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March 29, 1974

To: Members of ISUE Faculty
From: Darrel E. Bigham
Chairman, Faculty Council
Subject: Faculty Council meeting of April 4, 1974

The Faculty Council will meet on Thursday, April 4, 1974, from 2:00 to 3:30 p.m. The session will be held in the Rare Books Room. Members of the faculty, administration, and student body are welcome.

AGENDA

1. Minutes of March 7 and 14 meetings.
2. Action on Curricular Committee recommendations:
 - a. Major and minor in Public Relations (new programs).
 - b. Introduction to Public Relations (new course).
3. Tabulation of faculty vote on amendment to the Faculty Constitution creating the position of alternate representative.
4. Progress report on the Faculty Council recommendations on Academic Freedom and Tenure.
5. New business.
 - a. Reports: President Rice, Dean Bennett.
 - b. Chairman's report.
 - c. Future agenda items.

MINUTES OF FACULTY COUNCIL

Time: April 4, 1974, 2:00 p.m. in the Rare Books Room

Members Present: Darrel E. Bigham, Chairman; Professors Barnes, Eichman, Frost, Kirsch, and H. Sands

Ex-officio Present: President Rice

Others Present: Professor Awe, Student David Gray

The Chairman called the meeting to order at 2:11 p.m.

1. Minutes of March 7 and March 14 Meeting.

The minutes from the meeting of March 7, 1974, were accepted as amended. Minutes from the meetings of March 14 and March 28 were distributed but not acted on.

2. Action on Curricular Committee Recommendations.

The Chairman noted that there were two recommendations from the Curricular Committee which should be dealt with separately.

a. Major and Minor in Public Relations (New Program).

The Chairman remarked that he had pointed out to the Curricular Committee discrepancies in the routing forms on curricular petitions. A new program proposal, such as the present one, required another internal step beyond the Dean, one to the Academic Planning Council (APC), as was provided for in the Handbook.

Professor Kirsch moved:

Motion: That the recommendation of the Curricular Committee on the petition for a new program, major and minor in public relations, be approved.

Professor Eichman asserted that part of the problem in reviewing proposals for new programs stemmed from the confusion that existed in the portion of the Handbook appendix describing academic planning procedures. He felt there were discrepancies between the Curricular Committee procedures and the procedures described for the APC. He noted that he had expressed concern about confusion surrounding academic planning in a lengthy memo to the Chairman earlier in the semester.

The Chairman asserted that Faculty Council had moved in the right direction by clearing up the Curricular Committee's involvement in the By-laws.

Professor Eichman noted that on the routing sheet for the current proposal there appeared two signatures, not from the area of communications, but at the Divisional level, and wondered if these were meant to represent approval of the Divisional Curricular Committee. Professor H. Sands asserted that action by the Divisional Curricular Committee had not been necessary previously. The Chairman noted that such action was necessary

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and Professor Eichman recalled that last year's Curricular Committee had recommended a change in the routing form to work such approval. Professor Frost remarked that in the description of the programs being proposed there were problems in the totals of courses listed to fill the requirements. The Courses listed did not amount to the 39 hours required for the major or the 21 hours for the minor. Professor Awe commented that this discrepancy had been noted before and that a corrected copy with proper totals had been submitted to the Curricular Committee. Professor Awe remarked that he was surprised that only two items were listed on the agenda as recommended actions of the Curricular Committee, since a new course proposal, Communications 396-Seminar in Public Relations was listed as part of the program and had been submitted at the same time to the Curricular Committee. The Chairman noted that there were some changes and insertions in his copy. Professor Awe noted that a new copy had been typed and, he thought, distributed. Professor Awe then distributed extra copies of the retyped version. The Chairman noted that the official status of the proposal was now in doubt. Professor Awe stated that he thought that the procedural matters had been taken care of by this time. Professor Eichman suggested that the proper procedure would be to refer the procedural questions to the Curricular Committee. He noted that as Secretary he had not received minutes from Curricular Committee meetings for some time and thus could provide no record of the committee's actions on this proposal. The Chairman remarked that there were only minor things to correct which should not delay approval of the proposal.

