:</i></p> <p>1) pay adjustment for associate professors.</p> <p>2 &amp; 3) Fee waivers for spouses and children. Suggestion by S. Mujumdar to change wording to “dependents”.</p> <p>4) Health benefits for domestic partners.</p>	<p>Ask Dr. Bennett to report impact of recent implemented changes.</p> <p>Follow-up with Cindy Brinker.</p> <p>Request status report on item being postponed.</p>
FS Minutes	<p>P. Cashel-Cordo: recommendation to email approved meeting minutes to <i>all</i> faculty.</p>	<p>Agreement of FS members.</p>
Spring Faculty Meeting	<p>Date identified: April 20, 2009 at 3p</p>	<p>Meeting to be held in Mitchell auditorium. L. Cagle to schedule.</p>
FS Web Site	<p>Suggestion of website to contain both agenda and minutes. K. Scheller volunteered to post these items to web site after approved minutes forwarded to him by L. Cagle (Chair).</p>	<p>Vice Chair K. Scheller agrees to maintain site.</p>

May 7, 2008 FS Minutes	Distributed for review.  Only FS members in office during May meeting will be eligible to approve.	Vote at next FS meeting on minute approval.
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Meeting adjourned at 11:50a. Next meeting: September 26, 2008. 3p – 4:30p.

Respectfully submitted by Mellisa Hall, Senate Secretary.