Professor Eichman stated that he felt there was also a major problem with the recorded action on the proposal; in that the requirements called for nearly equal amounts of courses from two divisions, Humanities and Business, and yet the petition indicated action only by the one division. The Chairman remarked that he understood at one time that a third division, Social Sciences, was originally to be included in the program. Professor Frost noted that the Business Division Chairman had been involved in the discussion concerning this proposal. She felt that Divisional approval was not required to list a course in a program. Professor Awe stated that cross listing for administrative purposes had been discussed but that the decision was made to declare it a divisional activity based on the problems involved in the cross listing. Professor Frost noted that cross listing for identification in the catalogue could be easily accomplished. The present advising burden of the Business Division faculty was reported to be one consideration for keeping the program in the Humanities Division.

The Chairman noted that these two were basic questions to pursue with this proposal, the inconsistencies previously pointed out and whether there should be acknowledgement of interdisciplinary action. It was pointed out that presently any program or course involving teacher education requires action by the Education Division Chairman and the Teacher Certification licenser. Also, in the past courses in the Latin American program had gone through an elaborate process of review by persons in the various disciplines involved. Professor Kirsch cited

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the Curricular Committee document calling for such action. Professor Kirsch then withdrew his motion to approve.

Professor Eichman moved, seconded by Kirsch,

Motion: That the petition for the program in Public Relations be referred back to the Curricular Committee to be returned as soon as the particular questions about the inconsistencies pointed out and about the interdisciplinary action regarding the program were answered.

The motion passed.

Professor Eichman moved, seconded by H. Sands,

Motion: That the recommendation of the Curricular Committee on the petition for a modified course, Communications 365-Introduction to Public Relations-3 hours, be approved.

Discussion centered on ascertaining from Professor Awe the desirability of accepting this modification before acting on the contemplated program and the new course which he had reported was being proposed. Professor Awe indicated that the modification was desirable in and of itself.

The motion passed.

3. Tabulation of Faculty Vote on Amendment to the Faculty Constitution Creating the Position of Alternate Representative.

After discussion concerning the dismal response to such a necessary and basically uncontroversial amendment, the Secretary opened the envelopes containing the ballots which had been returned. The tabulation showed that the amendment received the approval of a majority of the voting membership of the Faculty.

The Chairman noted that the Board of Trustees could now act on the amendment at its April meeting and that the amendment, if approved by the Board, could go into effect in time for the upcoming elections.

4. Progress Report on Faculty Council Recommendations on Academic Freedom and Tenure.

The Chairman noted that he had received a memorandum from President Rice, dated March 28, 1974, and suggesting the convening of the Conference Committee in the second week of April for the purposes of discussing changes he would suggest in the document. The Chairman indicated that he would be convening that meeting and hoped that the matter could be dispensed with soon.

5. New Business.

- a. President Rice reported that a majority of the people who had not been recommended for promotion had withdrawn their appli-

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cations from consideration.

President Rice announced the establishment of a search committee to fill a new position on campus, Vice President for Academic Affairs. He reported that the North Central accrediting team had recommended dividing the responsibilities of the Office of Academic and Student Services into two offices. Dean Bennett would be assuming the duties of the Vice President for Administrative Services.

The Search Committee would be convened in the coming week and would be made up of the Chairmen of three Academic Divisions, Education, Humanities and Science and Mathematics, senior faculty members from the other two divisions, the Faculty Council Chairman, and the President of the Student Government Association, this including Professors De Vries, Blevins, Stanonis, Frost, Kirsch, and Bigham and Mr. Robert Schuttler. President Rice hoped the process could be expedited and the office filled by the fall semester.

- b. The Chairman announced that the main agenda item at the next meeting would be the report from the Economic Benefits Committee. He promised to expedite action on the program in public relations. He noted that the planning for the spring general meeting was proceeding and notice of the meeting would be distributed soon. He noted further that professional meetings and pre-registration would probably prevent Faculty Council from meeting every week to the end of the semester. He saw at least one meeting before the general faculty meeting as necessary to approve the annual reports of Faculty Council.

6. Adjournment.

Faculty Council adjourned at 3:40 p.m.



Thomas Eichman, Secretary

TE/sg